

FINDING AID 518

FONDS 518

UNITED CHURCH OF CANADA DIVISION OF MINISTRY PERSONNEL AND EDUCATION FONDS

UNITED CHURCH OF CANADA

Accession Number 1983.002C	Accession Number 1999.010C	Accession Number 2013.133C
Accession Number 1983.005C	Accession Number 1999.157C	Accession Number
Accession Number 1985.022C	Accession Number 2002.003C	2016.029C/TR
Accession Number 1987.066C	Accession Number 2002.072C	Accession Number 2017.060C
Accession Number 1990.096C	Accession Number 2004.013C	Accession Number 2017.067C
Accession Number 1991.053C	Accession Number 2004.027C	Accession Number 2017.093C
Accession Number 1991.090C	Accession Number 2004.050C	Accession Number
Accession Number 1991.148C	Accession Number 2004.087C	2017.101C/TR
Accession Number 1991.189C	Accession Number 2004.117C	Accession Number 2017.112C
Accession Number 1991.191C	Accession Number 2004.137C	Accession Number 2017.119C
Accession Number 1992.164C	Accession Number 2005.005C	Accession Number 2017.134C
Accession Number 1992.204C	Accession Number 2005.009C	Accession Number 2017.158C
Accession Number 1993.055C	Accession Number 2005.013C	Accession Number 2017.177C
Accession Number 1995.047C	Accession Number 2005.015C	Accession Number
Accession Number 1995.161C	Accession Number 2008.014C	2018.103C/TR
Accession Number 1995.162C	Accession Number 2008.046C	Accession Number 2018.143C
Accession Number 1996.137C	Accession Number 2009.085C	Accession Number 2018.144C
Accession Number 1997.082C	Accession Number 2011.019C	Accession Number 2018.195C
Accession Number 1997.074C	Accession Number 2012.032C	Accession Number
Accession Number 1997.139C	Accession Number 2012.081C	2020.082C/TR

UNITED CHURCH OF CANADA DIVISION OF MINISTRY PERSONNEL AND EDUCATION FONDS. – 1938-2007 [predominantly 1971-2001]. –45.23 m of textual material. –310 photographs. –9 audio cassettes. –4 video cassettes.

In 1969 the Committee to Implement the Findings of the Commission on Ministry in the 20th century recommended restructuring the United Church's administration. As per their recommendations, the Board of Colleges began merging with a new division responsible for colleges and ministry. By 1970 a new Division of Ministry and Education was formed. In 1971, the term "Personnel" was added to the name to reflect the United Church's need for "growth in the method and quality of pastoral care for persons in ministry." Known as DMPE, the Division was responsible for the following over its course of existence: personnel services and advocacy, theological education, theological schools and training centres, church vocations (recruitment), continuing education, pastoral relationships, summer student programs, lay ministry, diaconal and commissioned ministry, women in ministry, native ministry, deaf ministry and understanding and interpreting ministry. In 2001 there was a major reorganization of General Council units and the mandate of the DMPE was moved into two units: Faith, Formation and Education (FFE) and Ministry, Employment and Personnel Services (MEPS).

Fonds contains eighteen series: 1) Records relating to Administration and Finance, 1956-2002 [predominantly 1965-1999], 2) Minutes and Reports, 1958-2002 [predominantly 1970-2001], 3) Record of the General Secretaries, 1960-2001, 4) Personnel Records, [195-]-2005, 5) Records relating to Personnel Administration, 1954-2007, 6) Records relating to Sexual Orientation and Ministry, 1979-1988, 7) Records relating to Pastoral Relations, 1969-2004, 8) Records relating to Lay Ministry, 1957-2001 [predominant 1978-1995], 9) Records relating to Diaconal Ministry, 1955-2001 [predominantly 1971-1983], 10) Records relating to Native Ministry, 1978-1997, 11) Records relating to Women in Ministry, 1978-1997, 12) Records relating to Deaf Ministry, 1995-2002, 13) Records relating to Theological Education, 1964-2006, 14) Records relating to Affiliated Theological Schools and Training Centres, 1946-2004, 15) Records relating to Education and Church Vocations, 1938-2003 [predominantly 1968-1990], 16) Records relating to Continuing Education, 1960-1991, 17) Records relating to Chaplaincy and Campus Ministry, 1959-2002, and 18) Photographs and audio-visual material, 1975-2001.

FINDING AID 518

FONDS 518

UNITED CHURCH OF CANADA DIVISION OF MINISTRY PERSONNEL AND EDUCATION FONDS

SERIES 1

RECORDS RELATING TO ADMINISTRATION AND FINANCE

UNITED CHURCH OF CANADA

Accession Number 1983.005C
Accession Number 1991.189C
Accession Number 1995.047C
Accession Number 2002.003C
Accession Number 2002.072C
Accession Number 2004.027C
Accession Number 2004.050C
Accession Number 2005.015C
Accession Number 2016.029C
Accession Number 2017.101C

United Church of Canada Division of Ministry Personnel and Education Fonds

SERIES 1\ RECORDS RELATING TO ADMINISTRATION AND FINANCE. –1956-2002 [predominantly 1965-1999].

Series contains records reflecting the internal administration of the Division of Ministry Personnel and Education from 1956-2002, predominantly 1965-1999. Also included are financial records, documents pertaining to the Division's structure and resource files.

Series consists of four subseries: 1) Records Relating to Administration, 1976-1999, 2) Records relating to Finance, 1969-1990, 3) Records of the Finance and Administration Committee, 1990-1996, 4) Office Files, 1956-2002 [predominantly 1965-1977].

See Series 18 for related photo (photo of DMPE Staff in 2017. 101P/34).

SERIES 1\Subseries 1: Records relating to Administration. –1976-1999.

Acc. No.	Box-File	Title	Date(s)
		Administration Cluster	
2002.003C	1-7	Minutes	1987-1992
	6-7	MPE Administration Cluster	1990-1991
		Correspondence	
1983.005C	4-4	Internal Administration Correspondence re the internal administration of the D.M.P.E.	1969-1975
	4-10	Administrative Services Correspondence re the general administration of the D.M.P.E..	1968-1973
		Records and Information Management	
2002.072C	7-6	---part 1	1991-1996
	7-7	---part 2	1987-1996
	1-1	Internet - Re: Pilot Project for www Home Page for DMPE	1996
		Staff Planning Committee	
2004.050C	6-3	Reorganization Proposal	1989
2002.003C	6-5RR	Staff Planning Committee	1988
		Structure and Mission	
2004.027C	1-6	Constitution	n.d.
2002.003C	9-1	---	n.d.
1991.189C	1-2	Organizational Chart and Historical Data	[197-]
	2-4	DMPE Proposed Purpose and Goal Statement	1976, 1980-1981
2002.003C	3-5	Standing Committees	1990-1995
2002.003C	6-3	Organizational Design Task Group	1991-1993
	6-4	--- Ad Hoc	1992
	1-7	DMPE Purpose Statement	1995
2005.015C	1-19	Task Force on Division Structure	1999

SERIES 1\Subseries 2: Records relating to Finance. –1969-1990.

Acc. No.	Box-File	Title	Date(s)
		Budgets	
1995.047C	3-5	---	1978
	3-6	---	1976
	3-7	---inc. estimates	1976
	3-8	---	1975
	3-9	---inc. estimates	1975
	4-3	---inc. estimates	1974
	4-4	---inc. estimates	1973
	4-5	---inc. estimates	1972

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Acc. No.	Box-File	Title	Date(s)
	4-6	---inc. estimates	1970-1971
	4-7	---inc. estimates	1969-1970
		Budget Committees	
	19-14	Interdivisional Budget Planning Group	1984
2002.003C	8-3	---, Vol. III	1990
	8-4	Budget Planning Group, Vol. V	1990-1991
		Grants	
1995.047C	4-2	Capital Grants	1969-1970
1995.047C	4-1	---	1970-1972

SERIES 1\Subseries 3: Records of the Finance and Administration Committee. –1990-1996.

Acc. No.	Box-File	Title	Date(s)
2002.003C	5-5	Finance & Admin. Committee	1990-1991
2004.050C	6-2	---Minutes and Memos	1995-1996

SERIES 1\Subseries 4: Office Files. –1956-2002 [predominantly 1965-1977].

Acc. No.	Box-File	Title	Date(s)
2002.003C	1-2	Act of Covenanting	1982-1983
1995.047C	17-4	British Columbia Conference	1982-1984
2002.003C	8-2	Canadian Churches' Forum For Global Ministries	1992
1995.047C	21-3	Correspondence and Information re: Ordination in the United Church of Canada : an historical analysis by Howard Mills	1983
2002.003C	8-1	Ecumenical Decade of Churches in Solidarity with Women	1991-1995
1995.047C	19-3	Forum on French Ministers	Mar. 1983
2016.029C	TR-3	Kaufman Renewal and Emergency Fund: correspondence	1997-1999
2002.003C	9-3	National Mission Support Consultation	1993-1994
1983.005C	155-1	National Site Committee Correspondence, minutes and reports	1979-1980
	155-2	---Architectural Plans	1980
2016.029C	TR-6	Pastorates without interruption: a guide	2000
1995.047C	21-4	Perspectives Editorial Advisory Committee	1979-1982
1995.047C	11-4	Practice of Ministry in Canada	1983
1995.047C	11-2	---[part 1]	1984
1995.047C	11-3	---[part 2]	---
1995.047C	6-7	Project Group on Christian Initiation (Harry Oussoren)	1983-1984
2016.029C	TR-4	One Rite Task Group: correspondence and minutes	2001-2002
2002.003C	9-4	Report on Resource Distribution	1993

Central Filing System: Pre-1970

These files were arranged within a Central Filing System based on a numeric filing code. Files concern many aspects of the DMPE (then still the Board of Colleges and Secondary Schools) operations and administration, including: Chaplains, Continuing Education, Theological Education and General Correspondence.

Acc. No.	Box/File	Title	Date(s)
1983.005C	30-1	Canadian Council of Churches:	1967

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Acc. No.	Box/File	Title	Date(s)
1983.005C		Correspondence re: the approach to Educational Institutions in British Columbia and New Brunswick	
	30-2	---: Correspondence with the Committee on Teenage Work	1966
	30-10	Enquiries Re Men: Correspondence re employment opportunities with the United Church either in the Ministry or some other capacity	1966-1968
	30-11	Outside Canada: Correspondence re employment with the United Church from People outside Canada	1963-1967
	30-12	University Christian Conference of Canada: Correspondence and budgets re financial support for the U.C.C.C..	1969
	30-13	Enquiries Re Women: Correspondence re employment opportunities with the United Church	1967-1968
	31-5	General Relationships: Projects—Peace, Correspondence, reports, newsletters re maintenance of world peace, with special focus on Viet Nam conflict	1965-1968
1983.005C	31-1	---: Project General correspondence	1966-1968
	31-2	Conference Centres: Correspondence, pamphlets from conference facilities.	1965-1968
	31-3	General Conferences: Correspondence re international conferences	1967-1968
	31-4	Cuba Tours: Correspondence and report from Cuban tour	1965
	31-6	Griggs Foundation: Correspondence, minutes re financial support for ministry work	1965-1967
	31-7	Boy's village: Correspondence and newsletters re a treatment centre for emotionally disturbed children	1965-1967
	31-8	Summer Employment Opportunities: Correspondence, reports on summer jobs for students	1966-1968
1983.005C	31-9	Summer Camps: Summary of replies re camp employment	(n.d.)
	31-10	Volunteers for Summer Ministry: Correspondence, applications	1968
	31-11	Summer Employment Inquiries: Correspondence	1967-1968
	31-12	Summer of Service : Correspondence, applications for grants	1967-1968
	31-13	Canadian Council for Pastoral Education: Correspondence, minutes, constitution and by-laws of the C.C.P.E.	1965-1966
	32-16	Research, Books and Publications: Correspondence, reports re a decreasing number candidates for the ministry	1956-1968
	32-17	Forms—Samples: Blank forms for personal information	(n.d.)
	33-13	Crisis in the Ministry Report on decline in candidates for the ministry	1968
	33-14	Underground Church: Report on Ecumenical	1967

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Acc. No.	Box/File	Title	Date(s)
		Youth News	
	33-15	General Correspondence of the Board of Colleges and Secondary Schools: A-E	1966-1969
	33-16	---: F-J	1967-1969
	33-17	---: K-O	1966-1968
	33-18	---: P-T	1966-1968
	33-19	---: U-Z	1966-1969

Central Filing System, Post 1970

These files were arranged within a Central Filing System based on a numeric filing code. Files concern many aspects of the DMPE operations and administration, including: Inter-division work, church vocations, continuing education, theological education and ecumenical relationships.

Acc. No.	Box/File	Title	Date(s)
1983.005C	4-1	General correspondence and reports re: the mandate of the Division	1969-1973
	4-2	Executive Report Reports to the Executive of the D.M.P.E.	1975
	4-5	Pastoral Relations Committee: Correspondence, minutes, reports from the D.M.P.E.'s Pastoral Relations Committee	1969-1971
	4-6	Commission on Secondary Schools: Correspondence and reports from the D.M.P.E.'s Commission on Secondary Schools	1969-1970
	4-7	Commission on Higher Education: Correspondence and minutes	1969-1970
	4-8	Student In-Service Training: Reports re summer student programmes	1972
	4-9	Public Relations: Correspondence re pastoral work	1973
	5-1	Division of Communication: Correspondence re the production of materials for the D.M.P.E.	1965-1972
	5-2	Audio-Visual Services: Correspondence	1969
	5-3	Berkeley Studio: Correspondence from the Division of Communications' Berkeley Studio	1969
1983.005C	5-4	Distribution Services: Correspondence with the Distribution Services Committee of the Division of Communication	1965-1970
	5-5	Publications: Correspondence re publishing services	1967-1969
	5-6	Education for Mission: Correspondence and minutes of the Committee on Education for Mission and Stewardship	1968-1971
	5-7	Division of Congregational Life and Work: Correspondence, inc. a copy of the minutes of the final meeting of the Board of Christian Education before the reorganization of its responsibilities	1967-1971
	5-8	Board of Christian Education: Correspondence with and reports from the Board of Christian Education	1965-1971
	5-9	Board of Evangelism and Social Service:	1965-1970

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Acc. No.	Box/File	Title	Date(s)
1983.005C	5-10	Correspondence, questionnaire Board of Men: Correspondence and reports re the representation of the Board of Men on the Committee for Church Vocations	1965-1967
	6-1	Board of Women: Correspondence and minutes re church vocations	1965-1971
	6-2	Board of Finance: Correspondence and reports re group insurance and benefits	1965-1973
	6-3	Department of Pensions: Agreement and booklets	1969-1973
	6-4	Stewardship Services: Correspondence and booklets	1965-1972
	6-5	General Council: Minutes and news releases re the church re-organization	1971-1972
	6-6	Executive Minutes DeMarsh's and Parker's copies of the Minutes of the Executive and Sub-Executive of the General Council	1966-1968
	6-7	O.U.C.H.: Agendas and minutes	1973-1975
1983.005C	6-8	Manual Revisions to Sections of the United Church Manual pertaining to the efforts of the D.M.P.E..	1970-1973
	6-9	Research Department: Correspondence re the research activity of the United Church of Canada	1970-1975
	6-10RR	Staff and Personnel Committee: Minutes and reports re staffing at United Church House	1973
	6-11	Field Staff Reports on the field staff in the various conferences	1972-1973
	6-12	Board of Home Missions: Reports and correspondence	1965-1971
	6-13	Division of Mission in Canada: Reports and minutes from the Division of Mission in Canada	1972-1973
	6-14	Medical Work Correspondence re medical work in Canada	1967-1970
	6-15	Indian Work Correspondence and reports re church vocations and mission work with Canadian Native People	1966-1971
1983.005C	7-1	Lay Training Centres: Correspondence and newsletters, includes minutes from the Board of Governors of the Five Oaks Christian Workers Centre	1966-1975
	7-2	Social Work Correspondence.	1968
	7-3RR	Personnel Referrals Correspondence.	1969
	7-4	Summer Student Programme: Correspondence, Blank application form	1969-1970
	7-5	Leadership Education: Correspondence re The Ecumenical Institute, Chicago	1969
	7-6	Indian Lay Training: Agenda re inter-church training event	1972
	7-7	Department of Christian Development: Correspondence, reports.	1972-1973
	7-8	Department of Church in Society: Material re pastoral work	1972-1973
	7-9	Division of World Outreach: Correspondence and minutes from the Division of World Outreach	1965-1972

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Acc. No.	Box/File	Title	Date(s)
1983.005C	7-10	Division of World Outreach: Pastoral Committee Reports	1967-1977
	7-11RR	Personnel Referrals Correspondence re Divisions of World Outreach Personnel	1967-1971
	15-8	Administration of Continuing Education: Correspondence, minutes, reports re the Administration, operations and policies of the Committee on Continuing Education	1970-1972
	15-9	---	1967-1969
	15-10	Committee Meetings Correspondence re Committee on Continuing Education meeting	1972-1973
	16-1	General Correspondence, reports--much of the correspondence with the reports from Continuing Education consultants from the Conferences and Presbyteries. Some material re the mandate and operations of the Committee on Continuing Education	1969-1974
	16-2	General Council Correspondence with the General Council and other divisions re programmes of Continuing Education. Includes reports on work of the Committee on Continuing Education	1969-1972
	16-3	Leadership Training Division of Congregational Life and Work Correspondence re leadership training courses	1970-1973
	16-4	Inter-Denominational Programmes Correspondence and reports on Ecumenical consultations for Continuing Education	1970-1973
	16-5	National Council of Churches Correspondence re the work of the Society for the Advancement of Continuing Education for Ministry (SACEM)	1970-1972
1983.005C	16-6	Continuing Education Regional Committees Correspondence: Alberta	1970-1973
	16-7	---: B.C.	1970-1973
	16-8	---: London	1970-1973
	16-9	---: Manitoba	1970-1973
	17-1	---: Maritimes	1970-1973
	17-2	---: Saskatchewan	1969-1973
	17-3	---: Toronto	1970-1973
	17-4	---: Hamilton	1971-1973
	17-5	---: Bay of Quinte	1971-1973
	17-6	---: Montreal	1971-1973
1983.005C	17-7	---: Newfoundland	1973
	17-8	Meetings and Consultations Correspondence RE consultations on Continuing Education	1970-1972
	17-9	Continuing Education Calendar of Events Lists of events: Eastern Area	1972-1974
	17-10	---: Central Area	1973-1974
	17-11	---: Western Area	1972-1974
	17-12	Continuing Education Committee Meeting Feb. 14, 1974. Also: Planners Conference Agenda, correspondence, minutes	1974
	17-13	Graduate Student Correspondence re continuing	1969-1970

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Acc. No.	Box/File	Title	Date(s)
		education and opportunities for graduate students.	
	17-14	Graduate Student Correspondence: A-Z	1969-1973
	17-15	---: F-Z	1966-1972
	17-16	---: K-O	1970-1972
	18-1	---: P-S	1968-1973
	18-2	---: T-Z	1970-1971
	18-3	Clinical Training Correspondence re clinical Pastoral Education	1968-1973
	18-4	Graduate Programs Correspondence	1969-1971
	18-5	Human Relations Training Correspondence	1968-1972
	18-6	Reform Institutions Correspondence and reports re Canada's correctional system	1969-1971
	18-7	Summer Courses: Theology Correspondence	1969-1973
	18-8	Supervised Pastoral Education: Correspondence and reports re pastoral training	1969-1972
	18-9	Urban Training: Correspondence and information re Urban Training programmes	1969-1973
	18-10	Communications Correspondence re courses teaching spoken, written and audio-visual communication skills	1968-1973
1983.005C	18-11	Management Correspondence and information about management seminars	1970
	18-12	Social Animation Correspondence re training on social action	1970-1972
	18-13	Alcohol and Addiction Correspondence re alcohol and addiction programmes	1970-1973
	18-14	Field Staff Correspondence and lists for field staff consultation	1970-1971
	18-15	Leadership Correspondence re programme for training in supervisory skills	1970-1973
	18-16	Pastoral Groups Correspondence, proposals and reports re Pastoral Group Training Programmes	1970-1973
1983.005C	18-17	Team Ministry Correspondence re workshop on Team/Co-operative Ministries	1971-1972
	18-18	French Evaluation of French summer school	1971
	20-1	Lay Minister's Training Correspondence, reports re lay supply training	1968-1973
	20-2	Committee on Summer School for Lay Supply: Minutes and reports	1971-1974
	20-3	Lay Supplies Correspondence: General	1968-1974
	20-4RR	---: Gard, George, inc. reports	1966-1970
	20-5RR	---: Hart George	1964-1969
	20-6RR	---: Hubbard, Lowel	1966-1970
	20-7RR	---: Hutton, Les, inc. reports	1966-1970
	20-8RR	---: Johnson, James L. , inc. reports	1968-1970
	20-9RR	---: Le May, Ben, inc. report	1965-1970
	20-10RR	---: McElhinney, Marshall inc. report	1965-1969
	20-11RR	---: McFarlane, Gerald	1966-1970
1983.005C	20-12RR	---: MacLennan, Robert	1969-1970
	20-13RR	---: Parsons, Clayton M.	1966-1970
	20-14RR	---: Patton, Des G.	1967-1969
1983.005C	20-15RR	---: Poole, Clarence J.O.	1966-1970
	20-16RR	---: Rector, Maynard	1969-1970

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Acc. No.	Box/File	Title	Date(s)
	20-17RR	---: Steward, James, inc. report	1963-1969
	20-18RR	---: Wood, Lewis U., inc. report	1964-1970
	21-1	Conference Records Correspondence re lay ministers and their ordination	1979-1973
	21-2	Presbytery Record Correspondence re lay ministers and their ordination	1969-1973
	21-3	General Council Records Correspondence re the ordination of lay ministers	1967-1973
	21-4	Home Missions Correspondence re travel subsidies for lay supplies	1971
	21-5	Pine Hill: Correspondence, reports re summer school for lay ministers at Pine Hill Divinity Hall	1974
	21-6	---: Correspondence, reports, applications re summer school for lay ministers	1971-1973
	21-7	---: Correspondence, applications, reports re summer school for lay ministers	1969-1970
	21-8	---: Correspondence, reports re summer school for lay ministers	1965-1967
	22-1RR	---: Marks Copies of marks for Pine Hill Divinity Hall students	1968-1974
1983.005C	22-2	Western Schools Correspondence, applications re summer schools in Western Canada for lay ministers	1974-1975
	22-3	St. Andrew's Summer School: Correspondence, applications, reports re summer school for lay ministers	1972-1973
	22-4	---: Correspondence, applications, reports re summer school for lay ministers	1969-1971
	22-5	---: Correspondence, reports re summer school for lay ministers	1965-1967
	22-6RR	St. Andrew's: Mark List of marks for St. Andrew's College students	1964-1971
	22-7	Queen's: Correspondence, reports, questionnaire re courses for lay supply ministers	1974-1975
	23-1	---: Correspondence, course outlines, reports re courses for lay supply ministers	1971-1974
1983.005C	23-2	---: Correspondence, course outlines, reports, student lists re courses for lay supply ministers	1967-1971
	23-3	---: Marks Lists of marks for students (lay ministers)	1965-1972
	23-4	The Manual (Section 35) on Lay Supplies Excerpt from Manual	1969
	23-5	Ordination Prospect's Letter Correspondence with Presbyteries and Conferences re ordination prospects	1971-1972
	23-6	Application for Admission to Summer School Correspondence, blank application	1973
	23-7	Notice of Admission to Summer School Form letter	1974
	23-8	Draft--Record of Studies Blank form	(n.d.)
	23-9	Permanent--Record of Studies Blank form	(n.d.)
1983.005C	23-10	Presbytery Information on Lay Supply Suitability for Ordination Blank form	(n.d.)

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Acc. No.	Box/File	Title	Date(s)
	23-11	Final Opinion of Presbytery re: Lay Supply Suitability for Ordination Blank form	(n.d.)
	23-12	Annual Letter to Presbyteries re Summer School for Lay Supplies Form letters	1969-1973
	23-13	Ordination Certificate Correspondence, copies of blank certificates	1974
	23-14	Letter to First Year Lay Supply asking for Personal Information Form letter	(n.d.)
	23-15	Special Course for Lay Ministers Copy of outline of special course of study for lay ministers.	(n.d.)
	23-16	Survey of Attendance and Travel plans Summer School for Lay Supplies Form letter, blank survey form	1971
	23-17	Summer School for Lay Supply Ministers: Expense Account Sheet Blank form	(n.d.)
	23-18	Lay Supply: Admission Enquiries Correspondence	1972-1975
	23-19	Lay School of Theology Program outline	1973
	23-20	Continuing Education: Research and Development Correspondence, statistical report on summer students, minutes of research sub-group	1962-1969
1983.005C	24-1	Allowance and Pensions Correspondence, reports and evaluations re remuneration and pensions of chaplains	1970-1973
	24-2	Bibliography Correspondence, mailing lists, newsletter re books and periodicals for chaplains	1966-1969
	24-3	Conferences Correspondence re chaplain's consultations and conferences	1970-1973
	24-4	Continuing Education: Correspondence re continuing education courses for chaplains	1971-1973
	24-5	General correspondence re chaplains' appointments	1971-1973
	24-6	Westminster College General correspondence re Theological Education at Westminster College	1968-1970
	24-7	University of Winnipeg Correspondence re Theological Educational at the University of Winnipeg	1968-1973
	24-8	Anglican Correspondence re Theological Education	1967-1973
	24-9	Presbyterian Correspondence, minutes of Presbyterian Committee on Higher Education re Theological Education	1969-1973
	24-10	Roman Catholic Correspondence re chaplains and Theological Education	1970-1972
	24-11	World Student Christian Federation Correspondence with W.S.C.F.	1970
	24-18	Theological Colleges General correspondence, scholarship application forms re Theological Colleges	1966-1975
	24-19	Candidates Correspondence re candidates for Theological Education	1968-1970
1983.005C	24-20	Conferences Correspondence and reports on	1965-1969

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Acc. No.	Box/File	Title	Date(s)
		consultations and conferences on Theological Education	
	24-21	Commission Correspondence and reports on the work of the Theological Colleges of Western Canada	1968
	24-22	Professor Prospects Correspondence and C.V's re potential professorial appointments	1968-1973
	24-23	Scholarships Correspondence re scholarships for Theological Education	1972-1973
	24-24	Church-Related Option Minutes and reports of sub-committee on church-related option: Ryerson Social Service course	1968-1970
	25-1	World Council of Churches: Correspondence with the W.C.C.	1966-1973
	25-2	Canadian Council of Churches: Correspondence and report particularly re church vocation efforts	1967-1972
	25-3	Committee on Christian Vocations: Correspondence with the Canadian Council of Churches on Christian vocation work	1967-1971
	25-4	---: Literature and Resources Committee Newsclipping, list re the Canadian Council of Churches and Career Counselling	1969-1970
1983.005C	25-5	---: School Relationships Correspondence re the Canadian Council of Churches and Secondary Schools	1969
	25-6	Priority and Development Committee Correspondence with the Canadian Council of Churches' P. & D. Committee	1970-1971
	25-7	Scholarships Correspondence re scholarships sponsored by the Canadian Council of Churches and the World Council of Churches	1970-1971
	25-8	Consultation Correspondence re consultation on the Relation of the Churches to the Canadian Council of Churches	1971
	25-9	National Council of Churches: Correspondence	1966-1968
	25-10	Department of Ministry: Correspondence with the NCC Department of Ministry	
	25-11	Canadian Catholic Conference: Correspondence re church vocation events	1967
	25-12	Anglican--United Church Relationships Correspondence, reports	1966-1971
	25-13	Canadian Association for Adult Education: Correspondence	1965-1967
	25-14	Canadian Guidance and Counselling Association: Correspondence, report	1965-1969
	25-15	Canadian University Service Overseas Correspondence	1962-1967
	25-16	Company of Young Canadians Correspondence, reports	1966-1967
	25-17	YMCA--YWCA Correspondence, minutes of YWCA Board of Directors	
1983.005C	26-1	Resources: Education Correspondence, reports, briefs re Theological Education	1965-1971

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Acc. No.	Box/File	Title	Date(s)
	26-2	---: Vocation Newsclippings, booklets, reports re church vocations	1970-1973
	26-3	---: General Church Vocations Correspondence, reports, newsletters	1966-1974
	26-4	---: Worship Orders of service, responsive readings, service materials	1969-1977

Ephemera

These files contain pamphlets, booklets, brochures, and advertising material produced and collect by DMPE. This material was found separate from the central files.

Acc. No.	Box/File	Title	Date(s)
1983.005C	151-1	Recruitment: Church Vocations Materials produced by the D.M.P.E. for distribution re church vocation opportunities	n.d.
	151-2	---:---	n.d.
	151-3	Observer Ads Copies of advertisements published in the United Church periodical "Observer" re church vocation opportunities	1960-1978
	151-4	Summer Service Opportunities Materials produced by the D.M.P.E. for distribution re summer service opportunities	n.d.
	151-5	Women—Deaconesses Materials produced by the D.M.P.E. re career opportunities for women	n.d.
	151-6	Secondary Schools and Theological Schools Materials re secondary schools and theological schools associated with the United Church in Canada	n.d.
	151-7	U.S.A.: Recruitment Materials produced by American churches re church vocation opportunities	n.d.
	151-8	---: Women and Deaconesses Materials produced by American churches re career opportunities for women	n.d.
	151-9	---: Theological Education Materials produced by American churches re theological schools.	n.d.
	151-10	Women Brochures of Canadian denomination re educational and service opportunities	n.d.

FINDING AID 518

FONDS 518

UNITED CHURCH OF CANADA DIVISION OF MINISTRY PERSONNEL AND EDUCATION FONDS

SERIES 2

MINUTES AND REPORTS

UNITED CHURCH OF CANADA

Accession Number 1983.005C
Accession Number 1991.053C
Accession Number 1991.189C
Accession Number 1993.055C
Accession Number 1997.139C
Accession Number 2002.003C
Accession Number 2002.072C
Accession Number 2004.050C
Accession Number 2011.019C
Accession Number 2018.144C

SERIES 2\ MINUTES AND REPORTS. –1958-2002 [predominantly 1970-2001].

Series consists of four subseries: 1) Executive and Sub-Executive Meeting Minutes, 1958-2002, 2) Staff Meeting Minutes, 1970-2001, 3) Annual General Meeting Minutes, 1970-2001, 4) Division Reports 1991-1995.

SERIES 2\Subseries 1: Executive and Sub-Executive Meeting Minutes. –1958-2002.

Subseries consists of minutes, reports, correspondence and related documents from DMPE Executive and Executive Staff Meetings.

Acc. No.	Box/File	Title	Date(s)
		Executive Meetings and Events	
1993.055C	1-10	Executive Staff Retreat	1989
1991.053C	34-1	Minutes	1958-1961
	34-2	---	1962
	34-3	---	1963-1964
	34-4	---	1965-1967
	34-5	---	1968-1969
1983.005C	1-1	---	1969-1974
	35-1	---	1970-1971
	35-2	---	1972
	35-3	---	1973
	35-4	---	1974
	1-2	---	1975-1976
	152-1	---	Feb., 1977
	152-2	---	June, Oct., 1977
	1-3	---	1978
	1-7	---	1979
	152-3	---	1980-1981
	2-1	---	1982
	152-4	---	Feb., 1983
	87-1	---, reports and completed job description questionnaires for the Feb. 8-9 Executive Meeting of the D.M.P.E.	1983
	87-2	--- and reports for --Executive Meeting of Oct. 11-12, 1983.	1983
	152-5	---	Oct., 1983
	87-3	--Correspondence and reports for Executive Meeting of May 1-2, 1984.	1984
	87-4	---Correspondence, minutes and reports for Executive meeting of Oct. 16-17, 1984	1984
	153-1	---	1984
	2-2	---	June, 1985
2002.003C	7-4	---Official	1985
1983.005C	2-3	---	Oct., 1985
	2-4	---	1986
2002.072C	4-1	---	1-3 Oct, 1987
	4-3	---	15 Feb, 1989
	4-2	---	29 Sept,-1 Oct, 1988
	4-4	---	27-30 Sept, 1990
	4-6	---	24-27 Sept, 1992

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box/File	Title	Date(s)
	4-7	---	23-25 Sept, 1993
	5-1	Executive Papers with Supporting Documents	1993
	5-3	--- (Part I)	22-25 Sept, 1994
	5-4	--- (Part II)	22-25 Sept, 1994
	5-2	---	21-24 Sept, 1995
	6-1	Minutes	21-24 Sept, 1995
	6-2	---	19-22 Sept, 1996
2002.003C	7-5	--- Official	1988,1995
	7-6	---	1997-1998
2011.019C	1-1	---, inc. Sub Executive	1997-1998
	1-2	---Jan-June	1999
	1-3	---Sept-Dec	1999
	1-4	---Jan-Apr	2000
	2-1	---June-Nov	2000
	2-2	---	2001
	2-3	---	2002
		Sub-Executive Meetings	
2002.003C	7-7	Minutes	1987-1989
2004.050C	6-5	---	1990-1996
2002.003C	7-8	---	1995-1996
		Executive Staff Meetings and Events	
1991.053C	1-1RR	Minutes	1982-1983
	1-2RR	---	1984-1985
1991.189C	1-4	---	1985-1986
	2-3	---	1987
2002.003C	1-8	--- Vol. I	1988
	1-9	---, Vol. II, Part I	1989
	2-1	---, Part II	1990-1991
2011.019C	4-1	---	1993-1997
	4-2	---	1998-1999

SERIES 2\Subseries 2: Staff Meeting Minutes. –1970-2001.

Acc. No.	Box/File	Title	Date(s)
		Programme Staff Meetings and Events	
1983.005C	4-3	Minutes and materials for D.M.P.E. staff meetings	1970-1975
2011.019C	4-4	Minutes	1998-2001
2011.019C	4-3	---	1999
2011.019C	4-6	All Cluster Minutes	2000
1993.055C	1-9	Staff Retreat	1984, 1986
2002.072C	13-4	Sexism Workshop	1993
		Support Staff Meetings	
2002.003C	3-4	Minutes	1986-1996
2011.019C	4-7	---	1995
2002.003C	6-6	Support Staff Association	1987-1989
		Joint Staff Meetings	
1991.189C	2-8	Minutes	1985-1987
2002.003C	2-2	---	1988-1992
	2-3	---	1992-1998
2011.019C	4-5	---	1995-2000

SERIES 2\Subseries 3: Annual General Meeting Minutes. –1970-2001.

United Church of Canada Division of Ministry Personnel and Education Fonds

Subseries contains minutes, agendas, and related documents from DMPE Annual Meetings.

Acc. No.	Box/File	Title	Date(s)
2018.144C	1-1	Agenda and Minutes April 1970	1970
1983.005C	3-1	---	1970
2018.144C	1-2	---April 1971	1971
1983.005C	3-2	---	1971
2018.144C	1-3	---April 1972	1972
1983.005C	3-3	---	1972
2018.144C	1-4	---April 1973	1973
1983.005C	3-4	---	1973
2018.144C	1-5	---April 1974	1974
1983.005C	3-5	---	1974
2018.144C	1-6	---April 1975	1975
1983.005C	3-6	---	1975
2018.144C	1-7	---April 1976	1976
1983.005C	3-7	---	1976
2018.144C	1-8	Minutes April 1977	1977
1983.005C	153-2	---	1977
2018.144C	1-9	Agenda and Minutes April 1978	1978
1983.005C	149-1	---	1978
	149-2	---	1979
	149-3	---	1980
	149-4	---	1981
	149-5	---	1982
	150-1	---	1983
	150-2	---	1984
	150-3	---	1985
	150-4	---	1986
2002.072C	1-11	Minutes and Workbooks	18-21 Feb, 1987
	2-1	---	18-21 Feb, 1988
	2-2	---	15-18 Feb, 1989
	2-3	---	15-18 Feb, 1990
	2-4	---	14-17 Feb, 1991
	2-5	---	13-16 Feb, 1992
	3-2	---	10-13 Feb, 1994
	3-3	---	9-12 Feb, 1995
	5-5	---: Supporting Documentation for AGM	Feb, 1995
	3-4	---	8-11 Feb, 1996
	3-5	---	13-16 Feb, 1997
2002.003C	6-9	Official Minutes	1995-1998
	6-10	--- - Minutes & Documentation	1995
	7-1	---	1997
	7-2	--- - Mailing Lists	1994
	7-3	---	1995
2011.019C	2-4	Minutes	1998
2004.050C	5-4	---	1999
	6-1	---	2000
2011.019C	3-1	Minutes and Workbooks	1999
	3-2	---	2000
	3-3	---	2001
2002.003C	6-8	AGM Agenda & Planning Group	1985-1996

SERIES 2\Subseries 4: Division Reports. -1991-1995.

United Church of Canada Division of Ministry Personnel and Education Fonds

For reports pertaining to particular DMPE standing committees or the work of area secretaries please refer to the series names

Acc. No.	Box/File	Title	Date(s)
1997.139C	1-1	Executive and AGM Accountability Reports	1991
2005.005C	9-14	Division Reports and Surveys	1993-1995

FINDING AID 518

FONDS 518

UNITED CHURCH OF CANADA DIVISION OF MINISTRY PERSONNEL AND EDUCATION FONDS

SERIES 3

RECORDS OF THE GENERAL SECRETARIES

UNITED CHURCH OF CANADA

Accession Number 1983.005C
Accession Number 1985.022C
Accession Number 1991.189C
Accession Number 1993.055C
Accession Number 1995.162C
Accession Number 2002.003C
Accession Number 2002.072C
Accession Number 2017.060C
Accession Number 2017.101C/TR
Accession Number 2017.112C
Accession Number 2017.134C

United Church of Canada. Division of Ministry Personnel and Education Fonds

Series consists of seven subseries reflecting each General Secretary of DMPE: 1) Harold Vaughan, 1960-1973, 2) Howard Mills, 1962-1982, 3) Anne Squire, 1973-1985, 4) Richard Moffat, 1983-1992, 5) Gordon MacBeth 1993-1995, 6) Anne Naylor, 1994-1996 7) Steven Chambers, 1995-2001. Each subseries includes the records of deputy and assistant secretaries who worked under and assisted the general secretary in specific areas of division work. Series also contains files of associate secretaries who directly assisted the general secretaries, and otherwise their files are available under series pertaining to the different areas of DMPE.

For more records created by the General Secretaries please refer to the subsequent series which reflect the various work areas of DMPE as General Secretaries were each responsible for an area as pertaining to their own expertise

SERIES 3\Subseries 1: Harold Vaughan. --1960-1973.

Subseries consists of the office files of Dr. Harold W. Vaughan, General Secretary of the Board of College and Secondary Schools, the Board of Colleges and later DMPE 1959-1974. Also included are master copies of correspondence, minutes and reports kept and produced by Associate Secretary Roy DeMarsh. He joined the Board of Colleges and Secondary Schools to assist Dr. Vaughan in all aspects of the Board's work. Records were filed alphabetically from A-Z.

Acc. No.	Box-File	Title	Date(s)
		Office Files	
1983.005C	36-1	Bursaries--R.C.A.F	1960-1970
	36-2	Campus Policy statement on Chaplains' work on the University Campus	1960
	36-3	Capital Campaigns Committee Minutes re fund raising efforts	1960
	36-4	Continuing Education Committee Reports from conferences on continuing education programmes and recommendations	1973
	36-5	Employed Churchmen Correspondence, personal data, re three employed churchmen: John Spanner, Kenneth Metcalfe, and Wilfred Boyce. This file appears to have come from the Committee on Employed Churchmen	1964-1966
1983.005C	36-6	Inter-Church Ministers' Training Project Minutes and reports of the Board of Directors for the Canadian Urban Training Project for Christian Service	1965-1966
	36-7	Ministry and Curriculum Correspondence, reports concerning Theological Education programmes.	1966-1967
	36-8	Ohio State Correspondence, reports, questionnaires re theology schools in Ohio	1969-1970
	37-1	Ohio State Correspondence, reports, and minutes of a consortium for Higher Education Religion Studies (C.H.E.R.S.) held at various theology schools in Ohio	1969-1971
	37-2	Ohio State Consultation Correspondence, minutes and reports of the America Association of Theological Schools Consultation on Theological Education in Ohio	1970
1983.005C	37-3	Theological Education: Consultation Report from Port Credit Consultation	1966
	37-4	---: Policy General statement concerning the	1973

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Acc. No.	Box-File	Title	Date(s)
	37-5	Church's stance on Theological Education. ---: Vaughan Report Correspondence, news clippings, report on Theological Education in the United Church of Canada and joint Theological Education with other Denominations	1967
	37-6	---: Shank, Rev. R.J. Correspondence re the Continuing Education of Rev. R.J. Shank	1969-1970
	37-7	---: St. Stephen's and St. Andrew's Reports on Continuing Education Programmes at St. Stephen's and St. Andrew's Colleges	1971-1972
	37-8	Toronto Centre for Theological Education Summary of evaluation	1971
		Associate Secretary Roy DeMarsh	
1983.005C	148-8	Chaplains: Form letters to Chaplains re future conferences, continuing education and salaries	1969-1970
	148-9	Lay Supplies: Form letters to Lay Supplies re summer education opportunities	1969
	148-10	Continuing Education Committee: Master copy of minutes, form letters, blank registration, forms and reports re continuing education programmes	1969-1970
	148-11	Form Letters: Master copies of form letters sent to conference and Presbytery conveners concerning Board of Colleges policies on candidates and continuing education and the continuing education programme	1969
	148-12	Continuing Education in Non-Theological Subjects: Report of an interdenominational committee on the plans for continuing education in non-theological subjects for clergy and other professional church workers.	1970

SERIES 3\Subseries 2: Howard Mills. -1960-1982.

Subseries consists of the records of Howard Mills, General Secretary of Theological Colleges and University Chaplaincy 1974-1982. Materials were filed alphabetically from A-Z.

Acc. No.	Box-File	Title	Date(s)
		Office Files	
1983.005C	38-1	Action/Reflection Project: Correspondence, minutes, reports of consultation on Action/Research Project re orientation/goals of United Church	1978-1980
	38-2	Alberta Conference: Correspondence re Personnel and Education matters in the Alberta Conference.	1977-1978
	38-3	American Baptist Convention: Correspondence and reports re professional church leadership conventions	1975-1978
	38-4	Anglican, Baptist, United Churches: Chaplaincies Correspondence	1975-1976
	38-5	Anglican, United, Disciples Churches: Senior Staff Meetings Minutes	1972-1973
1983.005C	38-6	Anglican, United Churches: Staff Projects for	1975-1976

United Church of Canada. Division of Ministry Personnel and Education Fonds

Acc. No.	Box-File	Title	Date(s)
		Theological Education Correspondence, reports	
	38-7	Anti-Inflation Board: Correspondence	1976
	38-8	Appeals Committee: Correspondence, procedures report re the handling of grievances	1981-1982
	38-9	Association of Theological Schools: Correspondence	1973-1978
	38-10	---: Newsletters, reports	1975-1978
	38-11	---: Extension Satellites Programmes Correspondence, reports	1980
	38-12	---: Readiness for Ministry Correspondence, reports, article: "From Skeptic to cautious Enthusiast: A Bureaucratic View"	1976
	38-13	---: Readiness for Ministry Project Correspondence, newsletter, reports	1974-1978
	38-14	Association of United Church Theology: Student Communities Correspondence, reports of Association to assist theology students when liaising with the church	1975-1978
	39-1	Audio-Visual Resources Library; Correspondence, listings re audio-visual resources	1968-1973
	39-2	Bay of Quinte Conference: Correspondence, reports re personnel and education matters in the Bay of Quinte Conference	1978-1979
	39-3	British Columbia Conference: Correspondence, minutes, and reports re personnel and education matters in the British Columbia Conference	1973-1977
	39-4	---: Correspondence, minutes, newsletters and reports re personnel and education matters in the British Columbia Conference	1978-1981
1983.005C	39-5	Building Administration Committee: Minutes concerning the Administration of Church House	1979-1980
	39-6	Canada Christian College: Correspondence, newsletter concerning Bible Study courses	1978
	39-7	Canadian Association for Pastoral Education: Correspondence, membership list, minutes, newsletter reports of C.A.P.E.	1974-1977
	39-8	---: Correspondence, membership list, minutes, reports of C.A.P.E.	1978-1981
	40-1	Canadian Council of Churches: Correspondence, reports re work and policies of C.C.C.	1965-1973
	40-2	Canadian Urban Training: Project Correspondence, budgets, reports	1971-1972
	40-3	Centennial Acres: Correspondence, report re the "Conference on the Future" held at Centennial Acres	1975
	40-4	Christian Education Programmes; Correspondence with Yvonne Stewart DMC	1975
	40-5	Church Relatedness of Educational Institutions: Correspondence and report re church related schools	1970-1975
1983.005C	40-6	Circular Letters Form: letters, revisions to Manual regarding education for ministry	1974

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Acc. No.	Box-File	Title	Date(s)
	40-7	Coalitions Minutes re United Church participation in Ecumenical/Inter-Church Coalitions	1979
	40-8	Colleges: Fire Insurance Correspondence re insurance plans	1976
	40-9	Commission on Union: Anglican and United Churches Minutes, reports, correspondence of Joint Committee of Ten re Union possibilities between the Anglican and United Churches	1960-1974
	40-10	---: Anglican and United Churches Study guides on the Principles of Union	1965
	40-11	Committee on Candidature: Minutes	1979-1980
	40-12	---:---	1977-1978
	41-1	Committee on the Christian Faith: Correspondence	1971
	41-2	Committee to Review the Church's Financial Structures: Correspondence, minutes, reports, re the administration of the Church's finances	1977-1979
	41-3	---:---	1978-1979
	41-4	Committee on Theology and Faith: Correspondence, terms of reference	1978
1983.005C	41-5	Conference on Ethics and Public Policy: Correspondence and reports from 1974 conference in Halifax	1974
	41-6	Conference Presidents' Visits: Correspondence re Conference Presidents' meeting at Church House	1975-1981
	41-7	Continuing Education Committee: Correspondence, minutes, reports	1974-1979
	42-1	---:---	1980-1982
	42-2	---: Correspondence and reports on Doctor of Ministry and Doctor of Religion programmes	1973-1982
	42-3	Conveners of Conferences and Presbyteries List of convener names	1973-1974
	42-4	Cook School: Correspondence and reports on new approaches to leadership training at the Cook Christian Training School	1978-1979
1985.022C	TR-1	Co-ordinating Committee on Theological Education: Minutes and Correspondence	1968-1969
1983.005C	42-5	---: Report concerning a proposed Doctor of Ministry Degree Programme	1974-1978
	42-6	---: Vancouver Foundation Correspondence, reports on the establishment of the Vancouver Foundation	1969-1976
	42-7	---: Correspondence, minutes, reports	1975-1976
	43-1RR	Dean, J.H. Sabbatical Memo regarding Homer Dean's Sabbatical	1976
	43-2	Dellcrest: Robert, C. Shaw Correspondence re executive training at voluntary organization consultation held at Dellcrest Children's Centre	1979
	43-3	Division of Communication: Correspondence and reports re the work of the Division of Communication	1978-1979
1983.005C	43-4	---:---	1980-1981

United Church of Canada. Division of Ministry Personnel and Education Fonds

Acc. No.	Box-File	Title	Date(s)
	43-5	Division of Finance: Correspondence with the reports from the Division of Finance	1978-1980
	43-6	Division of Mission in Canada: Correspondence, reports, and minutes re the work of the D.M.C.	1973-1974
	43-7	---	1978-1979
	44-1	---: Task Force Report of D.M.P.E. and D.M.C. Task Force re the training of lay or ordained ministers serving in native ministries	(n.d.)
	44-2	Division Secretaries: Reports, draft proposals re the organization of the Divisions of the United Church	1974-1980
	44-3	Division of World Outreach: Correspondence and report re overseas ministry work	1978-1979
	44-4	---	1974-1978
	44-5	Economizing Committee: Correspondence, reports re reduction of church administration costs	1974-1975
	44-6	Educational Goals: Correspondence, minutes and reports of forum on educational goals	1974-1975
	44-7	Correspondence with Paul Ericksson of the Church Organization and Career Centre of Alberta re expansion into southern Ontario	1975-1977
	44-8	Order of Service of Faculty Inductions at the University of Winnipeg	1979
	44-9	Faith and Justice Bible Study: Report and minutes of the Inter-Division Core Group for Faith and Justice Bible Study	1980
	44-10	Field Education: Correspondence, reports, evaluations re Field Education Conference	1975-1979
1983.005C	45-1	Freeze: Staff and Personnel Committee Report and recommendations re staffing freeze	1977
	45-2	Fund for Theological Education: Correspondence with the Fund for Theological Education, inc. Based in New Jersey, it provides funding for fellowship programmes	1971-1977
	45-3	Future of Universities: Correspondence with the Ontario Government re the future of higher education in Ontario	1980-1981
	45-4	General Correspondence	1974-1976
	45-5	---	1977-1978
	45-6	---	1980-1981
	45-7	General Council: correspondence and reports	1977-1979
	45-8	---: Secretary Correspondence	1972-1977
	45-9	---: Board of Governors Correspondence re nominations for the Board of Governors	1977
	45-10	---: Office Relations Correspondence re evaluation of workload	
	46-1	Graduate Scholarships: Applications Correspondence re the W. Norman McLeod Graduate Fellowship in Theology	1975
	46-2	---	1976-1982
1983.005C	46-3	Grants: Task Group Correspondence, minutes, reports from the Task Group on the Criteria for	1977-1981

United Church of Canada. Division of Ministry Personnel and Education Fonds

Acc. No.	Box-File	Title	Date(s)
		Grants to Educational Institutions	
	46-4	Halifax: SCM Meetings Correspondence, pamphlets re Student Christian Movement and United Church co-operation	
	46-5	Hamilton Conference: Correspondence, reports, newsletters re Personnel and Education matters in the Hamilton Conference	1972-1980
	46-6	Hankuk Theological Seminars: Correspondence with Hankuk Theological Seminary in Seoul, Korea	1977-1978
	46-7	Homosexuality Study Event: Reports, articles, background information for consultation on Homosexuality and the Ministry	1979
	46-8	Honoraria: Correspondence, reports, policy guidelines re executive staff involvement in outside work on honoraria	1975-1976
	46-9	Hospital Chaplains: Correspondence, constitutions and standards guidelines for Hospital Chaplains Associations	1974-1975
	47-1	Indian Ministries: Training Correspondence and minutes re training programmes for Native ministries	1978
	47-2	Indian Training: Special Ordination Correspondence and reports re training programmes for Native ministries	1972-1977
	47-3	Institute on Pastoral and Social Ministry: Evaluation and report on Symposium	1976
	47-4	Institute of Pastoral Training: Correspondence	1974-1975
1983.005C	47-5	Interdivisional Task force on Mission Education in Theological Schools: Correspondence and minutes	1980-1981
	47-6	Interdivisional Group: Staff and Resources Correspondence, minutes, and reports re operation and administration of Church House	1978-1979
	47-7	Interim Minister Project: Correspondence, minutes and reports of a sub-committee of the D.M.P.E. re a proposed Interim Minister project by the Winnipeg Presbytery's Pastoral Relations Committee	1977-1978
	47-8	Interview Board: Correspondence, minutes, reports re guidelines and criteria for Conference Interview Boards	1974-1977
	47-9RR	Ja, Mrs. Kim Moon: Correspondence concerning Mrs. Ja's Theological Studies at the Atlantic Christian Training Centre	1978-1979
	47-10	The Jesus Trial Reports on film entitled "The Jesus Trial".	1978
	48-1	Khokhar, Mr. B.M.: Correspondence and application by Mr. Khokhar concerning entry into United Church Ministry	1974-1975
1983.005C	48-2	Laurentian University: General correspondence	1975-1977
	48-3	Lay Supply Summer School: Minutes, reports on	1969-1974

United Church of Canada. Division of Ministry Personnel and Education Fonds

Acc. No.	Box-File	Title	Date(s)
		summer school for lay supplies	
	48-4	Legal Handbook: Correspondence re legal education for clergy	1978-1979
	48-5	London Conference: Correspondence and reports on personnel and Education matters in the London Conference	1972-1979
	48-6	Long Range Planning Report on "Theological Premises for Planning"	(n.d.)
	48-7	Manitoba and Northwestern Ontario Conference: Correspondence and reports re personnel and education matters in the Manitoba and Northwestern Ontario Conference	1972-1981
	48-8	Manitou Conference: Correspondence re personnel and education matters in the Manitou Conference	1975-1979
	48-9	Maritime Conference: Correspondence and reports re personnel and education matters in the Maritime Conference	1974-1982
	48-10	Marriage Questions Correspondence and proposals re Ontario's Marriage Act	1975-1976
	48-11	Marriage Preparation: Correspondence re curriculum at Theological Colleges on Marriage Preparation and Counselling Concerns	1975
	48-12	McMaster University: Centennial Fellowship Programmes Correspondence re McMaster's Centennial Fellowship Conferences	1968-1974
1983.005C	48-13	Medical Personnel Recruitment: Correspondence	1975
	48-14	Memorial: Memo re memorial following death of Michael Hamilton	1976
	48-15RR	Mezo, Rev. Paul: Correspondence re continuing education of Rev. Paul Mezo	1975
	48-16	European Trip Correspondence	1976
	48-17	Ministry: Baptist Report re the concepts of ministry and ordination in the Baptist Church	1970
	48-18	Minister Emeritus: Correspondence with the First United Church in Bathurst, New Brunswick re the position of Minister Emeritus	1974
	48-19	Ministry: General Correspondence.	1976
	48-20	Minister of Education: Correspondence with the Province of Ontario's Minister of Education re Provincial Grants	1971-1972
	48-21	Missionary Orientation Program: Meeting Correspondence	1975
	49-1	Montreal and Ottawa Conference: Correspondence, minutes re personnel and education matters in the Montreal and Ottawa Conference	1975-1979
	49-2	---: French Language Instruction Correspondence re French Language Training	1975-1982
	49-3	Movement for Christian Feminism: Correspondence and reports re women's concerns in the Ministry	1977-1978

United Church of Canada. Division of Ministry Personnel and Education Fonds

Acc. No.	Box-File	Title	Date(s)
1983.005C	49-4	Mutuality in Mission: Correspondence and reports re members of foreign Churches working in Canada	1975-1977
	19-5	Naramata Centre: Correspondence re training work of the Naramata Centre in British Columbia	1977
	49-6	National Council of Churches: General correspondence re Theological Education	1976-1978
	49-7	---: Conference on the Future of Ministry Correspondence, reports, proposals re the future of ministry in the United States and Canada	1977-1978
	49-8	---: Professional Church Leadership Correspondence and reports re the work of the N.C.C.'s Division of Professional Church Leadership in the areas of education and professional support	1975-1976
	49-9	---:---	1977-1978
	50-1	---:---	1979-1982
	50-2	---: Seminary Group Correspondence and reports of the Professional Church Leadership Seminary Group re conferences on Theological seminaries	1979-1981
	50-3	---: Professional Church Leadership Ecumenical Team Correspondence and reports of the Ecumenical Team on Continuing Education	1980-1981
	50-4	---: Support Study Correspondence, report and project proposal on mid-career ministry in the small church	1977
	50-5	---: Support Systems Correspondence re the ministry support project	1976-1977
	50-6	---: Vocations Correspondence concerning a film by the N.C.C. entitled "Varieties of Ministry"	1978-1981
	50-7	National Secretaries for University Ministry: Correspondence, minutes and reports re campus ministry and Chaplains in Canada, <i>inc. photo from 1975 meeting</i>	1975-1978
	50-8	Native Ministry Training: Correspondence, minutes of Qu'Appelle Presbytery support Group and reports re the training of Native ministers	1979-1981
	50-9	New Church Development Consultation: Reports examining development of new policies and goals of the Church	1975
1983.005C	50-10	Newfoundland Conference: Correspondence re personnel and education matters in the Newfoundland Conference	1975-1979
	50-11	Newspaper Clippings re concerning Theological Education in Canada	1975
	50-12	Observer: Correspondence, copies of articles for The United Church "Observer" magazine	1975-1976
	51-1	Ontario Council of the United Church: Correspondence, minutes, and reports	1976-1978
	51-2	---:---	1978-1979
	51-3	Ontario Theological College: Correspondence re non-recognition of the Ontario Theological College	1978

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Acc. No.	Box-File	Title	Date(s)
		and its M.Div. Programme	
	51-4	Paraprofessionals serving the United Church Correspondence and report prepared for the D.M.P.E. re "Professionals serving United Church of Canada Pastoral Charges"	1978-1979
	51-5	Personnel Officers' Meetings: Correspondence, agendas, evaluations re the meetings of Conference Personnel Officers	1973-1978
	51-6	Personnel Policy Committee: Correspondence, minutes and reports	1979-1980
	51-7	Pitts Estate: Correspondence, affidavits, court documents re legal dispute between Avalon Consolidated School Board and The United Church of Canada re the disposition of the Pitts Estate [see also 66-3]	1976-1980
	51-8	Post-Secondary Education: Correspondence and reports re the Province of Ontario's Commission on Post-Secondary Education and the inequity in grants to Theological Colleges	1972-1975
	51-9	Property Tax Reform Correspondence, reports concerning proposed reform of Ontario Property Tax Legislation	1976-1977
	52-1	Queen's Theological College: Correspondence re student retreat	1976
	52-2	Racism: Correspondence and petition re slaying of Michael Habib in Toronto	1975
	52-3	Reformed Church of France: Correspondence and reports re standards of ordination and roles of ministers in the Reformed Church of France	1980-1981
1983.005C	52-4	Regionalism Revisited: Correspondence and reports re the Task Force on Regionalism Revisited dealing with regional control within the church	1979-1980
	52-5	Research Council: Correspondence, minutes and reports of the Research Council, an Interdivisional group	1975-1979
	52-6	---: Bibby Correspondence report by Dr. Reginald Bibby re Religious Commitment in Canada	1979-1980
	52-7	Retreats Correspondence re spiritual training for ministers	1978
	52-8	Robertson-MacKay Lectures: Correspondence with Dr. W. Cantwell Smith from Dalhousie University re Robertson and MacKay Lecture Series on Home and Foreign Missions	1978
	52-9	Sabbatical Leave Policy: Correspondence, reports, proposals, guidelines and policies on sabbaticals for Continuing Education Faculty	1978-1983
	52-10	---: Correspondence, reports, policies on sabbaticals for continuing education	1966-1977
	52-11	Smith Paul University-Ottawa: Correspondence re Ph.D. programme	1979
1983.005C	52-12RR	Salaries: Theological Professors Correspondence	1975

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Acc. No.	Box-File	Title	Date(s)
		re salary levels	
	52-13	Saskatchewan Conference: Correspondence, report, mailing lists re personnel and education matters in the Saskatchewan Conference, inc. minutes	1972-1981
	52-14	Senior Secretaries Meetings: Correspondence, reports re retirement, church direction, ministerial candidates. [See also 44-2.]	1979-1980
	53-1	Shared Ministries: Correspondence re shared ministry (inter-church) conferences	1978
	53-2	Shen, Philip: Correspondence	1975
	53-3	Silver Seminar: Correspondence, evaluations, seminar materials re seminars on management and administrative skills given by Harry Silver	1979-1980
	53-4	Society for the Advancement of Continuing Education for Ministry: Correspondence and materials for 1977 Annual Meeting	1979
	53-5	Special Ministries: Minutes of the Committee on Pastoral Relations	1976
	53-6	Staff and Personnel Committee: Correspondence, reports, minutes and job descriptions re staff positions at Church House	1979
	53-7	---:---	1977-1978
	156-1	---: Part A Minutes, reports, memoranda, parity report	1980
	156-2	---: Part B Minutes, reports, memoranda 1975, 1977, 1980	1975-1980
	156-3	---: Part C Report of Task Force to Review Structures 1979, Resumes, Memoranda, Minutes and Report	1979
1983.005C	156-4	---: Part D "Human Resources Project report on personnel services compensation organization analysis..."prepared for the U.C.C.1979	1979
	53-8	Statistics: national Statistics on National Church concerning ministerial requirements, givings, membership, etc..	1973-1974
	53-9	Student Aid: Correspondence and reports re government aid programmes	1974-1980
	53-10	Summer '78 Correspondence re trip to Europe	1978
	53-11	Summer Internships: Correspondence, reports re summer fields for Theological Students	1977-1979
	53-12	Supervised Pastoral Education: Correspondence re accredited training centres for Pastoral Education	
	53-13	Task Force on Commissioned/Diaconal Ministry: Report by H. Mills entitled "Of Ordination in the United Church in Canada"	1982
	54-1	Task Group on Admission of Roman Catholics: Correspondence and draft reports re the matter of admitting former Roman Catholic Priests to the ministry of the United Church	1980-1981
1983.005C	54-2	Task Force on Candidate Assistance: Minutes, reports re financial assistance for Ministry	1975

United Church of Canada. Division of Ministry Personnel and Education Fonds

Acc. No.	Box-File	Title	Date(s)
		candidates	
	54-3	Task Force for a Church-Wide Funding Systems: Correspondence, reports re new methods of financing the Church	
	54-4	Task Group on the Manual Report on revision to Appendix IV	1979
	54-5	Task Force on Ministry: Correspondence and reports re competencies	1973-1976
	54-6	Task Force on Mutual Recognition of Ordained Ministry: Correspondence re the mutual recognition of ordained ministry between the Anglican and United Church	1979-1980
	54-7	Than, U. Kyaw: Correspondence, biographical sheet re Than's work as a visiting Professor at Theological College, <i>inc. photos</i>	1973-1977
	54-8	---: Itinerary Correspondence concerning itinerary of Than's visit, <i>inc. photos</i>	1976-1977
	54-9RR	List of Theological Professors by department of study and birth date	(n.d.)
	54-10	Toronto Conference: Correspondence, reports, agendas and mailing lists	1975-1980
	54-11	Tri-College Consultation: Correspondence, reports, recommendations concerning 1976 consultation on Theological Education in the three mid-western Provinces	1970-1976
1983.005C	54-12	Tri-College Task Force: Correspondence, minutes, and reports re Theological Education in Western Canada	1969-1972
	55-1	Tri College: Terms of Reference Reports from Theological colleges in Canada in preparation for a study of Theological Education	(n.d.)
	55-2	Trinity Western College: Correspondence re recognition of Trinity Western College graduates	1979
	55-3	United Board for Christian Higher Education in Asia: Correspondence and report re Asia-North American Educational Exchange	1977
	55-4	United Church Student's Conference: Constitution of The Association of United Church Theological Students Societies, Conference materials	1975
	55-5	United Church Officers' Visitations List of priorities and concerns of the D.M.P.E. prepared for visitations of conferences	1974
	55-6	University of Alberta: Conference Correspondence, reports, master copy of address of H. Mills regarding symposium on the Social responsibility of Engineers	1975-1976
	55-7	University of Calgary: Religious Studies Programme Correspondence, report	1974-1975
	55-8	Urban Ministries: Correspondence, curriculum and pamphlets re Canadian Urban Training Project and Urban Ministries	1980-1981
1983.005C	55-9	Walk for Life: Correspondence re proposal by	1977

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Acc. No.	Box-File	Title	Date(s)
		some theological students of Emmanuel College for a walk to draw attention to world concerns	
	55-10	Wentworth Rural Clergy Project: Correspondence, proposal for an experimental project with the rural clergy of Wentworth County	1975
	55-11	Western Council for Theological Education: Correspondence, minutes and reports	1977-1981
	55-12	White, Peter Gordon: Memos, biographical profile	1974-1978
	55-13	Winnipeg Bible College: Correspondence re recognition of the College	1978-1979
	55-14	World Council of Churches: Correspondence and reports re inter-church relationships	1977-1978
	55-15	Young Adult Ministries Consultation: Correspondence re a Youth Ministry Conference in Florida	1976-1977
	55-16	Youth Exchange: International Minutes of the International Youth Exchange	1975
1991.189C	2-7	Project on Faith and Justice	1980-1982
2002.072C	13-3	Relocation	1989-1993

SERIES 3\Subseries 3: Anne Squire. –1973-1985.

Subseries consists of office files of Anne Squire, General Secretary of General Administration, Higher Education and Campus Ministries 1982-1985.

Acc. No.	Box-File	Title	Date(s)
		Office Files	
1983.005C	87-5	Correctional Service of Canada: Correspondence and reports re chaplaincy work in the Correctional institutions of Canada	1979-1982
	88-1	Dialogue Group on Laity and Theological Education: Correspondence, reports	1979-1980
	88-2	---: Correspondence, reports, minutes	1981-1982
	88-3	Division of World Outreach: Correspondence, reports concerning overseas ministry work	1980-1982
	88-4	Forum in Staff Priorities: Correspondence, reports concerning priorities at Church House	1977-1980
	88-5	Global Solidarity in Theological Education: Source materials for consultation	1981
	88-6	Heads of Colleges and Universities: Correspondence and reports re meeting with heads of colleges and universities related to the United Church of Canada	1983
	88-7	Human Sexuality Study: Correspondence, report on United Church in Canada's study on sexuality	1984
1983.005C	88-8	Living Between Memory and Hope: Copy of pamphlet by H. Mills and lists of number of copies distributed	1982
	88-9	London Conference: Correspondence re personnel and education matters	1980
	89-1	McGeachy Scholars Fund: Correspondence and reports re the administration of the McGeachy Scholars Fund	1973-1979

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Acc. No.	Box-File	Title	Date(s)
1983.005C	89-2	---: Correspondence, reports, minutes of the McGeachy Memorial Fund Advisory Committee re the administration of the McGeachy Scholars Fund	1980
	89-3	---:---	1981-1982
	89-4	---: Correspondence and applications	1982
	89-5	---:---	1982
	89-6	---:---	1982
	90-1	---:---	1982
	90-2	---:---	1982
	90-3	Montreal and Ottawa Conference: Correspondence, and conference minutes re personnel and education matters	1980-1982
	90-4	Newfoundland Conference: Correspondence and reports re personnel and education matters	1980-1982
	90-5	News Releases: Correspondence and examples of United Church Press releases	1979-1980
1983.005C	90-6	Observer: Correspondence, drafts of submissions to United Church publication	1977-1985
	90-7	Overlap Responsibilities: Correspondence, reports and minutes of the D.M.C. and D.M.P.E. Dialogue Group	1974-1980
	91-1	---:---	1981-1983
	91-2	Research Council: Correspondence, reports, minutes of the Research Council	1980-1982
	91-3	Secondary Schools Meeting: Correspondence re a meeting with the headmasters of the secondary schools related to the United Church	1982
	91-4	Worldwide Communion Liturgy for Church House Chapel: Communion Service.	1982
2017.134C	1-1	Article "Women in the Church"	[1978]
	1-2	Theological Education in the 80s	1979
	1-3	Project Ministry: Revisited	[1980]
	1-4	---: Report	1980
	1-5	---: Presentation to General Council	1980
	1-6	Committee on Commissioned Ministry	1980
	1-7	National Symposium on the Implication of Feminist Theology for Theological Education	1982
	1-8	Address to General Council	1982
	1-9	Campus Ministry	1985
	1-10	Envisioning Ministry	1985
1995.162C	1-7	Anne Squire Correspondence	1983-1984
2002.003C	9-2	Church Union Study - Disciples of Christ	1984
1993.055C	1-6	Project Ministry Report	1981-1984
	1-7	Task Force on Learned Ministry Report	1982-1983
2002.072C	6-3	National Council of Churches Professional Leadership: Correspondence	1981-1993

SERIES 3\Subseries 4: Richard H. Moffat. -1983-1992.

Subseries consists of the records of General Secretary Rev. Richard (Dick) Moffat who was responsible

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for General Administration, Admissions, Higher Education and Campus Ministries 1986-1992.

Acc. No.	Box-File	Title	Date(s)
2002.072C	1-12	Chapel Committee	1987, 1990
1993.055C	2-1RR	Continuing Education Board Appointments	1983
2002.072C	1-7	Evangelische Kirche der Union	1992
1993.055C	1-8	MPE Newsletter Evaluations	1988-1991
	2-4RR	Residential Colleges Board Appointments	1984-1986
	2-5RR	Secondary Schools Board Appointments	1983-1988
	2-3RR	Study Resource Centres Appointments	1984-1986
2002.072C	1-2	Theology of Call	1990-1992
1993.055C	1-11RR	Theological Schools Board Appointments	1984-1987
	2-2RR	University Board Appointments	1984-1986

SERIES 3\Subseries 5: Gordon MacBeth. –1993-1995.

Acc. No.	Box-File	Title	Date(s)
2002.003C	1-1	Correspondence	1993-1995

SERIES 3\Subseries 6: Anne Naylor. –1994-1996.

Subseries contains the records of Anne Naylor, Acting General Secretary 1995-1997.

Acc. No.	Box-File	Title	Date(s)
2004.050C	6-4	B.J. Klassen: General Correspondence	1994-1996

SERIES 3\Subseries 7: Steven Chambers. –1995-2001.

Subseries consists of the records of Steven Chambers who served as General Secretary 1998-2001.

Acc. No.	Box-File	Title	Date(s)
2017.112C	2-12	Lesbian, Gay and Bisexual Persons in Ministry: Consultation Report, responses	1999-2001
2017.060C	1-3	Ministry in the 21st Century Study: Vol 1	1996-1998
	2-1	---: Vol 2	1999-2000
	1-1RR	National Unified Placement Process Task Group: Vol. 1	1999-2000
	1-2	---: Vol 2	1999
2017.101C	TR-1	Rulings and Opinions	1995-1997

FINDING AID 518

FONDS 518

UNITED CHURCH OF CANADA DIVISION OF MINISTRY PERSONNEL AND EDUCATION FONDS

SERIES 5

RECORDS RELATING TO PERSONNEL ADMINISTRATION

UNITED CHURCH OF CANADA

Accession Number 1983.005C
Accession Number 1991.053C
Accession Number 1991.090C
Accession Number 1991.148C
Accession Number 1991.189C
Accession Number 1993.055C
Accession Number 1995.047C
Accession Number 2002.003C
Accession Number 2002.072C
Accession Number 2005.005C
Accession Number 2005.009C
Accession Number 2017.067C
Accession Number 2017.112C
Accession Number 2017.119C
Accession Number 2018.103C/TR
Accession Number 2018.143C

Prepared by Amanda Zalken, August 2018

SERIES 5\ RECORDS RELATING TO PERSONNEL ADMINISTRATION. –1954-2007.

United Church of Canada Division of Ministry Personnel and Education Fonds

In 1971 the Division of Ministry and Education added the term "Personnel" to its name. The term was added to reflect the need within the United Church to improve the method and quality of pastoral care for persons in ministry. Henceforth ministry personnel became a significant part of the internal work of DMPE and was managed by secretaries of Personnel Services. The first staff member responsible for Personnel Services was Associate Secretary Rev. J. Homer Dean. He singlehandedly designed and guided the implementation of personnel policies authorized by the 1968 General Council. As a cumulative effort of DMPE and the National Pastoral Relations Committee the Handbook of Personnel Policies and Procedures was issued to office holders and staff involved in personnel services of the church. In 1990 a proposal was approved to consolidate the personnel work and re-configure the personnel staff-group. This was implemented in 1991. The new design put matters of personnel policy development and interpretation into one portfolio with a Secretary of Ministry Personnel Policy. Matters of personnel support, advocacy and education were put into a portfolio lodged with the Secretary of Ministry Personnel Support and Advocacy. Together with those two positions was an administrative assistant position focused on the administration of continuing education grants, oversight of the vacancy and availability lists, the administration of order of ministry admissions from other denominations and the processing of salary increments queries.

Series consists of six subseries: 1) Secretary and Office Files, 1959-2001, 2) Conference Personnel Officers, 1975-2001, 3) Transfers and Settlements Committees, 1954-2005, 4) Positions Information, 1978-1982, 5) Records relating to Policy, 1961-2007, 6) Life Long Learning, 1977-2001.

See Series 18 for related audio-visual material (2005.009AV/10 for VHS on Sexual Harassment, 2018.143AV/1-3 for Clergy Couples Consultation audio cassettes)

SERIES 5\Subseries 1: Secretary and Office Files. --1959-2001.

Subseries consists of records of former Secretary Rev. J. Homer Dean, Bob Shorten, and office files, 1959-2001.

Acc. No.	Box/File	Title	Date(s)
		Rev. J. Homer Dean	
1983.005C	130-1	Apprentice Seaman: Inquiries and applications for position of apprentice seaman on the Thomas Crosby V, a programme supported by the United Church of Canada	1968-1969
	130-2	---:---	1968-1971
	130-3RR	Social Service Workers: Correspondence and personnel information forms concerning workers in Special Ministries	1970-1970
	130-4RR	Teachers Inquiries: personnel information forms concerning positions for Lay Workers as teachers.	1968-1971
	130-5	Summer Work and Relief Work: Applications Inquiries concerning summer employment opportunities for Lay Workers	1970-1971
	130-6RR	Hospital Chaplains: Correspondence, inquiries, and applications concerning positions in the United Church's General Hospital Chaplaincy Programme	1967-1971
	130-7RR	Hospitals: Doctors and Medical Students Correspondence, personnel information forms concerning medical work in Canada	1968-1971
	130-8	---: Technicians, Administrators, and Dieticians Correspondence, inquiries concerning hospital work	1968-1972
	131-1RR	---: Nurses and Nursing Assistants Inquiries, applications forms for nursing positions	1965-1969
1983.005C	131-2RR	---:---	1970-1972

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box/File	Title	Date(s)
	132-3	W. Donald Watt: Superintendent for Hospital and Medical Missions correspondence re employment opportunities in health and medical care services	1969-1970
	131-4	Old Country Ministers: Lists of ministers and Lay Supplies from the old country, memo on pension benefits, application for Canadian Passenger Assoc. Clergy Certificate	1959-1961
	131-5	Personnel: General Correspondence and list of personnel available for appointment	1969-1972
	131-6	Anglican/United Churches' Shared Ministry Study: Outline of objective, proposal, and lists of pastoral charges and parishes for shared ministry	1976
	132-1	---: Lists of pastoral charges and parishes for shared ministry	1976
	132-2	---: Orders of Service and reports from shared ministry congregations.	1976
	132-3	Career Development Council: Minutes	1969-1973
	132-4	Canadian Career Development Council: Minutes	1969-1974
	132-5	Summer Mission Statistics: Correspondence, minutes, regulations, and statistics of the work of summer missionary students in Canada [Originally this was a file of the Board of Home Missions]	1956-1971
		Bob Shorten	
1991.090C	6-2	Reports Relating to Future of Ministry and Recruitment	1978-1983
	6-3	General Correspondence and Enquiries	1981-1987
	6-4	Clergy Couples Correspondence	1978-1984
	6-5	Husband-Wife Ministries	1974-1981
	6-6RR	Clergy Conflict Correspondence	1983-1984
	6-7	Joint DMC/MPE Discussion	1984
	6-8	Chaplaincy Bursary Correspondence (Correctional and Special Services)	1982-1986
	6-9	Presbytery Oversight Guidelines	1978-1982
	7-1	Task Force on Mutual Recognition of Shared Ministries	1980-1983
	7-2	Recognized Ministers	1972-1983
	7-3	Committee on Dual Standing of Ministers	1979-1982
		Office Files	
1995.047C	5-8	Age of Officers and Relinquishment of Office	1970
	17-5RR	Bailey, Samuel Stanbury, Ordination	1983
2002.003C	7-9	Canadian Council of Churches Committee, Vol. I	1981-1990
	7-10	---, Vol. II	1991-1994
1983.005C	147-1	Clerical Employees Association: Constitution, reports, seminar reports, and memos concerning career development and problems faced by clerical employees at Church House	1970-1981
	147-2	---: Minutes	1970-1980
1995.047C	6-1RR	College Staffs Salaries	1956-1957
1991.189C	2-5	Commission on Salaries	1978-1983
2017.112C	2-5	Funds Available from Division	2001
2002.003C	1-3	Guidelines for Inclusive Language	1981
2017.112C	2-11	Human Resources Committee: Proposal for Four Categories	1996
2002.003C	1-4	In House Services Policy	1995-1996

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Acc. No.	Box/File	Title	Date(s)
1991.148C	4-6RR	Lobb Decision	1987
2017.112C	2-13	Manse Equity Task Group: correspondence	1982-1984
	2-14	Manse Heating Allowance	1987-1992
1995.047C	21-2RR	Nominations Committee: Correspondence	1981
2002.072C	1-3RR	Nominating Committee [DMPE]	1985-1990
2017.112C	2-4	Pastorates without Interruption	2000
1995.047C	22-4	Saskatchewan Conference	1983
	22-5RR	---	1983
2017.112C	2-10	So You're Expecting!! A Resource for Ministry Personnel regarding Maternity Parental and Adoption Leave	2001
2002.003C	8-5	Staff Personnel Policies	1993
1991.148C	4-7	Survey of Ordination and Ordained Ministry	1985-1987
	4-8	Task Force on Ministry: Progress Report	1975
2017.112C	2-3	Task Group on Ethics: Report	2000-2001
2005.005C	29-27	Youth and Young Adult Ministry	1995-1996

SERIES 5\Subseries 2: Conference Personnel Officers. –1975-2001.

Subseries consists of correspondence and minutes of Conference Personnel Officers, 1975-2001.

Acc. No.	Box/File	Title	Date(s)
1983.005C	138-6	Correspondence, agendas for meeting with conference level personnel officers	1975-1981
2017.112C	1-11	Correspondence	1997-1991
	1-12	Minutes	1984-1989
	1-13	---	1990, 1992, 1995, 1996-1999
	2-1	---[2004 in notes only]	2000-2001

SERIES 5\Subseries 3: Transfers and Settlements Committees. –1954-2005.

Subseries consists of records of the Settlement Committee, 1978-1986; Transfer Committee, 1980-2005; Transfer and Settlement Committee, 1954-1998.

Acc. No.	Box/File	Title	Date(s)
		Settlement Committee	
1983.005C	138-3	Correspondence with conference representatives, minutes of conference level committees.	1978
	138-4	Correspondence with conference representatives, reports and minutes of conference level committees.	1979
	138-5	Conference Chairmen Correspondence and mailing lists.	1978-1980
1993.055C	1-1RR	Settlement Committee Reports	1981
	1-2RR	---	1983
	1-3RR	---	1984
	1-4RR	---	1985
	1-5RR	---	1986
		Transfer Committee	
2017.067C	3-1RR	Minutes	1980-1987
	3-3RR	---	1988-1992
	3-4RR	---	1993-1994
2017.112C	1-7RR	---	1995
	1-8RR	---	1996
	1-9RR	---	1998

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Acc. No.	Box/File	Title	Date(s)
2017.067C	1-10RR	---	1999-2005
	3-2RR	reports	1976-1979
	3-5RR	Bill Bruce Correspondence	1996-1998
Transfer and Settlement Committee			
2005.005C	26-13RR	Candidates for Committee	1991, 1993
	26-2RR	Candidate Package and Committee Information	1993
	26-14RR	Candidate Packet, inc. Conference Profiles	1993
	27-4RR	Correspondence, Articles and Lists	1985-1986
	26-1RR	Correspondence Re 1990 Meeting	1989-1990
	25-14RR	---Re 1991 Meeting	1990-1991
	26-8RR	---	1992, 1998
	25-12RR	---Re 1992 Meeting	1992
2005.005C	25-13RR	---Re 1993 Meeting	1993
	27-6RR	---	1993-1995
	25-11RR	---	1997
	26-3RR	---	1997-1998
	26-4RR	---	1997-1998
	26-9RR	---	1998
	26-10RR	---	1998
1995.047C	24-7	Education and Students Consultation	1983
2005.005C	26-11RR	Material for April 1996 Meeting	1995-1996
	27-3RR	Memos Re Ordination and Transfer	1996-1997
		Correspondence	
	26-6RR	Minutes	1997
	26-17RR	Ordained Ministers List	1954
	27-2RR	Ordination and Commissioning	1996-1997
	26-5RR	Reports	1997
	26-12RR	Reports, Requests and Information	1993-1994
	26-15	Report "Regionalism and T&S Review" Leng	1980
	26-16RR	Research List re: Transfer and Settlement	1954, 1979
		Questionnaires	
	26-19	Study Correspondence and Minutes	1980-1982
	26-18RR	Task Group on Transfer and Settlement:	1979-1982
		Correspondence	
	27-1	---: Correspondence and Reports	1989
2002.003C	26-7RR	Transfer Package Development and Circulation	1997-1998
	8-6	Transfer & Settlement Study	1996-1997

SERIES 5\Subseries 4: Positions Information. -1978-1982.

Subseries consists of correspondence and requests for assistance of pastoral charges and position records.

Acc. No.	Box/File	Title	Date(s)
1983.005C	135-1	Positions Information, A-C	1978-1979
	135-2	---, D-H, Note: Files I-Z not in collection-- location unknown.	1978-1979
	135-3	Information Reports--Newfoundland Conference	1978-1979
	135-4	---, Maritime Conference	1978-1979
	135-5	---, Montreal and Ottawa Conference	1978-1979
	135-6	---, Bay of Quinte Conference	1978-1979
	135-7	---, Toronto Conference	1978-1979
	135-8	---, Hamilton Conference	1978-1979
	135-9	---, London Conference	1978-1979
	135-10	---, Manitou Conference	1978-1979
	135-11	---, Manitoba Conference	1978-1979
	135-12	---, Saskatchewan Conference	1978-1979
	135-13	---, Alberta Conference	1978-1979

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Acc. No.	Box/File	Title	Date(s)
	136-1	---, British Columbia Conference	1978-1979
	136-2	Positions Information, A-B	1979-1980
	136-3	---, C	1979-1980
	136-4	---, D-F	1979-1980
	136-5	---, G	1979-1980
	136-6	---, H-K	1979-1980
	136-7	---, L-M	1979-1980
	136-8	---, N-P	1979-1980
	136-9	---, R	1979-1980
	137-1	---, S	1979-1980
	137-2	---, T	1979-1980
	137-3	---, U-Z	1979-1980
	137-4	---, Montreal and Ottawa Conference	1980-1982
	137-5	---, Bay of Quinte Conference	1980-1982
	137-6	---, Toronto Conference	1980-1982
	137-7	---, Hamilton Conference	1980-1982
	137-8	---, London Conference	1980-1982
	137-9	---, Manitou Conference	1980-1982
	137-10	---, Manitoba and North-Western Conference	1980-1982
	137-11	---, Saskatchewan Conference	1980-1982
	137-12	---, Alberta Conference	1980-1982
	137-13	---, British Columbia Conference	1980-1982
	137-14	Positions (Special) Information, inc. vacancy lists.	1978-1979
	137-15	---	1979-1980
	137-16	Division of World Outreach positions, inc. vacancy list.	1979-1980
	138-1	Positions (Special) Information	1979-1980
	138-2	Internations' Positions Information, inc. vacancy list.	1979-1980

SERIES 5\Subseries 5: Records relating to Policy. --1961-2007.

Subseries consists of records re policy on various topics; general, ministry personnel, human resources, pastoral relations, ministry education, interim ministry, 1961-2007.

Acc. No.	Box/File	Title	Date(s)
		General	
1991.053C	1-6	Staff Personnel Policy Committee: Correspondence, Minutes and Recommendations	1982-1986
1991.053C	1-4	Personnel Policy and Procedures Manual	1972-1973
	1-5	Personnel policies and procedures	1975-1976
	4-2	Committee on Employed Churchmen: Handbook	[1961-1963]
		Ministry Personnel	
2017.119C	1-18	A Pastoral Charge's Ministry and Personnel Committee: A Handbook about ways local Ministry and Personnel Committees serve Pastoral Charges in The United Church of Canada	1985, 1991, 1993
	1-19	Clergy Couples A Report on Clergy Couples and the Ecumenical Clergy Couple Consultation prepared for Professional Church Leadership, National Council of Churches	1978
2017.119C	1-20	Guidelines for Developing Ministry Personnel Position Descriptions issued by the Pastoral Relations Committee Division of Ministry,	1993

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Acc. No.	Box/File	Title	Date(s)
	1-21	Personnel and Education Guidelines for Pastoral Care in the event of Separation and Divorce among Ministry Personnel issued by the Division of Ministry Personnel and Education [inc. Report on Committee on Pastoral Care for Marriage Breakdown Amongst Ministry Personnel]	1992,1993
	1-24	Personnel Policies and Procedures Vacancies in Ethnic Pastoral Charges	1983
2018.103C	TR-1	Handbook of the Process of Admission of Ministers from Other Denominations to the Order of Ministry of The United Church of Canada	1998
		Human Resources	
2017.119C	1-4	The United Church of Canada Human Resources Policy Manual	2001
	1-5	Employment, Salary & Benefit Guidelines for Staff Associates	1983
	1-7	Lay Pastoral Ministry Handbook Issued by the Lay Ministry Committee DMPE	1992
	1-8	Handbook for Joint Needs Assessment Committees	2007
	1-9	Handbook for Joint Search Committees	2007
	1-10	Ethical Standards for Ministry Personnel	[2003?]
	1-15	Guidelines for Implementing Maternity & Parental Leave Policies issued by the Division of Ministry Personnel and Education	1992
	1-16	So You're Expecting! A Resource for Ministry Personnel regarding Maternity/Paternal Leave issued by the Division of Ministry Personnel and Education	1993
	1-17	So We're Expecting! A Pastoral Charge Resource regarding Maternity/Paternity Leave issued by the Division of Ministry Personnel and Education	1993
	1-22	"Sexual Abuse (Sexual Harassment, Sexual Exploitation, Pastoral Sexual Misconduct, Sexual Assault) and Child Abuse" (1993), "Procedures for Dealing with Cases of Sexual Harassment" (1990), "Sexual Harassment in the Church" (1985)	1985-1993
2018.103C	TR-2	Handbook of Personnel Policies for General Council and Conference Staff	1990
		Pastoral Relations	
2017.119C	1-1	A Report on the Survey Regarding "A Working Document on Ethical Conduct for Ministry Personnel in The United Church of Canada prepared for The Pastoral Relations Committee of The Division of Ministry, Personnel and Education" by Rev. Dr. Donald Lockett and Professor Donald M. Santor	Oct, 1996
2017.119C	1-2	Pastoral Ethics: A Working Handbook developed by The Ethics Task Group London Conference The United Church of Canada and Donald M. Santor.	n.d.
	1-6	Handbook for Pastoral Relations	
	1-11	From Assessment to Covenant A Handbook for the Joint Pastoral Relations Committee The	1993

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Acc. No.	Box/File	Title	Date(s)
	1-23	United Church of Canada Vacancies in Native Canadian Communities a Guideline for Pastoral Relations issued by the Division of Ministry Personnel and Education	1985
2018.103C	TR-3	Pastoral Relations Handbook for Use with Joint Needs Assessment Committees and Joint Search Committees in the United Church of Canada	1998
	TR-4	Pastoral Relations Guide for Members of Joint Needs Assessment Committees and Joint Search Committees in the United Church of Canada	1998
2017.119C	1-3	Ministry Education Supervised Ministry Education Forms and Handbooks August 2007	2007
2017.119C	1-12	Interim Ministry Interim Ministry in The United Church of Canada Guidelines for the information of members of the Order of Ministry seeking employment in interim ministry Congregations and official boards seeking the assistance of an interim minister	n.d.
	1-13	Interim Ministry in The United Church of Canada	1993
	1-14	Pastoral Relations: Interim Ministry, The Sloan Report by John Sloan	[198?]

SERIES 5\Subseries 6: Life Long Learning. -1977-2001.

The Life Long Learning Committee was established by the General Council Executive in April 1991. They decided members of the committee would be drawn from each conference, nominated and appointed jointly by DMPE and DMC. While representing each conferences' interest in life long learning, the members would also oversee: a learning centre; a faculty of theology; diaconal ministry; Conference Christian education/development ministry portfolio; Conference personnel ministry portfolio; a lay education perspective; and a ministry personnel education perspectives. The committee contained a staff person from DMPE, in this case Ministry Personnel Services.

Subseries consists of records of the Life Long Learning Task Group, Life Long Learning Committee and Life Long Learning grants, 1977-2001.

Acc. No.	Box/File	Title	Date(s)
		Life Long Learning Task Group	
2002.072C	6-4	Minutes, Reports	1991-1999
	6-5	Meeting Cedar Glen	1998
	6-6	Minutes, Memos	1998-1999
	7-8	Memos, Correspondence, & Requests for Grants	Oct. 1996
	7-9	---	1997-1997
	6-7	---	1997
	7-1	---	Feb 28-29, 1998
	7-2	Information for Committee - Report, Financial Documents	1999
	7-3	Meeting Organization - Membership Lists, Memos, Plans	1999-2000
	7-4	Dossier - Logo, Promotion for L.L.L.	1993-1994
	7-5	Memos, Financial Documents, and Membership List	1999-2000

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Acc. No.	Box/File	Title	Date(s)
	8-1	Ministry Personnel Policy Re: Lay and Ordained	1977-1992
		Life Long Learning Committee	
2005.005C	8-14	Correspondence and Materials	1994
	12-8	Correspondence	1995
	20-20RR	---re Oct. 1995 Meeting, inc. Grant Applications	1995
	11-18	---	1996
	12-5	---and Memos	1996
	12-4RR	---and Course Evaluations	1997
	12-6	---	1998
	20-13	---re Meeting	1998
	12-7	---	1999
	20-16	---	2000
	12-3	---and Reports	2000-2001
	11-17	Minutes, Reports and Correspondence	1995-1999
	20-18	Minutes	Mar. 1995
	20-19	---	Oct. 1995
	8-16	---	Feb. 1996
	20-17	---	Oct. 1996
	11-12	---	1999
	20-7	---	1998
	20-12	Minutes and Correspondence	1998
	12-1	Minutes	2000
	11-11	Conference Reports	1994
	20-9	Reports Correspondence to the Committee	1996
	20-10	Annual Reports and Orientation Booklets	1998
	20-8	Annual Reports	1999
	12-2	Final Report	2000
	8-17	Mandate and Accountability Reports	1993, 1995
	9-2	Continuing Education and Extended Study Leave Policy	1983-1988
	8-15	Consultation 1991	1991
	9-1	Guidelines	1991-1992
	2-14RR	Evaluation	1994
	11-14	Programme Evaluation	1994
	11-15	Allocation Factor	1994
	11-16RR	Finances	1996
	9-12	Notes from meeting of Conference Personnel	1997
		Ministers at LLL Event	
	20-14	Planning Team	1998
	20-15	Task Group on First Call	1999
		Life Long Learning Grants	
2005.005C	11-13	Special Programme Grant Evaluation	1993
	2-13	Special Programme Grants	1997
	20-11RR	Individual Grant and LIG Situation	1997-1998
	8-18RR	Specialized Training Grant Applications	1998
2005.005C	8-19RR	Special Programme Grants	1998
	8-20RR	Sabbatical Time Grants	1998
	8-21RR	Special Programme Grants	1999

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FONDS 518

UNITED CHURCH OF CANADA DIVISION OF MINISTRY PERSONNEL AND EDUCATION FONDS

SERIES 6

RECORDS RELATING TO SEXUAL ORIENTATION AND MINISTRY

UNITED CHURCH OF CANADA

Accession Number 1991.090C
Accession Number 1991.148C
Accession Number 1995.047C
Accession Number 2002.003C

United Church of Canada Division of Ministry Personnel and Education Fonds

Prepared by Amanda Zalken, August 2018

SERIES 6\ RECORDS RELATING TO SEXUAL ORIENTATION AND MINISTRY. --1979-1988.

In 1982, as part of DMPE's commitment to understanding and interpreting ministry it established the Task Group on the Ordination/Commission of Self-Declared Homosexuals. The Task Group was meant to assess the UCC's stance on ordination/commissioning of self-declared homosexuals. In turn the Task Group produced the "Sexual Orientation and Eligibility for the Order Ministry," a report which provided an assessment of the issue, suggested guidelines for addressing it, and a means of implementation thereof. In 1984 the Task Group's report was evaluated at the 30th General Council meeting and then the group was disbanded. In February 1984 the General Council appointed an Advisory Group on "Sexual Orientation and Eligibility for the Order of Ministry" to oversee the evolution of the Task Group's report and its recommendations both before and after the 30th General Council. Upon the request of the General Council, DMPE in partnership with DMC agreed upon a process for a national study on the sexual orientation, lifestyles, and ministry, involving all levels of the church, which would then lead to a comprehensive statement: This study was developed and implemented by the General Council National Coordinating Group which had representation both from DMC and DMPE. Upon the formation of the NCG, the Advisory Group was finally dissolved in February 1985, having fulfilled their function of setting the guidelines for the selection of the members of the NCG. In 1985 DMPE appointed Rev. David Ewart as National Coordinator of Sexual Orientation, Lifestyles and Ministry who served until 1988 when the National Coordinating Group produced their final report for the 32nd General Council. In response to the report the General Council made two decisions about sexual orientation, church membership and leadership: "all persons regardless of their sexual orientation who profess faith in Jesus Christ and obedience to him, are welcome to be or become full members of The United Church of Canada," and "All members of The United Church of Canada are eligible to be considered for ordered ministry."

Series consists of three subseries: 1) Resources and Office Files, 1979-1988, 2) Task Group on the Ordination/Commissioning of Self-Declared Homosexual Persons, 1984, 3) National Co-Ordinating Group Re Sexual Orientations, Lifestyles and Ministry, 1986-1988.

See also Fonds 529 for more National Coordinating Group Records; Division of Mission in Canada fonds 512; Office of the Moderator fonds 499; and General Council fonds 500 for records relating to this Group's work and report.

SERIES 6\Subseries 1: Resources and Office Files. --1979-1988.

Subseries consists of resources and office files on a number of topics in relation to sexual orientation and ministry, 1979-1988.

Acc. No.	Box-File	Title	Date(s)
1995.047C	19-7	Positions of Other Denominations Re: Ordination of Homosexual Persons	1979-1983
	19-5	Homosexual Conversation and Consultation	Sep. 1979
	19-13	Ottawa Homosexuality Study	1980
	19-6	Conference Positions Prior to Release of Report on Ordination/Commissioning of Self-Declared Homosexual Persons	1981-1983
	19-8	Human Rights Legislation Re: Homosexuals	1982-1984
	24-4RR	Taskforce on Ordination of Self-Declared Homosexuals: Letters	1982-1983
	24-5RR	---: Letters and Documents	1982-1983
	24-2RR	---: Responses Previous to Release of Report [part 1]	1983
	24-3RR	---[part 2]	---
	19-4	Observer Instar Re: Ordination/Commissioning of Self-Declared Homosexual Persons	1983
	19-11	Consultants Responses to The Report Re: Ordination of Homosexual Persons	1983
	22-6	Report on Homosexual Ordination Background	1983-1984

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box-File	Title	Date(s)
		Documents and Correspondence [part 1]	
	22-7	---[part 2]	---
	23-1	---[part 3]	---
	11-6	Sexual Orientation Lifestyles and Ministry Programme/Study	1984
1995.047C	19-9	Report on Judicial Committee Re: Homosexual Ordination	1984
	19-10	Sermons Re: Homosexuality and the Church	1984
	19-12	Media Re: Ordination of Homosexual Persons	1984
2002.003C	1-5RR	Membership, Ministry & Human Sexuality - Responses, Vol. I	1988
	1-6RR	---, Vol. II	1988

SERIES 6\Subseries 2: Task Group on the Ordination/Commissioning of Self-Declared Homosexual Persons. –1984.

Subseries consists of records, mainly responses to the "Sexual Orientation and Eligibility for the Order of Ministry" report from United Church members, 1984.

Acc. No.	Box-File	Title	Date(s)
1991.090C	1-1RR	Negative responses to the "Sexual Orientation and Eligibility for the Order of Ministry "report from United Church members, Responses by Surnames A (includes anonymous) to Bin	1984
	1-2RR	---,---Bir to By	1984
	1-3RR	---,---C to Clar, plus one letter from McC on top	1984
	1-4RR	---,---Clar to Dav	1984
	1-5RR	---,---Dav to Dy	1984
	1-6RR	---,---E to Ge	1984
	1-7RR	---,---Gi to Ham	1984
	2-1RR	---,---Han to Hy	1984
	2-2RR	---,---I to Kra	1984
	2-3RR	---,---Kro to Lu	1984
	2-4RR	---,---MacD to McLag	1984
	2-5RR	---,---MacLar to My	1984
	2-6RR	---,---Naf to Par	1984
	2-7RR	---,---Par to Qui	1984
	3-1RR	---,---R to Sco	1984
	3-2RR	---,---Sco to Spr	1984
	3-3RR	---,---Sta to Tri	1984
	3-4RR	---,---Tro to Weat	1984
	3-5RR	---,---Weav to Z	1984
1991.090C	3-6RR	Positive responses to the "Sexual Orientation..."report from United Church members and those whose membership is unknown, Responses by Surnames A (includes anonymous) to Mo	1984
	4-1RR	---,---Moo to W Also Positive and negative responses to the "Sexual Orientation..." report from United Church members and those whose membership is unknown, Responses by Surnames or Church Name B to Old	1984
	4-2RR	---,--- Neg. responses: Pi to Whit; Pos. responses: Ash to Wil; Neg and Pos responses: Lex to Ram	1984
	4-3RR	Negative responses to the "Sexual Orientation..."	1984

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Acc. No.	Box-File	Title	Date(s)
		report from those whose membership is unknown, Responses by Surnames A to J	
	4-4RR	---:--- K to Ric	1984
	4-5RR	---:--- Ris to Z	1984
	4-6RR	Negative and Positive responses to the "Sexual Orientation..." report from Non-United Church members Responses by Surnames A to W	1984
1991.090C	4-7RR	Correspondence, newspaper clippings relating to the "Sexual Orientation..." report	1984
	5-1RR	Log sheets of responses received by DMPE re: the Task Group report	[1984?]
	5-2RR	---	[1984]
	5-3RR	Log sheets of responses received by General Council and <u>The Observer</u> re: the Task Group report	[1984]
	5-4RR	Correspondence received after the 30th General Council's statement to DMPE's report [includes a copy of G.C.'s official statement]	1984

SERIES 6\Subseries 3: National Co-Ordinating Group Re Sexual Orientations, Lifestyles and Ministry. -1986-1988.

Subseries consists of records re National Co-Ordinating Group re Sexual Orientations, Lifestyles and Ministry.

See also Fonds 529 for more National Coordinating Group Records

Acc. No.	Box-File	Title	Date(s)
1991.148C	4-9RR	Correspondence Re: Study	1988
	5-1RR	Responses to the Report	1988
	5-2RR	---Re: Morally Responsible	1988
	5-3RR	---Re: Authority/Scripture	1988
	5-5RR	---Re: Role/Model	1988
	5-6RR	---Re: Serious/Objections	1988
	5-7RR	---Re: Acknowledgement	1988
	5-8RR	---	1988
	5-9	Session 8	1986

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FONDS 518

UNITED CHURCH OF CANADA DIVISION OF MINISTRY PERSONNEL AND EDUCATION FONDS

SERIES 7

RECORDS RELATING TO PASTORAL RELATIONS

UNITED CHURCH OF CANADA

Accession Number 1983.005C
Accession Number 1991.053C
Accession Number 1995.162C
Accession Number 2002.003C
Accession Number 2005.005C
Accession Number 2005.013C
Accession Number 2017.067C
Accession Number 2017.112C
Accession Number 2018.143C

United Church of Canada Division of Ministry Personnel and Education Fonds

Prepared by Amanda Zalken, August 2018

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SERIES 7 RECORDS RELATING TO PASTORAL RELATIONS. –1969-2004.

In 1971 following the Implementation Committee's Report on the Commission on Ministry in the 20th Century and the establishment of an office of Pastoral Relations, DMPE's work proceeded in that area to regularize the methods of communication both to ministers and to Pastoral Charges concerning call and settlement of ministers. Studies were established on retraining and rehabilitation for ministers who were not successful in being located in congregational employment and a number of persons received assistance, retraining and rehabilitation (1972 yearbook). In 1975 the National Pastoral Relations Committee developed a new policy on personnel and procedures for admissions and readmissions and DMPE helped to make those policies available in a handbook for Conference Personnel Officers.

Series consists of records concerning DMPE work in the area of pastoral relations and has three subseries: 1) Office Files, Historical Files and Resources, 1971-2003, 2) Pastoral Relations Committee, 1964-2004, 3) Admissions, 1969-1999.

SERIES 7 Subseries 1: Office Files, Historical Files and Resources. –1971-2003.

Subseries consists of Office Files (ordered alphabetically), 1977-1998, and historical files on sexual abuse policy, 1985-2003.

Acc. No.	Box-File	Title	Date(s)
2005.005C	19-10	Code of Ethics	1985-1995
	12-10	Colleagueship Reflections on Data	n.d.
	12-15	Compensation Group	1993
	14-1	Conference Personnel Ministers Gathering	1996
	15-6	Congregational Conflict	1983-1989
	15-23	Correspondence (General)	1990-1991
	15-21	---	1993
	15-22	---	1994
	17-1	---	1996
	17-2	---	1996-1997
	16-8RR	Correspondence and Inquiries	1997-1998
	27-7RR	Correspondence and Ministry and Life Transitions	1998
		Program Evaluations	
	18-20RR	Correspondence Re: Legal/Judicial Matters	1992-1998
	13-6	Correspondence with Conference Personnel Ministers	1986-1996
	15-17	Covenanting	1985
	16-20	Covenanting Services	n.d.
	12-18	Criminal Charges in the Pastoral Relationship	1995-1996
	19-9RR	Counselling Resources and Services, inc. Southdown	1989-1991
	14-5	Divorce	1977-1992
	18-15	DMC Consultation on Moving Costs	1997-1998
	15-18RR	DSL Profile Analysis	1990
	13-7	Employment Policies, inc. Correspondence	1990-1995
	15-19	Ethnic Ministries	1980, 1983
	19-11	Ethics Resources	[198-]-[199-]
	14-7	Guarantee of Employment	1996
	14-6	Guidelines for Completing Pastoral Relations Forms	1994
	19-7	Handbook: From Assessment to Covenant, A Handbook for the Joint Pastoral Relations Committee 1989, inc. Handbook for Pastoral Relations and Handbook "Human Rights in	1989-1993

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Acc. No.	Box-File	Title	Date(s)
		Pastoral Relations"	
	27-15	---: From Assessment to Covenant 1996-1997 Bridging Edition A Handbook for Pastoral Relations including Needs Assessment Committees and Joint Pastoral Relations Committees in The United Church of Canada	1996
2005.005C	21-6RR	Housing Allowances	1987-1996
	21-1	Housing Allowance for Ministers Guidelines for Policy	1996-1999
	18-14	Human Resources Consultation on Compensation, Ministry Personnel Services Staffing	1997
	18-16	Human Resources and Pastoral Relations Consultation notes and correspondence	1997-1998
	27-14RR	Increment Basement Requests Pension and Group Insurance Consultation	1994-1997
	20-3	Interim Ministry: Policy	1978-1991
	20-4	---: Consultation	1986-1987
	19-8	---: Resources	[199-]
	20-2	---: Sloan Report	1996
	18-19	Interim Secretary Ministry Personnel Policy	1997-1998
	12-14	Job Descriptions: Minister of Word and Sacrament, Minister of Education and Service	n.d.
	15-10	Job Sharing	1983
	15-11	Legal Issues affecting Ministry Personnel	1991
	16-9	Lesbian/Gay Commissioning Ordination	1993-1996
	15-12	Liability Insurance	1980-1992
	12-13	License to Administer Sacraments	1987
	14-8	Link: connecting the minister and congregation through the Ministry and Personnel Committee	1989-1990
	20-1	London Conference Task Force on Ministerial Ethics	1989, 1991
	15-13	Manse Equity	1991-1995
	18-18	Manual Committee Correspondence	1996-1997
	19-12RR	Ministry Couples Resources	1986-1995
2005.005C	15-20	Ministry Health	1986-1991
	14-13	Multiple Staff Ministry	1989-1993
	14-9	Native Ministries	1994, 1996
	12-17	New Church Development	1991
1991.053C	4-11	Non-Ordained Professional response to questionnaire from National Committee on Pastoral relations	1971
	4-12	---Ministers reply to questionnaire of non-ordained professional workers	1971
2005.005C	14-2	Orientation Events Funding	1994-1996
	21-5	Orientation Events	1997-1998
	18-9RR	Pastoral Exchange: Appointment forms and Documents	1990-1993
	18-10	---: Sample Agreement	1990-1991
	15-16	Pensions and Group Insurance: Policy	1989
	28-9RR	---: Consultation	1996-1997
	18-13RR	---: Consultation, Ministry Personnel Services Staffing	1996-1998
	12-12	Personnel Emergency Fund	n.d.
	14-4	Personnel Records: Policy	1988-1996
	16-21	----: Computerization	1988-1992

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Acc. No.	Box-File	Title	Date(s)
2005.005C	14-3	---: Working Group Minutes and Background Material	1990-1992
	18-17	---: Administration	1993-1996
	14-10	Policy Proposals	1993
	12-22	Policy Relating to Pastoral Relations	1993-1997
	14-12	Political Office	1992
	28-6	Position Description Guidelines	1984,1993
	14-11	Presbytery Membership Guidelines	1987-1991
	14-14	Reconciling Congregations	1990
	12-11	Reducing Ministry Positions	1995-1996
	12-9RR	Retirement	1991
	15-14	Retired Clergy and License to Marry	1986, 1995
	12-21	Review Process	1995-1996
	13-8RR	Salaries and Benefits	1985-1993
	12-20	Severely Isolated Clergy Research Project	1981
	20-21	Special Ministries	1974-1992
	12-16	Task Group on Vows for Ordination/Commissioning	1995-1996
	12-19RR	Transfer Personnel Information and Manual Development	1991-1998
	15-15	Travel Allowances	1989-1996
	27-10	When Disability/Illness Interrupts The Pastoral Relationship	1996
	27-5	Youth and Adult Ministry	1998
2018.143C		Historical Files on Sexual Abuse Policy	
	1-1	Rulings and Opinions Index	1999
	1-2	Child Abuse by Clergy resources	n.d.
	1-3	Pastoral Sexual Misconduct	n.d.
	1-4	Healing Congregations after Sexual abuse	n.d.
	1-5RR	Sexual Abuse Fund	2000-2003
	1-6RR	Conference Correspondence and Information	2001-2002
	1-7	Sexual abuse Consultation	2002
	1-8	Sexual Abuse Resources	n.d.
	1-9	Conference Sexual Abuse Policy: B.C.	1998-1999
	1-10	---: Alberta and Northwest	1995-2002
	1-11	---: Saskatoon	2000-2002
	1-12	---: Manitoba and Northwestern Ontario	1998-1999
	1-13	---: Manitou	1998-2001
	1-14	---: Bay of Quinte	2000
	1-15	---: London	1998-1999
	1-16	---: Hamilton	1999-2000
	1-17	---: Toronto	1995-2000
	1-18	---: Montreal and Ottawa	1997-2000
	1-19	---: Newfoundland and Labrador	1996-1999
	1-20	---: Maritime Conference	1998
	1-21	Camping and Sexual Abuse Training, Conferences	1998-1999
	1-22	Resources for Working with Youth	1997
	1-23	Conferences Brochures on Sexual Abuse	n.d.
	1-24RR	Sexual Abuse Committee Minutes	1996-2003
	1-25	Abus à caractère sexual et mauvais traitements infligé aux enfants	1997
	1-26	Sexual Harassment Policy for Short-term Events	1992
	1-27	Strategies for Self-Care	1996
	1-28	Dispute Resolution Policy Handbook	1999
	1-29	Same Gender Partner Benefits	1995-1997

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Acc. No.	Box-File	Title	Date(s)
2018.143C	1-30	Correspondence	1999
	2-1RR	Sexual Abuse Committee Correspondence	1999-2003
	2-2	Sexual Abuse Workshop Material	n.d.
	2-3	Sexual Abuse Workshop Worship	1999-2002
	2-4	Statement Sexual Abuse beginning events	2000
	2-5	Clergy Abuse	1995-1996
	2-6	Old Policy and Resource Packet	1993, 1996
	2-7RR	Correspondence Re: Sexual Abuse	1999
	2-8RR	Reinstatement	1997-1998
	2-9RR	Discontinued Service List	2001-2002
	2-10	Congregational Susceptibility to Pastoral Sexual Misconduct, Diane Tingley	1999-2001
	2-11RR	Ann Bemrose and Stephen Fetter	2003
	2-12RR	Sally Boyle	2003
	2-13RR	Survivors of Sexual Abuse Fund	2003
	2-14RR	Catherine Maxwell	2002
	2-15RR	Joan Heffelfinger and Robert Meintzer	2001-2002
	2-16	Chaplaincy	1998-2002
	2-17	Restorative Care Plan	2002
	2-18RR	Jennifer Bentley Supervision	2002
	2-19	Torrance E. Bissell Bursary Fund	2001
	2-20	333 and 363 Review Guidelines	n.d.
	2-21RR	Rulings and Opinions	1999-2001
	2-22	Employee Assistance Program	1998-2002
	2-23	Transfer Packet 2002	2001
	2-24	Lesbian, Gay, and Bisexual Persons in Ministry, follow up	2001
	2-25	Screening	2000
	2-26	Conference Personnel Ministers: Gathering	2002
	2-27	---: Minutes (Oct. 2002, Oct. and Apr. 2001, Sep.-Oct.2000, Oct., 1999, Oct. 1998)	1998-2003
	2-28	Funds for MEPS	n.d.
	2-29	Education for Church Leadership	2001, 2003
	2-30	Ministry and Personnel Committees handbook and workbook	1990, 1999
	3-1	Gay Lesbian Consultation	1993-2001
	3-2	Interim Ministry Handbook 2001	1997, 2001
	3-3	Ministry and Life Transition Planning	n.d.
	3-4	Starting well, inc. ECL	2002
	3-5	Pastoral Relations, inc. minutes index 2001	2001-2001
	3-6	Finance Support and Advocacy	2002
	3-7	Women in Ministry: Women's Concerns	2001
	3-8	---: Conference Events and Minutes	2001-2002
	3-9	---: Correspondence	2001-2002
	3-10	MEP Structure Correspondence	2002
	3-11	Material on Sexual Harassment/Abuse/Exploitation	1985-1997
	3-12	Committee on Diaconal Ministry Pending	2003
	3-13	Ontario Multifaith Council on Spiritual and Religious Care	1996-2002

SERIES 7\Subseries 2: Pastoral Relations Committee. -1967-2004.

The Pastoral Relations Committee was a standing committee of DMPE. The purpose of the committee was to shape policy affecting pastoral relations and ministry personnel needs, processes and systems and to co-ordinate regional implementation as well as to oversee Division initiatives and responsibilities within the

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process (e.g. monthly listing of persons and vacancies).

Subseries consists of minutes, correspondence and records on various topics, 1967-2004.

Acc. No.	Box-File	Title	Date(s)
1983.005C	154-1RR	Minutes	1967-1971
	154-2RR	---	1972-1974
2002.003C	4-6	---	1973-1977
1983.005C	154-3RR	---	1975-1976
1995.162C	1-8	---	1977
1983.005C	154-4RR	---	1977-1978
1995.162C	2-1	---	1978-1980
2002.003C	5-1	---	1978-1982
1995.162C	2-2	---	1981-1985
2017.067C	1-6RR	---	1986-1990
	2-1RR	---	1991-1992
	2-2RR	---	1993
	2-3RR	---	1994-1995
	2-4RR	---	1995-1996
2005.005C	21-2	---	1997
2017.112C	1-2	--- (March and October Meetings)	1998-2001
1983.005C	155-7RR	Correspondence	1971
	155-6RR	---	1972
	155-5RR	---	1973
	155-3RR	---	1974-1975
	155-4RR	---	1974-1975
2005.005C	18-12	---, inc. Interim Ministry in the United Church	1989-1992
	15-9	---	1992
	15-8	---	1993
	15-7	---	1994
	15-24	---	1994-1995
	18-11RR	---	1995-1999
2017.112C	1-3	---	1997-2000
2005.005C	28-1	Topics: Admissions	1996-1998
	16-11	---: Conflicting Interests	1994-1998
	27-18RR	---: Compensation Review	1997
	28-10RR	---: Disability and Termination	1992-1997
	27-13	---: Dual Memberships	1994-1995
	27-11	---: Ethical Conduct	1996
	27-12	---: Irregular Positions	1997
	28-7	---: Local and Regional Variations	
	28-8	---: Manses	1997
	20-5RR	---: Ministry Couples, inc. notices of deletion	1991-1997
2005.005C	16-16	---: Moving Costs	1997-1998
	28-12	---: Part Time Ministry	1997-1998
	28-5RR	---: Pastoral Charge Supervisors	1994, 1997
	16-15	---: Presbytery Oversight	1996-1997
	16-14	---: Retirement	1996-1997
	28-11RR	---: Shared Ministries	1992, 1997
	16-13	---: Study Leave and Sabbatical	1996-1997
	16-12	---: Travel	1996-1997
2005.005C	20-6RR	Call System Study	1971-1973
	16-18	Accountability Reports and Terms of Reference	1989-1995
	28-4	People Focus	1990-1998
	27-16RR	---	1992-1997
2017.067C	1-5RR	Survey	1992

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Acc. No.	Box-File	Title	Date(s)
2005.005C	16-10	Bereavement Leave Policy	1992
	16-19	Availability and Vacancy Lists	1993
	16-17RR	Settlement Admin. Review Work Group	1995-1997
	28-13	---	1997
2017.112C	1-6	GC PRC Minutes	1995-1997
2005.005C	12-23RR	Discipline Policy Development	1995-1997
	21-4	Proposals and Submissions to Forums	1996-1997
	27-8	Draft Resources	1997
	28-2	Homophobia/Heterosexism	1997
	20-22	Mandate and Accountability	1997
	21-3RR	Membership and Nominations	1997-1998
	27-17	Interim Ministry Working Group Correspondence	1997-1998
	28-3	Vocational Assessment Providers	1997-1998
2017.112C	1-1	Newsletters, Mandate, Reports	1998-2001
	2-8	Pastoral Relations Newsletter	1999-2004

SERIES 7\Subseries 3: Admissions. –1969-1999.

Subseries consists of staff person Terry Beaumont's records re admissions, 1969-1999.

Acc. No.	Box-File	Title	Date(s)
2005.013C	1-4RR	Policy Re: Methodist Church in the Caribbean & Americas	1969-1979
	1-1	Admissions and Re-Admissions Policy	1970-1997
	1-6RR	List of files	1979-1995
	1-2RR	Notification of Presbyteries	1980-1984
	1-11RR	---inc. form letter and Form	1983-1999
	1-3RR	---	1985-1989
	2-1RR	---	1991-1996
	1-10RR	---;---	1996-1999
	1-12RR	Persons Admitted Notification to GCE	1988-1999
	1-8RR	Inquiries	1993
	1-7RR	---	1994
	2-9RR	---	1995
	2-8RR	Ordained/Diaconal Supply Enquires	1996
	2-7RR	---	1997
	2-6RR	---	1998
	3-45RR	Ministers from Other Denominations	1998-1999
2005.013C	1-5RR	Ordained Supply Inquires	1991-1996
	1-9RR	---	1992-1994

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UNITED CHURCH OF CANADA DIVISION OF MINISTRY PERSONNEL AND EDUCATION FONDS

SERIES 8

RECORDS RELATING TO LAY MINISTRY

UNITED CHURCH OF CANADA

Accession Number 1983.005C
Accession Number 1995.162C
Accession Number 2002.072C
Accession Number 2008.014C
Accession Number 2012.032C
Accession Number 2017.158C
Accession Number 2017.177C

United Church of Canada Division of Ministry Personnel and Education Fonds

SERIES 8\ RECORDS RELATING TO LAY MINISTRY. –1957-2001 [predominant 1978-1995].

Series contains two subseries: 1) Office Files, 1957-1995, 2) Lay Supply Ministry and Lay Ministry Committee, 1968-1995.

SERIES 8\Subseries 1: Office Files. –1957-1995.

Subseries consists of office files on various topics relating to Lay Ministry, 1957-1995.

Acc. No.	Box-File	Title	Date(s)
2008.014C	2-2RR	Non-current list of lay supply ministers	1961-1986
1983.005C	127-7RR	Lay Workers Applications Inquiries and application forms for Lay Supply position	1962
1983.005C	128-1RR	Summer School for Lay Ministers Correspondence, registration lists, evaluation reports, and minutes of the Committee on summer Schools for Lay Supplies	1965-1972
2008.014C	1-11	Committee on Summer School for lay supply ministers: minutes and correspondence	1965-1975
1983.005C	127-5RR	Lay Supply Permanent Personnel Records of Lay Supply Studies	1966-1970
1983.005C	127-4RR	Applications Changes of Pastorate Correspondence concerning ministers seeking a change of pastorate	1969
1983.005C	129-7RR	Laymen Applications Inquiries and applications for work as a Lay Worker	1969-1971
2005.005C	22-10	Ministry Supervision: Development of Publication	1970-1983
2005.005C	24-10	---	1985-1990
1983.005C	128-2	Summer School for Lay Ministers Correspondence, course outlines, and registration lists	1973
1983.005C	127-6RR	Lay Supply Special Ordination Correspondence, report on Lay Supply for special ordination	1975
2008.014C	2-1	Lay ministry United Church background material	1977-1985
2008.014C	1-6	License to Administer Sacraments: survey correspondence	1979-1982
2005.005C	24-13	Lay Ministry Forms and Handbooks	[198-]-[199-]
2005.005C	23-8	Lay Ministry Newsletter	1983-1989
2005.005C	23-7	Policy, Proposals and Development	1984-1991
2005.005C	24-3	Permanent Western Training Location	1986-1988
2005.005C	23-5	Salaries and Benefits, Resolution #4	1987-1990
2005.005C	2-12	Lay Ministry Orientation	1989-1990, 1995
2005.005C	23-6	Petitions	1990
2005.005C	2-11	Lay Ministry Orientation Event	1992-1995
2005.005C	24-2	Consultation on Licensed or Commissioned Lay Ministry, Lincoln Nebraska	1993
2005.005C	23-4	Licensing to Administer Sacraments	1993-1995
1983.005C	129-3RR	Women Lay Workers: Applications, A-K	1960-1969
1983.005C	129-4RR	---:---, L-P	1963-1969
1983.005C	129-5RR	---:---, R-Z	1957-1970
1983.005C	128-29RR	---:---, A-F	1967-1970
1983.005C	129-1RR	---:---, G-H	1967-1970
1983.005C	129-2RR	---:---, I-M	1966-1969

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SERIES 8\Subseries 2: Lay Supply Ministry Committee and Lay Ministry Committee. –1968-2001.

The first definition of a "Lay Supply" appeared in the 1946 United Church manual because lay supply ministers became more prevalent with a shortage of ordained ministers. In the 1960's the United Church decided to offer a special training programme leading to ordination for individuals serving as Lay Supply in order to eliminate the need for Lay Supply. In 1978 DMPE received and adopted a report of the General Council's Task Force on Lay Supply Training. This led to the establishment of the Lay Supply Ministry Committee in 1980 as a DMPE standing committee. In 1984 the Lay Supply Ministry Committee's mandate was changed to include Lay Preachers and Staff Associates and the committee became the Lay Ministry Committee. The purpose of these committees was to oversee and make recommendations in consultation with appropriate committees to the Division about any matters related to those lay persons in paid accountable ministries (e.g. Lay Supply Ministers, Staff Associates, and others in the churches' employ), including developing policy related to educational patterns, accountability and support. Initially Lay Supply were called Lay Supply Ministers (LSM) and later called Lay Pastoral Minister in Training (LPMIT).

Subseries consists of records of the Lay Supply Ministry Committee, the Lay Ministry Committee which includes files on Lay Supply Ministers (LSM) and Lay Pastoral Minister in Training (LPMIT); Trained Lay Supply Ministers and Lay Pastoral Ministers; Lay Preachers; and Staff Associates.

Acc. No.	Box-File	Title	Date(s)
2008.014C	3-1	Task Force on Lay supply ministry training: reports and correspondence	1977-1978
	2-5	Minutes, inc. correspondence and reports	1968-1975
	2-6	---, inc. correspondence	1976-1981
1995.162C	1-6	---	1982-1984
2004.050C	4-4	---	1984-1988
2002.072C	13-1	---	1985-1988
	13-2	---	1989-1991
2004.050C	5-1	---	1989-1993
	21-7	---	1991
	23-11	---	1993-1994
2004.050C	4-2	---	1993-1994
	4-3	---	1995-1997
2004.087C	2-7	---	Apr. 1997
	2-8	---	Nov. 1997
	3-1	---	Apr. 1998
	3-2	---	Nov. 1998
2017.158C	1-4	---	Oct, 1999
	1-5	---	May, 1999
	1-6	---	May, 2000
1995.162C	2-3	Correspondence	1987-1989
2005.005C	23-9RR	---	1990-1992
	21-9RR	---	1993
	23-1	---with Bermuda Synod	1993-1994
	21-8RR	---	1994
	22-13	---	1995
	23-10	Correspondence, Evaluations and Information	1995
2004.013C	4-11RR	Event: Applications	1987-1998
	4-14RR	---: Applications Accepted – No positions available [part 1]	1966-1971
	5-1RR	---:---[part 2]	---
2008.014C	1-1	Eastern and Western Events 1982: correspondence <i>See Graphics Database for 17 photos from event</i>	1982
	1-8	---1983: correspondence and materials	1982-1983
	1-9	---1984: Correspondence	1984
	1-10	--- -: Evaluation summary	1984

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Acc. No.	Box-File	Title	Date(s)
2005.005C	24-9	Event 1991	1990
	24-8	---1992	1992
	24-7	---1993	1993
	24-6	---1994	1994
	24-5	---1995 Evaluation	1995
	24-4	---1996	1996
2002.072C	9-6	Lay Supply Ministry Committee	1980-1987
	9-1	Lay Supply Ministry, inc. 1983 handbook	1983-1990
	9-5	Lay Supply Ministry Training	1985-1986
1995.162C	2-4	Learning on the Way Follow Up	1986-1987
2005.005C	23-2	Organists	1987-1988
	24-11	Training Proposals and Recommendations	1988-1994
	23-3	Lay Pastoral Ministry Education Equivalency	1991
	23-12	Lay Pastoral Ministers in Training	1993-1994
	24-15RR	Evaluations and Admission to Order of Ministry Procedures	1993-1994
	24-1	Event Resources	1993, 1995
		Ron Coughlin (Education and Ministry Vocations) <i>See also Series 15 for related Education, Recruitment and Church Vocation records</i>	
2017.177C	1-1	Lay Pastoral Ministers in Training Committee: Proposal	1992-1993
	1-2	---: Theology of Call	1992-1996
	1-3	---: Residential Event 1997	1997
	1-4	---: Correspondence Re: LMP Recognition	1998
	1-5	---: Residential Event 1998	1998
	1-6	---:---1999	1999
	1-7	---:---	1999
	1-8	---:---2000	2000-2001
	1-9	---: Theological Education Extension Centre Proposal	2000-2001
	1-10	---: Residential Event 2001	2001
2017.158C	1-8	Lay Ministry: accountability reports	1984-1996
2012.032C	8-4	---: Youth & Young Adults	1997
	8-5	---: Lay Pastoral Ministers in Training Survey	1997
2012.032C	5-3	---: Licensing to Administer Sacraments	1998-2002

Trained Lay Supply Ministers and Lay Pastoral Ministers

Trained Lay Supply Minister (TLSM), later called Lay Pastoral Minister (LPM), were ministers who had completed a specific training programme or had been granted an educational equivalency by the Lay Ministry Committee. Different from Lay Preachers, the program for Lay Pastoral Ministers is at least three years of educational supervision as a LMPIT under Presbytery according to the guidelines set out by the DMPE. They must also complete three years of residential training events held under the direction of DMPE and participate in Conference orientation events while under Presbytery appointment as a Lay Pastoral Minister in Training.

Acc. No.	Box-File	Title	Date(s)
2002.072C	10-2	Minutes '91 Lay Pastoral Ministry Event	1991

Lay Preachers

Lay Preachers were members of the laity recommended by a Session, Church Board or Church Council and who had successfully completed the course of study required by the DMPE. The Lay Preacher was

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licensed by the Presbytery/District to offer occasional worship leadership and preaching within the bounds of the Presbytery/District in the absence of the regular designated minister. The Licensed Lay Preacher helped out when the regularly designated minister was away due to illness, on holiday, or at some continuing education course. The program leading to licensing as a Lay Preacher was two years and included the study of theology and church history, Hebrew and Christian scriptures, preaching worship and pastoral skills.

Acc. No.	Box-File	Title	Date(s)
2002.072C	8-4RR	Data Gathering	1985-1986
2005.005C	24-12	Correspondence	1990-1995
	24-14	Historical Information, inc. Lay Preacher's Newsletter 1988-1989	1986-1992
	23-13	Reading Lists and Courses	1987
2012.032C	8-10	Guidelines for Preparation Programmes for Licensed Lay Preachers	1999

Staff Associate Ministers

Staff Associate Ministers were members of the laity with the United Church Ministry who served in their community as part of the paid staff in a congregation. The ministry of Staff Associates was in the areas of education, service and/or pastoral care. Staff Associates offered expertise in roles that involved: communication and organization; relating to people in crisis; reflecting theologically; initiating ways and means of meeting the needs of a congregation; and sharing musical, artistic, counselling, teaching or other professional skills.

Acc. No.	Box-File	Title	Date(s)
2008.014C	3-2	Correspondence	1978-1985
	2-3	Notes	1984-1985
	1-3	General Council concerns: correspondence and notes	1984-1986
	1-4	Working papers for Staff Associate gatherings	1984-1986
	1-2	Consultation re fair employment practices: minutes and correspondence	1986
	1-5	Winnipeg Staff Associate consultation re fair employment practices: minutes, reports and correspondence	1986
	1-7	Toronto, Bay of Quinte, Manitou Staff Associates Consultation: minutes, reports and correspondence	1986
	1-12	Halifax Staff Associates Consultation: minutes, reports and correspondence	1986
	2-4	Alberta Staff Associates consultation re fair employment practices: minutes, reports and correspondence	1986
2012.032C	5-4	background information	1991-1998
2012.032C	8-6	Guidelines for Staff Associates	1998
		Staff Associate Study	
2005.005C	25-1	Staff Associates Reports and Articles	1971-1987
	22-12	Staff Employment Guidelines	1984-1994
	24-16	Staff Associate Consultation Minutes	1986
	22-11	Staff Associate Working Paper on Employment Practise	1987-1988
	25-2RR	Staff Associates Position Descriptions	1989-1990
	22-9RR	Staff Associate Survey	1993
		Staff Associate Research Project	
2002.072C	8-2	Staff Associate Research Project	1985
	8-3	---: Task Group Follow up on Report on Region	1986-1987

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Acc. No.	Box-File	Title	Date(s)
		Consultation	
	9-2	---: ---: Responses to T. Group Report	1985-1987
	9-3RR	---: ---: Original Responses	1987
	9-4RR	---: ---: Working Papers	1987

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SERIES 9

RECORDS RELATING TO COMMISSIONED AND DIACONAL MINISTRY

UNITED CHURCH OF CANADA

Accession Number 1983.005C
Accession Number 1995.162C
Accession Number 2002.072C
Accession Number 2005.009C
Accession Number 2012.032C
Accession Number 2008.014C

SERIES 9\ RECORDS RELATING TO COMMISSIONED AND DIACONAL MINISTRY. –1955-2001
[predominantly 1971-1983].

Diaconal Ministry in the United Church of Canada found its roots in the professional lay workers of the two Deaconess Orders of the founding denominations at the 1925 Church union, in the women missionaries of the Women's Missionary Society, and later in 1962, in those designated as Certified Churchmen by the Board of Men.

In the 1960's and 70's, many studies on ministry in the UCC included reflection on the role and status of those serving in these ministries. In 1964, Deaconesses were given full membership in Presbytery for the first time. After 1968, the term 'Commissioned Minister' began to be used when the Commission on Ministry in the 20th Century recommended that entrance into this form of ministry be by 'commissioning' and that there be two categories within the Order of Ministry: ordained and commissioned. While this recommendation from the Commission was made to General Council, it was never received formal acceptance into the polity of the Church, even though it was 'de facto' integrated into practice.

The Committee on Commissioned Ministry was created in 1972, and in 1979 the General Council Executive instructed the Division of Ministry Personnel and Education (DMPE) to clarify the understanding and naming of this ministry. This led to a survey questionnaire to Deaconesses, Certified Churchmen, and Commissioned Ministers, followed by an in-person consultation with this group in 1980 (Centre for Christian Studies, Toronto). Based on recommendations of this consultation, DMPE created the Taskforce on Commissioned/Diaconal Ministry with a mandate to clarify issues and prepare for a National Gathering at Cedar Glen in 1982. This Gathering produced recommendations for DMPE and the General Council regarding the name and function, rite of entrance (commissioning or ordination), support systems and education of the church, sacraments, and educational preparation. These years of intense focus provided the opportunity for the growth and understanding of diaconal ministry, both within the diaconal community (as it was the first consultation with this group about changes being made and the first ever face-to-face gathering of this diverse group to build community, celebrate the history and find common ground on the issues needing resolution) and within the Church as a whole as the awareness of and education about this ministry was increased. The 1980 General Council affirmed that there is one order of ministry consisting of persons ordained to the ministry of Word, Sacrament and Pastoral Care and persons commissioned to the Diaconal Ministry of Education, Service and Pastoral Care.

In 1982, General Council approved the National Gathering's recommendation that 'Diaconal Minister' be the name of those members of the Order of Ministry who had been previously known as Commissioned Ministers, Certified Churchmen and Deaconesses. The Council also approved policy for the granting of permission to administer the sacraments to Diaconal Ministers. The Committee on Diaconal Ministry was formed by DMPE in 1984. It disbanded in 2003 because there were significant General Council staff reductions and standing committees required restructuring. It was understood at this point that support for Diaconal Ministry and Diaconal Ministers would be assumed by the Division of Ministry Personnel and Education until its responsibilities were transferred to Ministry and Employment Policies and Services (MEPS) and Faith Formation and Education (FFE).

Series contains six subseries: 1) Office Files, 1972-2002, 2) Records of the Committee on Commissioned Ministry, 1971-1983, 3) Records relating to Educational Preparation for Commissioned/Diaconal Ministry, 1972-1973, 4) Records of the Committee on Diaconal Ministry, 1974-2001 [predominantly 1983-2001], 5) Records relating to the Deaconess Order, 1955-1971, 6) Records of the Task Force on Commissioned/Diaconal Ministry, 1974-1983.

See Series 18 for related photographs and audio-visual material: (2012.032P/1-12 for Diaconal Consultation photos, 2005.009AV/1-6 for Committee on Diaconal Ministry Oral History Project Audio Cassettes, 2005.009AV/7-9 for VHS concerning Diaconal Ministry).

SERIES 9\Subseries 1: Office Files. –1972-2002.

Subseries consists of offices files on various topics, 1972-2002.

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Acc. No.	Box/File	Title	Date(s)
2017.112C	2-6	Barbara Elliott Trust Fund: Correspondence	1998-2002
2005.005C	28-14	Consultation on Commissioned Ministry Report	1980
2017.112C	2-9	Criteria for Educational Preparation for Diaconal Ministry: resources	1997
2005.005C	19-5	Diaconal Ministry Education Package	1987-1997
1995.162C	1-3	Diaconal Ministry Training Consultation: Policy Work [part 1]	1973-1984
	1-4	---[part 2]	---
2005.005C	22-8	Diaconal News	1991-1995
2017.112C	3-3	Diaconal Ministry Education Project: Correspondence and Information	1997-2002
2017.067C	3-6	Discussion on training	1981-1983
2005.005C	15-2	General Council Actions Re: Commissioned Ministry	1972-1980
2005.005C	18-2	Kay Heuer's Research	1992
2005.005C	13-4	Ordination and Commissioning Vows	1993
2005.005C	18-4	Rural Ministry Proposals	1992-1993
2002.003C	4-5	Task Group on Lay/Diaconal & Ordained Ministry	1988-1989
2005.005C	17-6	Western Field Based Programme: Diaconal Preparation	1987-1996
2005.005C	17-8	---: Evaluation	1992-1994
2005.005C	18-1	---: Facilitators Orientation	1994

SERIES 9/Subseries 2: Records of the Committee on Commissioned Ministry. –1971-1983.

The many studies on ministry in the 1970's, generated efforts to report and study the requirements for preparation for what at that time came to be called 'commissioned ministry' (Deaconesses, Certified Churchmen, Commissioned Ministers and lay overseas missionaries). The historical roots of the Committee on Commissioned Ministry are found in the work of the Committee on Training for Commissioned Ministry (1972-73) established by the Division of Ministry Personnel and Education. The Committee on Training for Commissioned Ministry mandated to study the training and requirements for Commissioned Ministry. After extensive consultation with deaconesses, certified churchmen, ordained ministers, and their congregations, the committee reported to DMPE (April 1973) making recommendations including appointing an advisory committee to oversee the educational process of those preparing for Commissioned Ministry. In 1974, the Advisory Committee on Training for Commissioned Ministry was created by DMPE, reporting to the Candidature Committee with a purpose to communicate prerequisites for training, candidate standards and procedures, professional preparation requirements, and placements opportunities. Also included was vetting and supervising candidates, meeting with training schools to discuss programs, and engaging in consultation about summer field work. In November 1975, the name was shortened to the Committee on Commissioned Ministry but continued with the same mandate. In later years, the Committee on Commissioned Ministry's work expanded to include other issues impacting commissioned ministry. The Committee on Commissioned Ministry ended its work when the Committee for Diaconal Ministry was established as a standing committee of DMPE in 1984.

Subseries consists of correspondence, minutes, reports, notes and various documents relating to the Committee on Commissioned Ministry, 1971-1983.

See FA 501 series 162 for Task Force on Ministry records.

Acc. No.	Box/File	Title	Date(s)
1991.148C	7-6	Clarification of Commissioned Ministry Terminology	1971-1981
1991.053C	2-2	Committee for Commissioned Ministry: Correspondence, Minutes, Reports and Notes	1975-1976

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1991.053C	2-3	---: Correspondence	1976-1981
	2-5	---:---	1980-1983
	2-4	---: Background Work	1978-1979

SERIES 9\Subseries 3: Records relating to Educational Preparation for Commissioned/Diaconal Ministry. –1972-1973.

Over the years much effort was put into on defining the essential elements for educational preparation for Diaconal Ministry. The Committee on Commissioned Ministry, the Committee on Diaconal Ministry and other focus groups worked to define pre-requisites and requirements for the program of preparation and educational placements. Educational preparation for those in in commissioned /diaconal ministry took place in a variety of places over the years: the United Church Training School renamed Covenant College in 1963, again renamed the Centre for Christian Studies in 1969 after amalgamation with the Anglican Women's Training School. For a few years during the 60's and 70's, the Master of Religious Education degree from Emmanuel College was approved for preparation for this ministry and, in a few specialized cases, a Master of Divinity from a United Church School of Theology was accepted as alternative preparation. The Western Field Based Program for Diaconal Ministry, in association with St. Stephen's College, Edmonton, provided an additional model for educational preparation in the years 1989-1996. Diaconal education for Indigenous persons was available through Dr. Jessie Saulteaux Resource Centre, (Saskatchewan, later Manitoba) and the Francis Sandy Theological Centre (Ontario). They both had their first Diaconal graduates in 1995. They amalgamated (2011) to become the Sandy Saulteaux Spiritual Centre (Manitoba).

Subseries consists of minutes, report, and general documents of the Committee on Training for Commissioned Ministry and educational preparation for Commissioned/Diaconal ministry, 1972-1973.

See FA 501 series 162 for Task Force on Ministry records.

Acc. No.	Box/File	Title	Date(s)
1991.053C	2-6	Minutes, Memos and Reports	1972-1973
	2-7	reports	1973
	2-8	background material	1972-1973
2005.005C	28-15	Committee on Training for Commissioned Ministry Notices and Minutes of Meetings	1972-1973

SERIES 9\Subseries 4: Records of the Committee on Diaconal Ministry. –1974-2001 [predominantly 1983-2001].

The Committee on Diaconal Ministry was created as a Standing Committee of the Division of Ministry Personnel and Education (DMPE) in 1984 and was active until 2003. The committee performed the following functions: monitoring, evaluating and recommending policy regarding diaconal ministry; studying the nature of diaconal ministry, its biblical roots, history, and its meaning within the context of the church; providing advocacy for diaconal ministers and candidates in relation to the Courts of the church; serving as a liaison with various DMPE standing committees and programs.

Subseries consists of minutes, correspondence and general files related to the Committee on Diaconal Ministry, 1974-2001 [predominantly 1983-2001].

Acc. No.	Box/File	Title	Date(s)
2005.005C	17-3	Minutes	1983-1998
2017.067C	1-3RR	--- [includes minutes digest 1983-1988]	1983-1988
	1-2RR	---	1990-1987
2002.003C	4-4	---	1988-1991
2017.067C	1-1RR	---	1991-1995
2017.112C	1-5	---	1995-2001
1991.148C	7-4	Correspondence	1985-1989
2005.005C	21-10	---	1985-1991

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Acc. No.	Box/File	Title	Date(s)
	17-4	---	1994
	17-5	---	1995
	18-21RR	--- re: re-admissions	1983-1987
	19-6RR	--- re exceptional cases	1985-1992
2005.005C	18-22	--- re policy development on marriage registration for diaconal ministers	1993
	18-24RR	--- re Kaufman Renewal and Emergency Fund	1990-1997
	19-1RR	--- re internships and questionnaire responses	1991-1993
	18-23	--- re licensing for sacraments	1991-1998
2017.112C	2-7	---	1998-2002
2005.005C	16-5	Accountability Report and Terms of Reference	1984-1997
	25-10	Advocacy	1982-1997
	21-12	Biblical Material	n.d.
	16-1	Budget and Finances	1993
	15-3	---	1997
1995.161C	5-2	Committee on Diaconal Ministry	1987-1989
	16-6	Conference Work	1993-1995
2017.067C	3-5	Consultations	1974-1988
2005.005C	18-8	Consultation on Ministry Vocations and the Concept of Ministry and Salaries in the Connectional Church	1991
	25-4	Covenanting Services	[198-]-[199-]
	25-8RR	Credentialing	[199-]
	25-7	Diaconal Certificates	1991
	16-3	Diaconate Dialogue Group: Minutes and Information	1987-1995
	13-3	Diakonia of the United Church of Canada Coordinating Committee: Minutes	1985-1997
	13-5	---: Minutes, Correspondence, Reports and Documents	1984-1997
	25-9	---: Correspondence and accompanying documents	1990-1997
	15-4	Diakonia: World Assembly 1996 Report	1996
	15-5	---: Assembly 1992	1990-1992
	16-2	Diakonia of the Americans and Caribbean: Correspondence	1992-1996
	25-5	Educated Ministry and Diaconal Ministry Report and History	1986-1987
	22-4	Education and Training: St. Andrew's	1987-1988, 1997
2005.005C	22-6	---: Atlantic School of Theology	1995
	14-15	---: Centre for Christian Studies, Regional Programme	1985-1992
	22-5	---:---	1986-1997
	14-16	---:---, Minutes and Reports	[199-]
	25-3	---:--- Emmanuel College Co-op proposal	1991
	22-7	---: Emmanuel College	1984-1988
	22-1	---: Francis Sandy, Dr. Jessie Saulteaux Native Training School	1990-1997
	22-2	---: St. Stephens	1989-1994
	22-3	---: Vancouver School of Theology	1988
	18-6	---: Western Commission	1987-1988
	25-6	Essential for Diaconal Ministry Preparation	1994-1997
	16-4	Evangelical Lutheran Church in America	1987, 1991
	13-1	Feasibility Study [part 1]	1990-1992
	13-2	---[part 2]	---
	2-15	History of Diaconal Ministry in The United Church	1986

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Acc. No.	Box/File	Title	Date(s)
		of Canada by Mary Ann MacFarlane	
	19-2	History of Diaconal Ministry	1986, 1989
	19-3	History of Diaconal Ministry draft	1990
2017.112C	1-4	mandate, membership, reports, correspondence, newsletter	1992-1999
2005.005C	16-7	Manual Review Task Force	1993
	17-7	---	1993
	15-1	Manual Revisions	1991-1994
2017.067C	1-4	News newsletter	1986-2001
2005.005C	19-4	Oral History Project	1986-1992
2017.067C	3-3RR	Questionnaires regarding transfer and settlements (responses 1-43)	1983
	3-4RR	---(responses 44-92)	1983
	3-8	---	1983
2005.005C	18-3	Reflections on Diaconal Ministry	1974-1991
2017.067C	3-7	Task Group on Educational Ministry's Diaconal Ministry	1986
2005.005C	18-5RR	Transfer Settlement Issues	1991-1993

SERIES 9\Subseries 5: Records relating to the Deaconess Order. --1955-1971.

Deaconess Orders existed in two of the founding denominations of the United Church of Canada - the Methodist Deaconess Order (1894) and the Presbyterian Deaconess Order (1909). Following Church Union in 1925, the Deaconess Orders amalgamated with about 100 members. Deaconess's duties were many and varied; they visited the sick, strangers, lonely, bereaved. They worked in Christian Education, worship, administration, community outreach and social service, and mission work both in Canada and overseas. Basically they responded to needs as they experienced them. All members of the Order were expected to wear a uniform, and in some cases, to live in a supervised home. As well each founding congregation had a well-established Women's Missionary Society. The WMS workers and deaconesses worked side by side in the United Church until 1962 when the WMS and the WA (Women's Association) amalgamated. It was possible for WMS Workers to become member of the Deaconess Order at that time. Support and advocacy was provided for deaconesses by the Committee on the Deaconess Order and Women Workers, the Association of Deaconesses in the United Church of Canada and later the Association of Professional Church Workers (1940).

Subseries consists of reports, applications and various records concerning the Deaconess Order, 1955-1971.

Acc. No.	Box/File	Title	Date(s)
1995.162C	1-5	Deaconesses and other Professional Women Workers: Fellowship National Conference Reports	1955, 1959, 1961, 1963, 1965, 1967
1991.148C	7-5RR	Deaconess Order	1961-1984
1991.053C	4-3	The National Conference of the Fellowship of Deaconesses and other Women Workers in the United Church of Canada	1965
1983.005C	129-6RR	Deaconess--Applications	1969-1971

The Advisory Committee on Preparation for Commissioned Ministry was a DMPE standing committee established in 1974. The purpose of the committee was the following; to communicate the pre-requisites for training, candidate standards and procedures, professional preparation requirements and placement opportunities to the United Church; to vet and supervise candidates; to meet with training schools to discuss programs; engage in consultation concerning summer field work. There was also a Committee on Commissioned Ministry which had a similar mandate to Advisory Committee, to upgrade training standards for commissioning. It is unknown whether this and were the same and the names used interchangeably

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See FA 501 series 162 for Task Force on Ministry records

Acc. No.	Box/File	Title	Date(s)
		Advisory Committee on Preparation for Commissioned Ministry	
1991.053C	3-1	Minutes, memos and reports	1974-1980
	3-2	Minutes	1981-1983

SERIES 9\Subseries 6: Records of the Task Force on Commissioned/Diaconal Ministry. –1974-1983.

The Task Force on Commissioned/Diaconal Ministry was formed out of the discussion on ministry in the late 1960's and 1970's. In 1977 the General Council received the report of Task Force on Ministry as a working document for study, rather than adopting it for policy. This report recommended that the entrance rite to commissioned ministry should be ordination, and that all Deaconesses, Certified Churchmen and Commissioned Ministers should be offered ordination. While the Task Force on Ministry Report was received as a working document for study, General Council decided that there should be no delay in dealing with personnel policies regarding commissioned ministers (eg. salary, housing allowance, travel allowance, phone, heating, study leave) which should as applied the same as the ordained.

In 1979, the General Council asked the Deputy Secretary of DMPE to consult with members of the Deaconess Order, Certified Churchmen and Commissioned Ministers around proposed changes (6 recommendations proposed by the DMPE). The first consultation held in Toronto for one day in March 1980, and was the first-time members of this diverse group had ever been together and also the first time that they had been consulted about the proposed changes. The meeting itself was a traumatic event for participants, revealing the diversity, misunderstanding, even suspicion that existed between and among the different groups and generations. It became clear that there were many issues to be clarified and that a one-day meeting was not sufficient time for the group to respond to the DMPE recommendations. General Council Executive wisely responded by creating the Task Force on Commissioned /Diaconal Ministry with a two-year mandate to clarify the issues and prepare for a National Consultation in 1982. The Task Force was named intentionally to hold the two possible names in tension to show that a decision was still pending. Much preparatory work for the Consultation was done in regional groups. The Consultation itself has been described as a 'watershed experience' as intentional community-building forged a new sense of common identity, a sense of shared history, and resolve to move forward together. All decisions were made with care by consensus. Members worked in Sessional Groups on 5 issues: Name (definition, description, and theological base), Ordination or Commissioning, Sacraments, Support Structures and Education of the Church. Several recommendations were prepared for the report to DMPE with two recommendations going forward and approved by the 29th General Council (1982): that those serving in this form of ministry be called Diaconal Ministers and policy regarding the granting of a license to administer the sacraments to Diaconal Ministers. The Consultation also identified the need for a Committee on Diaconal Ministry to continue the work of education and support of this ministry within the church structure and the need to create a separate association of United Church Diaconal Ministers for support, advocacy and ecumenical relationships with the World Diaconate.

Subseries consists of background documents, reports, correspondence and minutes of the Task Force on Commissioned/Diaconal Ministry, 1974-1983.

Acc. No.	Box/File	Title	Date(s)
1991.053C	3-9	background work	1974-1982
	4-1	Task Force on Ministry Reports to GC 26 and 27	1974-1976
	4-4	Reports Correspondence and Minutes	1975
	4-5	Background work Questionnaire	1980-1981
	4-6	Background information	1980-1982
	4-7RR	---	1974-1982
	4-8	Regional Group Discussions	1979-1982
	4-9	National Consultation	1981-1982
	4-10	background materials from other denominations	1979-1983

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Acc. No.	Box/File	Title	Date(s)
2005.005C	18-7	Task Force on Commissioned/Diaconal Ministry	[198-]

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SERIES 10

RECORDS RELATING TO NATIVE MINISTRY

UNITED CHURCH OF CANADA

Accession Number 1983.005C
Accession Number 1991.148C
Accession Number 1991.189C
Accession Number 1995.047C
Accession Number 1995.161C
Accession Number 2002.003C
Accession Number 2002.073C

Prepared by Amanda Zalken, August 2018

SERIES 10\ RECORDS RELATING TO NATIVE MINISTRY. -1978-1997.

The 27th General Council's passed a resolution that the Division of Mission in Canada and the Division of

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Ministry Personnel and Education should provide decisive direction in the area of training for leadership in Native settlements. A joint staff group from both divisions was formed called the Task Force on Native Ministry Training. The role of the task force was to survey the situation and develop resources for Conferences to improve native ministry training. In 1980 there was a National Native Ministry Consultation, planned in part by members of this task group. The purpose of the consultation was to allow Native communities to express their concerns on ministry. In light of their concerns, DMPE formed a standing committee to address their concerns by formalizing training for native ministry and providing support, financial and administrative in this area.

Series consists of two subseries: 1) Secretary and Office Files, 1979-1997, 2) Training for Native Ministry Committee, 1978-1990.

See Series 18 for related photographs (1991.148P/1-6).

SERIES 10\Subseries 1: Secretary and Office Files. –1979-1997.

Subseries consists of records of secretaries Glenys Huws, and Bob Shorten as well as general office files, 1979-1997.

Acc. No.	Box-File	Title	Date(s)
		G. Huws	
1983.005C	148-1	Training for Native Ministry Committee:	1979-1980
		Correspondence and reports	
1983.005C	148-2	---: Correspondence, minutes, and reports	1981
	148-3	---: Correspondence, minutes, and reports	1982
	148-4	Consultation Native Ministry Training:	1980
		Correspondence and reports	
	148-5	----: Correspondence and reports	1981-1983
	148-6	Missionary Orientation for Native Ministry:	1981-1982
		Correspondence, pamphlet concerning the Ecumenical Forum's Missionary Orientation Conference	
	148-7	Special Applications for Native Training Funding:	1981
		Correspondence, financial statement, and proposal concerning funding for Theological Education by Extension Training Seminar on Native Ministry	
		Bob Shorten	
1991.090C	6-1	Correspondence (includes "A Guideline for Pastoral Relations re: Vacancies in Native Canadian Communities")	1983-1984
		Office Files	
2002.003C	6-2	Native Ministry Committee	1986-1990
1995.161C	1-3	Native Ministry B.C. Consortium	1987-1988
2002.072C	1-5	All Native Circle Conference	1997

SERIES 10\Subseries 2: Training for Native Ministry Committee. –1978-1990.

The Training for Native Ministry Committee was a DMPE standing committee established in 1981 triggered by the Native Ministry Consultation. The purpose of the committee was to augment the special needs and concerns around candidacy and training for ministerial leadership in the native Church. Other responsibilities included shaping policy affecting standards, support and programs of such education appropriate to needs of the times. Membership was offered with special provision from Native Church Leaders from various regions, nominated in consultation with the National Native Ministry Consultation.

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Subseries consists of correspondence, background documents and other materials relating to the Training for Native Ministry Committee, 1978-1990.

Acc. No.	Box/File	Title	Date(s)
1991.148C	1-10	Native American Theological Association	1978-1982
1983.005C	146-5	Correspondence and reports of the Task Force on Native Ministry, including report regarding the training of all lay or ordained ministers serving in native ministries	1979-1980
1991.148C	1-8	Saskatchewan Indian United Church Coordinating Council	1980
	2-2	Community Based Model	1980-1990
1991.189C	1-1	National and Conference Minutes inc. reports and accompanying documents	1981-1990
1991.148C	1-5	Native Training Portfolio People	1981-1985
	1-4	Background Documents	1981-1988
	3-3	Alberta Regional Group	1981-1989
	2-6	Manitoba Native Ministry Training and Keewatin Presbytery	1982-1989
	2-3	National Native Coordinator	1982-1987
	1-7	Training Models	1983-1988
	2-4	National Native Consultation	1983-1986
	1-9	Plains Presbytery	1983-1984
1995.047C	21-1	Reports, Minutes and Correspondence	1983
1991.148C	3-1	Diaconal Training	1985-1987
	2-9	Ecumenical Contacts	1985
	2-11	-Dr. Jessie Saulteaux Resource Centre	1986-1988
	3-4	B.C. Regional Group	1986
	1-11	National Training for Native Ministry Committee	1986
	2-5	GC Advisory Group (Circle of Ten) Minutes	1987
	2-10	Francis Sandy Centre	1987-1990
	3-2	All Native Circle Conference	1987-1989
	1-12	National Training for Native Ministry Committee	1987
	1-13	---	1988
1991.189C	1-6	Dr. Jessie Saulteaux Resource Centre, inc. proposal for Woodhaven School	1988-1990
1991.148C	2-7	---Evaluation Project	1989
	1-14	Minutes and Misc.	1989
	1-6	Native Women's Association Bursary	1990
	1-16	Reports and Misc.	1990
	2-1	Native Ministry Training Consultation: Correspondence and Conference Materials	May 1986
	1-15	All Native Circle Conference Transition Team: Minutes and Reports	1989-1990
	2-8	Great Lakes Waterways Presbytery (formerly Ont/Que Min Council)	1985-1989

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UNITED CHURCH OF CANADA DIVISION OF MINISTRY PERSONNEL AND EDUCATION FONDS

SERIES 11

RECORDS RELATING TO WOMEN IN MINISTRY

UNITED CHURCH OF CANADA

Accession Number 1991.148C
Accession Number 1997.074C
Accession Number 2005.005C
Accession Number 2016.029C
Accession Number 2017.067C
Accession Number 2017.093C
Accession Number 2017.112C

Prepared by Amanda Zalken, August 2018

SERIES 11\ RECORDS RELATING TO WOMEN IN MINISTRY. –1974-2003.

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DMPE's work concerning women in ministry was established with a Staff Associate for Women's Concerns in 1976. In 1983 the position became Secretary of Women in Ministry (WIM). The WIM Secretary was responsible for the following: increasing the awareness and understanding of the Division, women in ministry, and the Church-at-large about the issues and concerns related to women in ministry; acting as an advocate for women in ministry in relation to the systems, policies and decisions of the Division; developing a network with women in accountable ministry within the United Church as well as ecumenically; sharing with the whole Church the struggles, learnings and gifts of women in ministry. The DMPE staff person was majorly responsible for being a staff resource for the Women in Ministry Committee.

Series consists of three subseries: 1) Office Files and Resources, 1974-2000, 2) Women in Ministry Overview Group, 1981-1984, 3) Women in Ministry Committee, 1982-2003.

See Series 18 for related photographs (1991.148P/17 for Women In Ministry's Helen Mack of Edmonton).

SERIES 11\Subseries 1: Office Files and Resources. -1974-2000.

Subseries consists of office files and resources of the WIM Secretary, and also records concerning the WIM Committee who was a staff resource for the committee 1974-2000.

Acc. No.	Box/File	Title	Date(s)
		Homosexuality	
2005.005C	1-6	Homophobia/Heterosexism	1981-1992
	4-3	Lesbians in Ministry	1983-1997
	1-1	Homosexuality	1984-1994
	3-6	Sexuality in Ministry	1987-1989
	6-3	National Co-Ordination Group Sexual Orientation	1987
	9-11	Homophobia Brochure	1988-1990
	5-17	Sexual Orientation	1993
	6-2	---Kits Originals	1998
		Sexual Abuse and Harassment	
	4-9	Sexual Harassment Policy Development	1983-1997
	5-11	Sexual Abuse Policy Resource Packet	1985, 1993
	4-10	Sexual Harassment Workshops	1993-1996
	8-6	Notes from Sexual Abuse Consultation	1995
	3-9	Sexual Abuse Resources	Oct. 1996
	5-10	Sexual Abuse Policy Resource Packet	1998
	5-12	Counseling Fund for Survivors of Sexual Abuse	1998
	8-5	Sexual Abuse Policy Accessibility to Youth	[199-]
		Maternity and Paternity Leave	
1997.074C	2-6RR	Maternity Policy Development Responses	1987-1994
2005.005C	4-5	Maternity Leave Policy Correspondence	1987-1994
	1-2	Paternity and Maternity Leave	1988-1995
	4-4	Maternity and Paternity Leave	1991, 1996
	5-7	Maternity Parental Leave Resources	1992
	5-8	---	1998
	5-9	---	2000
		Sexism and Affirmative Action	
	11-8	Affirmative Action Articles and Policy of UCC and other Churches	1978-[199-]
1997.074C	1-2	Standing Before Us	[198-]
2005.005C	11-5	Affirmative Action Project	1981-1986
	9-8	Labour Legislation	1982-1983
1997.074C	1-3	Joint Working Group Consultation (SPCC and WIM)	1985
2005.005C	5-14	Affirmative Action Sexism	1985-1992
1997.074C	1-1	Statistics of Theological Schools and Continuing	1986

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Acc. No.	Box/File	Title	Date(s)
		Education	
2005.005C	11-6	UCC Statements on Affirmative Action	1986-1987
1997.074C	1-4	Hamilton Task Group	1986-1988
2005.005C	11-7	Affirmative Action Statistics	1986, 1993
	8-1	Affirmative Action Policy Statement	1987
	5-18	Sexism	1989-1991
	5-13	Committee on Sexism	1991-1992
	11-9	Affirmative Action Kits	1991
	5-15	MPE Sexism Workshop	1993
	8-3	Committee on Sexism Minutes	1994
	5-16	Sexism	1995-1996
		General Office Files and Resources	
	8-8	Accountability	1991
	10-11	Accountability Reports and Staff [Position Development]	1983-1992
	9-4	Bibliography Project	1987
	8-9	Candidature	1986-1990
	9-5	Children's Curriculum Re Women of Faith	1986
	8-10	Clergy Abuse	1986
2005.005C	2-4	Clergy Couples: Newsletter	1980, 1983
	2-5	---: Correspondence	1983-1990
	2-6	---: Policy and Correspondence	1985-1991
1991.148C	6-2	General Correspondence	1984-1985
	6-4	---	1986
	6-6	---	1987
	6-8	---	1988
	7-1	Correspondence Re: Newsletter	1986-1989
2005.005C	1-4	Disability	1981-1987
	9-19	ELCC/UCC Inclusive Language Project	1988-1989
	9-17	Feminism in Ministry	1985-1992
	9-7	Pre-GCE 1992 Women's Event	1991-1992
	9-6	Pre-GCE 1994 Women's Event	1994-1996
	1-10	Inclusive Language	198-
	10-2	Interviews	1979-[198-]
	4-2	Joint Consultation with UCW	1988-1991
	10-3	Leadership and Decision Making	[198-]
	4-6	Media Relations Notes	n.d.
	1-5	Men's Liberation	1989-1991
	10-6	Networking	[198-]
	10-5	Pastoral Care	1987
	2-3	Public Relations Progress Reports	1983-1994
	1-7	Pornography	1985-1987
	1-8	Prostitution	1986
	1-9	Power	1974-1994
1991.148C	5-11	Questionnaire	1982-1983
2005.005C	4-12	Racial/Ethnic Women	1984-1993
	1-11	Racism	1977-1996
	5-4	Re-Imagining Event	1994
	8-4	Residential Schools	1995
	6-1	Violence in Families	[198-]
	2-8	Women and the Economy	[198-]-1990
2005.005C	10-4	Women in Development and Woman and Leadership in the Church	1988-1989
	9-9	Women in Ministry: Agents of Social Change Report and Evaluation	1979
	8-11	Women's Ministry Concerns Identified	1988-1989
	4-13	Women's Resource Centres	n.d.

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Acc. No.	Box/File	Title	Date(s)
	3-4	Women's Voices	1991, 1994
	9-15	Working Unit on Worship and Liturgy	1993-1994
	3-5	Workshops	1985-1993
		Ecumenical Relations	
	11-3RR	Ecumenical Decade Resource Persons	[198-]
	11-4	WCC ecumenical Decade Stoney Point Gathering	1987
	10-7	International Association of Women Ministers	1988-1993
	10-12	EKU Background Materials	1989-1994
	10-13	---	1993-1996
	9-3	---Visit	1991-1997
	8-2	NCC WIM Correspondence	1991
	7-7	---Group	1994
		Correspondence	
	11-10	---	1986-1992
	11-2	---	1987-1990
	9-16RR	---, inc. WIM Nomination Forms	1988-1989
	7-10	---	1995
	2-7	---	1998
		Education and Ministry Prep.	
	8-13	Field Education	1976-1987
	4-11	Preparation for Ministry	[198-]
	3-1	Women in Theological Education	1980-1988
	4-8	Placement	1984-1994
2005.005C	10-14	Scholarship and Bursaries	1987-1990
	3-2RR	Women Theological Students	1987-1995
	11-1	Centre for Christian Studies Field Placement	1987-1988
	10-15	---	1988-1989
	8-12	Feminist Institute Planning Group	1994
	5-1	Shorter Courses	n.d.
	10-1	Internship	n.d.
		50th Anniversary, History and Research	
	3-10	50 th Anniversary Materials	[197-]-[198-]
1997.074C	1-6	---Correspondence	1984-1987
	1-7	---Minutes	1985-1986
	1-8	---Activities	1986
2005.005C	3-11	History of Ordination of Women [part 1]	[197-]-[199-]
	4-1	---[part 2]	---
	1-3	Women in Ministry History	1979-1989
	3-7	Statistics and Trends of other denominations	[198-]-[199-]
	3-8	---UCC	1985-1998
1997.074C	1-5	GC Presentation: Celebration of Women in Ministry	1986
2005.005C	3-3	Women in Ministry Research, inc. WIM Research Report 1983	1983-1993
	7-6	WIM Research Proposal	1985-1991
	9-10	Analysis of Alternative Women's Groups	n.d.
		Newsletters, Clippings, Papers etc.	
2017.112C	2-15	No Name Newsletter: Survey of Readership	n.d.
2005.005C	4-7	Clippings	1984-1992
2005.005C	6-4	WIM Clippings [part 1]	1984-1996
	6-5	---[part 2]	---
	1-12	No Name Newsletter [part 1]	1986-2000
	2-1	---[part 2]	---
	4-14	Papers and Sermons	1991-1996
	5-2	Skits	1986
		WIM Conference Planning Committee	
	5-6	1987 Conference	1986-1987

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Acc. No.	Box/File	Title	Date(s)
	5-3	Minutes and Notes	1987-1995
	5-5	Weaving Relationships 1992	1986-1987, 1991-1992
		Conference WIM Work Correspondence	
	7-3	Alberta and Northwest	1985-1990
	7-5	All Native Circle Conference	1992-1994
	6-9	Bay of Quinte	1985-1990
	7-4	British Columbia	1992-1993
	6-11	London	1997-1998
	6-12	Manitoba and North Western Ontario	1987-1994
2005.005C	6-7	Maritime	1988
	6-8	Montreal and Ottawa	1988-1989
	6-6	Newfoundland and Labrador	1988, 1990
	7-1	Saskatchewan [part 1]	1984-1997
	7-2	---[part 2]	---
	6-10	Toronto	1991-1992

SERIES 11\Subseries 2: Women in Ministry Overview Group. –1981-1984.

The Women in Ministry Overview Group was established in 1981 to monitor the role and place of women in ministry.

Subseries consists of minutes and reports, 1981-1983 and correspondence, 1981-1984.

Acc. No.	Box-File	Title	Date(s)
1991.148C	5-4	Minutes and Reports	1981-1983
	5-10	Correspondence	1981-1984

SERIES 11\Subseries 3: Women in Ministry Committee. –1982-2003.

Established in 1984, the purpose of this standing committee was to provide oversight, support and advocacy for women in ministry. Membership included 12 women representing various geographic and vocational points of view including lay, diaconal and ordained women.

Subseries consists of minutes, 1984-2003 and correspondence, 1984-1997 as well as reports and minutes of Graduate Awards.

Acc. No.	Box-File	Title	Date(s)
2017.067C	2-5RR	Minutes	1984-1987
	2-6RR	---	1988-1991
2017.093C	1-1	---	1991-1992
	1-2	---	1993-1994
	1-3	---	1995-1996
	1-4	---	1997-2004
2016.029C	TR-5	---	2001-2003
1991.148C	6-1	Correspondence	1984-1985
1997.074C	1-9	---	1984-1988
1991.148C	6-3	---	1986
	6-5	---	1987
	6-7	---	1988
1997.074C	2-1	---	1989
1997.074C	2-2	---	1990
	2-3	---	1991
	2-4	---	1992
	2-5	---	1993
2005.005C	10-10	---	1994

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Acc. No.	Box-File	Title	Date(s)
	10-8	---	1996
	10-9	---	1997
1991.148C	7-2	Graduate Awards Minutes and Correspondence	1976-1981
	7-3	---	1982-1987
2005.005C	7-8	Mandate and Accountability Reports [part 1]	1985-1997
	7-9	---;---[part 2]	---
	9-18	Horizontal Violence	1988
	8-7	Issues to be dealt with	1996-1997

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FONDS 518

UNITED CHURCH OF CANADA DIVISION OF MINISTRY PERSONNEL AND EDUCATION FONDS

SERIES 12

RECORDS RELATING TO DEAF MINISTRY

UNITED CHURCH OF CANADA

Accession Number 2004.137C

United Church of Canada Division of Ministry Personnel and Education Fonds

SERIES 12 \ RECORDS RELATING TO DEAF MINISTRY. –1995-2002.

In 1998 the UC National Consultation of Leaders in Ministry strongly urged DMC to establish a Work Group on Deaf Ministries which would have a Governance Sub-Group and Program Sub-Group. Part of the mandate of the Program Sub-Group would be to work with DMPE to conduct ecumenical pilot projects for training deaf ministry candidates within the coming years. This series contains records pertaining to DMPE's contribution to Deaf Ministry.

Series consists of three subseries: 1) Theological Education for the Deaf, 1998-2001, 2) Working Group on Deaf Ministries, 1994-2004.

SERIES 12\Subseries 1: Theological Education for the Deaf. –1998-2001.

Subseries consists of records of the Deaf Theological Education Co-ordinating Council, the Lay Pastoral Ministry Program for Deaf Ministry, Queen's Theological College and resource books, 1998-2001.

Acc. No.	Box/File	Title	Date(s)
2004.137C	1-7	Deaf Theological Education Co-ordinating Council: program models and correspondence	1998-2001
	1-8	---: Minutes and Correspondence	2001
	1-9	Lay Pastoral Ministry (LPM) Program for Deaf Ministry	2000
	1-10	Queen's Theological College (QS)	1999-2000
	1-11	Resource book lists	2001

SERIES 12\Subseries 2: Working Group on Deaf Ministries. –1995-2004.

The purpose of the Working Group on Deaf Ministries (WGDM) was to facilitate the United Church Deaf ministry work to recommend a unified national strategy for Deaf ministry.

Subseries consists of records of the staff person for the **committee Ken DeLisle** and background documents, budget & planning, contact lists, correspondence of the Working Group on Deaf Ministries, 1996-2002.

Acc. No.	Box/File	Title	Date(s)
2004.137C		Ken DeLisle	
	1-1	Audio-visual Education Library (AVEL)	2000
	1-2	Contacts in Canada, A Guide to Organizations Serving Deaf, Deafened and Hard of Hearing Communities	1999
	1-3	Global Ministry in Africa	1999-2000
	1-4	Diaconal Ministry	2000-2001
	1-5	Deaf Ministries Committee: Ecumenical Connections	1995-2000
2004.137C	1-6	Deaf Congregations and Ministries	1995-2000
		WGDM	
	1-12	Access Audit	n.d.
	1-13	Accessibility Deaf Awareness	1998-2000
	1-14	Anne Baker Trust Fund	2000-2001
	1-15	American Sign Language (ASL) Interpreters Workshop budget & program planning	2000
	2-6	Budget	1996-2000
	2-7	---2001	2000
	2-8	---2002	2001
	1-16	Contact lists	1996-2001
	1-17	---other denominations	1999-2000

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box/File	Title	Date(s)
2004.137C	1-18	---Hearing congregations	1996-2000
	1-19	Deaf Culture	2001
	2-5	---: National Training	2000-2001
	2-1	Designated Sunday	2000-2002
	2-16	Correspondence	1994-1996
	2-17	---	1996
	2-18	---	1998-1999
	1-20	---	2000-2001
	2-2	General budgeting	1999-2000
	2-3	London Conference / National Council of Churches(NCC)	2001
	2-4	Morrison Fund	2000-2001
	2-9	Meeting at Dr. Jessie Saulteaux Centre	2000
	2-10	---at Five Oaks	2000
	2-11	Mandate and memberships	1998
	2-12	Newfoundland Meeting	2001
	2-13	Report to Division of Mission in Canada(DMC)	2000-2001
		Unit 2: Worship, Mission and Evangelism	
	2-14	Reports to DMC Unit 2 and Education for Church Leadership(ECL)	2000-2001
	2-15	Stewart House Meeting	1999
	2-19	Petition	1996-1998

FINDING AID 518

FONDS 518

UNITED CHURCH OF CANADA DIVISION OF MINISTRY PERSONNEL AND EDUCATION FONDS

SERIES 13

RECORDS RELATING TO THEOLOGICAL EDUCATION

UNITED CHURCH OF CANADA

Accession Number 1983.005C
Accession Number 1991.148C
Accession Number 1991.189C
Accession Number 1991.191C
Accession Number 1995.047C
Accession Number 1995.161C
Accession Number 1996.137C
Accession Number 1997.139C
Accession Number 1999.010C
Accession Number 2002.003C
Accession Number 2002.072C
Accession Number 2004.013C
Accession Number 2004.027C
Accession Number 2004.117C
Accession Number 2005.005C
Accession Number 2005.015C
Accession Number 2012.032C
Accession Number 2012.081C
Accession Number 2013.133C

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SERIES 13\ RECORDS RELATING TO THEOLOGICAL EDUCATION. –1964-2006.

Series consists of four subseries: 1) Secretary and Office Files, 1964-2004, 2) Records relating to Theological School Representatives, 1981-1997, 3) Committee on Theological Education for Ministry, 1966-2004, 4) Ecumenical and Inter-Church Associations, 1974-1999, 5) Scholarships, 1966-2006.

See Series 18: Photographs and audio-visual material for related photographs in 1995.047P/1 and 2012.032P/1-21.

SERIES 13\Subseries 1: Secretary and Office Files. –1964-2004.

Subseries consists of records of Secretaries Raymond Whitehead, 1987-1994, and Betsy Anderson, 1965-2004, and general office files, 1964-1989.

Acc. No.	Box-File	Title	Date(s)
		Raymond Whitehead	
1996.137C	1-1	Manual revisions, inc. Education for Ministry in the United Church of Canada an Historical Probe, by Nathan Mair Lay Pastoral Ministry Handbook, A Proposal for A New Candidacy process Shorter Course Committee Education for Presbytery-Accountable Ministry	1987-1993
1996.137C	1-2	Accountability Reports Re Theological Education and related Committees	1989-1990
2012.032C	2-7	Diaconal Ministry: correspondence	1991-1992
	2-8	Future Educational Needs for Diaconal Ministry Study	1992
	2-9	Western Field Based Diaconal Program (St. Stephen's)	1992-1994
	2-6	Ontario Association of Theological Field Educators: correspondence	1992-1995
1996.137C	1-17	Correspondence: Heads of Theological Schools	1990
	2-2	---: Atlantic School of Theology, Reports	1990
	2-3	---: Centre for Christian Studies, Reports	1990
	2-4	---: Dr. Jessie Saulteaux Resource Centre	1989-1990
	2-5	---: Emmanuel College, general correspondence	1989-1990
	2-6RR	---:---, Faculty Appointments	1989-1990
	2-7RR	---:---, Faculty Vacancies	1989-1990
	2-8	---: Queen's University, general correspondence	1990
	2-9RR	---:---, Faculty Appointments	1987-1989
	2-10RR	---:---, Faculty Vacancies	1988-1990
	2-1	---: St. Andrew's, General Correspondence & By-Laws	1990
	2-11	---: St. Stephen's, General correspondence	1988-1990
	2-12	---: United Theological Colleges, General correspondence	1988-1990
	2-13RR	---:---, Faculty Appointments	1989-1990
	2-14	---: University of Winnipeg, Faculty of Theology, General correspondence	1988-1990
1996.137C	3-1	CTEM: College Grants	1990
	3-2	---: Globalization of Theological Education, Minutes, Agendas & articles	1990-1993
1996.137C	3-3	---: Minutes Feb. & Sept.	1990
	3-4	---: General Correspondence	1990

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Acc. No.	Box-File	Title	Date(s)
1996.137C	3-5	---: Convents with Theological Colleges	1988-1993
	3-6	---: Diaconal/Emmanuel Talks re Masters of Divinity Program	1988-1992
	3-7	---: Guidelines on Faculty Appointments	1984
	3-8	---: CDM Feasibility Study, Correspondence	1991
	3-9	---: Membership & Mandate	1986-1993
	3-10	---: Consultation, Education for Diaconal Ministry in Native Context	1987-1990
	3-11	---: Western Field-based Diaconal Program	1987-1990
	3-12	---: Diaconal Ministry Consultation	1989-1990
	3-13	ECL: Accountability Report, Feb.	1993
	3-14	---: Advisory Board	1993
	3-15	---:---	1994
	3-16	---: Background Papers	1993
	3-17	---: Bulk Mailing Materials	1993-1994
	3-18	---: Bulletin Cover	1994
	3-19	---: Community of Concern Survey & Responses	1994
	4-1	---: Conference Annual General Meetings Reports	1992-1993
	4-2	---: Consultation on Needs & Resources	1993
	4-3	---: Correspondence	1993
	4-4	---:---	1993-1994
	4-5	---: Final Statistics	1994
	4-6	---: Finances	1993-1994
	4-7	---: General Council : Executive Minutes, Nov.	1993
	4-8	---:---, Petition No.'s 34-36	1993
	4-9	---:---, Petitions No.'s 14-25	1994
	4-10	---:---, Petitions for 35th G.C.	1994
	4-11	---:---, Sessional Committee & Plenary	1994
	4-12	---: Media & Education	1993
	4-13	---: Minutes : Jan.-Aug.	1993
	4-14	---: National Consultation	1995
	5-1	---: Other Consultations	[199?]
	5-2	---: Presentation Documents to Conferences	1993
	5-3	---: Presentation to Alberta & North West Conference	n.d.
	5-4	---: Print Materials	1992
	5-5	---: Print Resources	1993
	5-6	---: Minutes & Reports	1993-1994
	5-7	---: Representatives to National Consultation	1995
	5-8	---: Requests for ECL Report	1993-1994
	5-9	---: Responses to Inquiries	1993
	5-10	---: Steering Committee	1994
	5-11	---: Summary of General Council Report	1994
	5-12	---: Survey Summary Statistics	1993
	4-13	---: Minutes: Jan.-Aug.	1993
	5-13	---: Various Responses	1993
	5-14	---: Video	1993
	5-15	---: Working Papers	1994
2012.032C		Betsy Anderson	
	3-1	World Council of Churches Working Group on Theological Education	1989-2001
	2-5	Canadian Churches' Forum for Global Ministries: correspondence	1991-2001
	5-2	Lay Ministry Committee: correspondence	1992-1998
	4-5	Internship Program: correspondence	1995-2003

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Acc. No.	Box-File	Title	Date(s)
	5-8	Task Group on Supervised Ministry: correspondence	1996-1999
	4-4	In-Ministry Program for Ordination (IMPO): correspondence and reports	2000-2004
2012.032C	3-4	In-Community Program for Ordination: Evaluation	2001
	3-3RR	Student Information Project	2002-2003
		Office Files	
2012.081C	2-6	Ad Hoc Church/School Relations Committee: meetings notes, reports, correspondence, background material, compiled responses from a questionnaire	1983-1985
2004.117C	6-1	---	1983-1985
	6-2	Appointments to Boards of Church-related Schools	1985-1986
1983.005C	33-11	Berkeley Revolt Report by Gerald Paul on "What Canadian students can learn from the Berkeley Revolt"	(n.d.)
	33-1	Candidates Correspondence	1966-1968
	33-7	Continuing Education: Correspondence, reports, pamphlets concerning Continuing Education Programmes	1965-1968
1995.161C	4-6	Consultation on Theological Education	1986-1989
	3-11	Community of Concern Reports and Correspondence	1989
1983.005C	32-18	Covenant College: Correspondence re the general operation and administration of Covenant College	1964-1968
	32-19	---: Prospective Students Correspondence	1966-1967
	32-20	---: Studies Committee Report to the studies Committee of Covenant College	(n.d.)
	32-21	---: Committee on Students Correspondence, minutes, reports concerning student applications to Covenant College	1967-1969
1983.005C	33-2	Curriculum Reports, working papers of the Curriculum Committee	1965
2002.072C	10-1	Fund for Theological Education	1979-1983
1983.005C	33-3	Graduate Students: Correspondence with Graduate Students from the U.S.A.	1965-1968
1991.189C	2-6	Hearings on Theological Education	1982
1983.005C	33-6	Inner City: Correspondence, minutes concerning Canadian Urban Training Project	1965-1968
1991.189C	1-3	The Lily Foundation: Correspondence	1976-1983
1983.005C	33-5	Pastoral Counselling: Correspondence and report concerning Pastoral Education Standards	1966-1968
	33-12	Physics and Theology paper by G.G. Sheperd on "Recent Trends in Physics and some Theological Implications.	(n.d.)
	33-10	References: Letters of Reference	1965-1968
2012.081C	4-3	Report of a commission to study the place and role of the educational centres in the four western provinces of The United Church of Canada	1988
1991.053C	1-3	Report of the Theological Task Force for Curriculum Research Consultation and Development	May 1981
2002.072C	8-5	2B Research Project Shorter Course	1981-1983
1983.005C	33-4	St. Andrew's College: Correspondence	1967-1968
1991.189C	2-1	Statement of Policy on Theological Education by Nathan Mair	Sep. 1983

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Acc. No.	Box-File	Title	Date(s)
1983.005C	33-8	Summer Schools for Clergy: Correspondence, report	1966-1969
1995.161C	4-5	Theological Education in Canada: National Consultation	1989
1983.005C	33-9	Theological Education Scholarships: Correspondence, reports, blank applications	1968
1983.005C	30-4	Universities and Colleges: Correspondence with universities and colleges, specifically University of British Columbia and Carleton University	1965

SERIES 13\Subseries 2: Records relating to Theological School Representatives. –1981-1997.

Subseries consists of records relating to theological schools; heads of theological schools, heads of universities and colleges and representatives of theological schools and programs, 1981-1997.

Acc. No.	Box-File	Title	Date(s)
2004.013C	1-4	Deans and Principals Correspondence Re: Finances and Faculty	1997
		Heads of Theological Schools	
1995.047C	10-7	Meeting Packet	1981
	10-8	---	1981
	10-5	Meeting Packet	1982
	10-6	---	1982
	10-4	Meeting Minutes and Correspondence	1983
	10-3	Meeting Minutes	1984
		<i>see 1995.047P/1 for photo of meeting</i>	
2004.013C	1-2RR	Meeting Agenda, Reports, Correspondence, Court Proceeding	1990-1994
	1-1	Meeting Agenda	1993
	1-3	Questionnaire, Resources and Meeting Agenda	1995
1995.047C	10-2	Correspondence	1983-1984
1997.139C	3-3	---	1991
		Head of Universities and Colleges	
1995.161C	6-7	Memoranda	1985-1988
	6-6	---	1988-1989
	6-5	Correspondence	1987-1988
	7-1	---	1989
2012.081C		Representatives of Theological Schools & Programs	
	1-4	Minutes	1984-1993
	1-5	---	1995
	1-6	---	1996

SERIES 13\Subseries 3: Committee on Theological Education for Ministry. –1966-2004.

In 1975, DMPE administration felt a need to establish a formal committee to oversee theological education, work the Division had already been doing in conjunction with College Principals. They also wanted to establish a committee in response to an upcoming consultation on Theological Education in the 80's in 1978. In 1977 the Committee on Theological Education (CTEM) was established as a Division standing committee. The committee was responsible for advising DMPE (and through it the Church and Educational Institutions) in the following areas: policy concerning curricula, diplomas, staffing, grants, methods, programs, administration and ecumenical cooperation; maintaining an overview and critique of all programs and developments in theological education within education institutions; studying and commissioning studies on theological education; and advising the Division on good stewardship.

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Subseries contains records of the Committee on Theological Education and related committees and projects 1966-2004.

Subseries consists of minutes, correspondence and accompanying documents; also records re Globalization and Theological Education, Task Force on Theological Education, Grants, Commission on Theological Education Western Canada, Theological Education in the 80s, Educated Ministry Coordinating Group, Learning on the Way Project, Education for Church Leadership (ECL), In-Community Program for Ordination (ICPO), and general office files.

Acc. No.	Box-File	Title	Date(s)
2002.003C	5-2	Committee on Theological Education for Ministry, Vol. I	1989
	5-3	---, Vol. II	1989-1990
2002.003C	5-4	---, Vol. III	1990-1991
1997.139C	3-2	General	1991
		Minutes and Accompanying Documents	
1983.005C	56-1	Correspondence, committee minutes, reports, surveys, proposals, pamphlets, booklets conference materials concerning the work and administration of the Committee on Theological Education for Ministry	1977-1978
	56-2	---	1978-1979
	56-3	---	1979
	56-4	---;---	1980
	57-1	---	1980
	57-2	---	1981
	57-3	---	1981
	57-4	---	1982
	57-5	--- [Includes photo of the Keef Family form Nova Scotia.]	1982
1991.189C	1-20	Minutes	Sep. 1983
	1-19	---	Jan. 1984
	1-18	---	Sep. 1984
	1-17	---	Jan. 1985
	1-16	---	Sep. 1985
	1-15	---	Jan. 1986
	1-14	---	Sep. 1986
	1-13	---	Feb. 1987
	1-7	---	Sep. 1987
	1-12	---	Mar. 1988
	1-11	---	Sep. 1988
	1-9	---	Feb. 1989
	1-8	---	Sep. 1989
2012.081C	2-7	---	1990-1992
2012.081C	2-8	---, agendas and material	Mar. 1991
2012.081C	2-9	---;---	Sep. 1991
2002.072C	1-4	---and accompanying docs.	1991-1993
2012.081C	3-1	---and agendas	Mar. 1992
2012.081C	1-7	---	Mar. 1993
2012.081C	3-2RR	---	Sep. 1993
2012.081C	3-3RR	---	Mar. 1994
2012.081C	2-1	---	Sep. 1994
2012.081C	2-2	---, correspondence and agendas	Mar. 1995
2012.081C	2-3	---;---	Oct. 1995

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Acc. No.	Box-File	Title	Date(s)
2012.081C	2-4	---and agendas	Sep. 1996
2012.081C	2-5	--- --	1997
		Correspondence and Accompanying Documents	
1995.047C	23-3	--- and Minutes [part 1]	1983
	23-4	---[part 2]	---
1995.047C	8-2	---, minutes and proposals	1983-1984
1995.047C	8-3	---re: Consultation	1984
1995.047C	8-1	---and Notes	1984
1999.010C	1-3RR	---re: Grants and Staffing	1992
2004.117C	1-1	---, Reports and Minutes	1992-1993
	1-2	---,---	1994
	1-3	---,---	1995
2004.117C	1-4	---,---	1996
	1-5	---,---	1996-1997
		Globalization of Theological Education	
1991.148C	3-5	Globalization of CTEM	1985-1986
1995.161C	1-4	Reports	1988-1989
	1-5	Minutes and Agendas	1988-1989
1999.010C	1-2	Minutes	1990-1994
2012.081C	4-4	Report	1993
1995.161C	5-1	Task Force on Theological Education	1981-1989
1999.010C	1-5	Task Force on Theological Education	1992
		Grants	
1995.161C	5-7	College Grants	1989
	5-8	---	1988
1997.139C	3-1	Grants	1991
1999.010C	1-1	College Grants	1992
2004.117C	1-6	Grants	1993
2004.117C	1-7	---	1995
		Commission on Theological Education in Western Canada	
1995.161C	5-3	---	1968-1988
1991.189C	1-10	Consultation	1988
1995.161C	1-6	Recommendations	1985-1988
		Office Files	
1983.005	58-1	Audio-Visual and Theological Education Group Correspondence on Audio-Visual materials used in the Theological Education.	1983
	58-2	Bulletin on Theological Education in the 80's Correspondence, draft of Bulletin, report, news clipping re the direction of Theological Education in the 80's	1977-1982
	58-3	Bulletin on Faculty Selection and Development Correspondence, reports, minutes of Committee on Theological Education for Ministry focussing on the selection and continuing education of Theology Faculty, in conjunction with study on Theological Education in the 80's	1980-1981
2004.027C	1-8	Committee on Criminal Justice	1980-1982
1983.005	58-4	Curriculum Correspondence, reports, minutes of the Task Group on Curriculum re the direction of the curriculum at seminaries during the 1980's	1978-1980
	58-5	---, reports, minutes of the Task Group on	1980

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Acc. No.	Box-File	Title	Date(s)
	58-6	Curriculum re the direction of curriculum at seminaries during the 1980's ---, reports from the Task Group on curriculum re the direction of curriculum at seminaries during the 1980's	1981-1982
1995.047C	8-4	Funding for Theological Education	1983-1984
	8-5	---	1983
1983.005	58-7	Funding Statement on financial condition of church related colleges and secondary schools	1982
1999.010C	1-4	Guidelines for Curriculum Dialogue	1989-1995
1983.005C	58-8	"Hearings" on Theological Education Correspondence and reports for a conference ("Hearing") on the requirements of the ministry in the 1980's and consequently the direction of Theological Education in the 1980's	1982
1983.005C	58-9	Laity and Theological Education Correspondence and reports of Task Group on Laity and Theological Educational examining the Purposes and Problem of Education of Laity	1979
1995.047C	24-1	Laity in Theological Education Background Documents	1979, 1984
1991.189C	2-2	Proposed Membership and Mandate	Mar. 1983
1983.005c	59-1	National Symposium on the Implications of Feminist Theology Correspondence, reports	1981-1983
2012.081C	6-1	Report	1988
1983.005C	59-3	Sales, Dick Correspondence, biographical data re the visit of Dick Sales of the Botswana Theological Training Programme	1981-1982
	59-4	Spiritual Formation Correspondence, reports of Task Group on Spiritual Formation re education in Theological Colleges	1978-1979
	59-5	Theological Students' Conference Correspondence, reports, proposal	1982-1983
	59-6	United Church Polity, Worship and Liturgy Correspondence re courses on United Church Polity, Worship and Liturgy	1979-1980

Theological Education in the 1980's

In the 1960s and 1970s theological educators gathered annually to reflect on and wrestle with the state of theological education in The United Church of Canada. The May '78 Theological Education in the 1980's was within that tradition but much larger in size and scope. The purpose was for those involved in pre and post ordination commissioning theological education to take stock of the then present state of theological education in the United Church and to identify environmental factors which would impact it and think on their implications.

Acc. No.	Box-File	Title	Date(s)
1983.005C	102-1	Reports from various Theological Colleges	1966-1977
	59-7	Correspondence, reports, mailing lists, minutes re a consultation on Theological Education in the 80's	1976-1977
	102-7	Correspondence with Laurie Cragg re her participation as consultation	1977
	102-2	Agenda, invitation list, and correspondence with	1977

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box-File	Title	Date(s)
		participants	
	101-24	Documents, reports and articles for the consultation	1977-1978
	101-25	---	1977-1978
	102-8	General reports on the consultation and outline of consultation agenda	1977-1978
	102-9	Steering Committee correspondence and reports	1977-1978
	103-1	Peter White's binder containing materials on the organization of the consultation	1977
	103-2	Peter White's binder containing materials, inc. Steering Committee minutes on the organization of the consultation	1978
	59-8	Correspondence, reports, mailing list re a consultation on Theological Education in the 80's	1978
1983.005C	102-3	Post-consultation correspondence and evaluation of the consultation	1978
	102-4	Correspondence, mailing list for Bulletin generated as a result of the consultation	1978
	102-5	Correspondence, feedback on the consultation	1978
	102-6	Correspondence, reports on reactions to the consultation	1978
	102-10	Outline of issues to be considered during the consultation	1978
2012.081C	4-5	Theological education in the 80s (booklet)	Fall 1981

Educated Ministry Co-ordinating Group

In 1980 DMPE established the Task group on Learned Ministry to prepare a report on Learned/Educated Ministry. A report was made, but was incomplete because it was missing Diaconal and Lay Ministry. That report was labelled as phase one. In 1984 DMPE created a task group to report on Diaconal Ministry. The task group comprised representatives from CTEM, the Committee on Diaconal Ministry and a Diaconal Minister. The Educated Ministry: Diaconal Ministry report was received in 1986 for feedback and study. In the same year DMPE created a representative task group called the Implementation Group to pull together the diaconal report and the phase one report to suggest recommendations for Learned/Educated Ministry. The Implementation Group was commonly known as the Educated Ministry Co-coordinating Group. In 1987 the group produced a draft report entitled Education for Professional Ministry which was presented later that year. The name was changed to Education for Presbytery Accountable Ministry which introduced a major overhaul in the Churches' understanding of theological education in order to prepare for education.

Acc. No.	Box-File	Title	Date(s)
1995.047C	8-6	Task Group on Learned Ministry	1984
	9-1	---	1982-1983
	9-2	---	1982-1983
	9-3	---	
1995.161C	5-4	Education for Professional Ministry	1987-1989
	5-5	---	1989
	5-6	---	1988
2012.081C	4-1	---: Report	1988
	1-1	Educated Ministry Co-ordinating Group: Background information	1986-1987
	1-2	---: Minutes	1987-1988
	1-3	---: Responses to "Education for Professional	1989

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box-File	Title Ministry Report"	Date(s)
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Learning on the Way Project

In August 1986 the General Council approved the "Learning on the Way and "Funding Theological Education" report prepared by CTEM. The report aimed to move the Church beyond the talk of ministry of the whole people of God to a very intentional programme of training. It recommended enlarging staff and facilities, strengthening the programmes at theological schools, continuing education centres and affiliated colleges in order to enable laity to participate in a much more direct and active way in theological education for ministry. As a result, the theological schools, universities, colleges and lay training centres were asked to consider how their programmes can become more accessible to the members of the Church. To administer the project the General Council created the LOTW Implementation Group which contained representatives from the whole church and the divisions. The LOTW Implementation Group was accountable to General Council Executive through DMC and DMPE. Liz Muir, was the programme coordinator from DMPE. The General Council had the Conference create committees to relate to and support the work of the education institutions.

Acc. No.	Box/File	Title	Date(s)
		General	
1991.191C	1-10	Investment in People Fund	1987-1988
	1-12	Continuing Education	1990-1991
	3-13	Project LOTW Inspired	1989
	3-15	Logos Institute	1985-1987
	4-2	Reports to General Council	1987-1991
	4-3	---, inc. correspondence and hearing notes	1988-1990
	4-6	Budget	1987-1991
2002.003C	6-1	Learning the Way	1988-1991
		Promotion	
1991.191C	1-1	Artwork	198-
	1-2	Resources and Promotional material	198-
	1-3	Newsletters	1988-1992
	1-4	Video Resources Promotion	1989-1990
	1-5	Presentation	198-
	1-6	Print Promotion	1986-1988
	1-7	Magazine Promotion	1988-1990
		Interim Working Group	
	1-11	Interim Working Group: Minutes	1986-1987
		GC Implementation Group	
	4-4	Correspondence, inc. some minutes	1987-1991
	4-5	Minutes	1987-1990
		LOTW Conference Committees	
	2-1	Alberta and Northwest Conference Committee	1987-1991
	2-2	Bay of Quinte Conference Committee	1987-1991
	2-3	British Columbia Conference Committee	1987-1990
	2-4	Hamilton Conference Committee	1987-1991
	2-5	Manitoba and Northwestern Ontario Conference Committee	1985-1990
	2-6	London Conference Committee	1987-1990
	2-7	Manitou Conference Committee	1988-1990
1991.191C	2-8	Maritime Conference Committee	1984-1990
	2-9	Montreal and Ottawa Conference Committee	1987-1991
	3-1	Newfoundland and Labrador Conference Committee	1987-1990
	3-2	Saskatchewan Conference Committee	1987-1990

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box/File	Title	Date(s)
	3-3	Toronto Conference	1987-1990
		Education and Training Institutions	
	1-8	Atlantic Christian Training Centre	1986-1990
	1-9	Prairie Christian Training Centre	1987-1989
	3-4	Centre for Christian Studies	1988-1990
	3-5	Emmanuel College	1987-199.
	3-6	St. Andrews College	1987
	3-7	United Theological College	1986-1990
	3-8	University of Winnipeg	1985-1990.
	3-9	Vancouver School of Theology	1987-1990
	3-10	Victoria University	1985, 1987
	3-11	General	1986-1987
	4-1	Lay Training Centres General	1987
		Evaluations and Assessments	
	3-12	Questionnaire	1987
	3-14	Needs Assessment Samples	1987
1991.191C	5-6	Evaluation Process	1990
		MPE Admin. And Joint DMC	
	4-9	Committee on Theological Education for Ministry	1987-1990
	5-1	MPE Annual Meeting Decision Re: LOTW	1986-1990
	5-2	MPE Executive Meetings Reports Re: LOTW	1987-1989
	5-3	MPE and DMC Joint Meeting Re: LOTW	1988
	5-4	DMC Executive	1987-1991
	5-5	DMC Financial Support	1986-1988
		Fund for Learning in the Church	
	4-10	---	1986-1991
	4-7	Staffing Grant Applications	1989-1990
	5-7	---Awarded [part 1]	1990-1991
	5-8	---[part 2]	---
	5-9	---[part 3]	---
	4-8	Statistics	1989-1991

Education for Church Leadership

Education for Church Leadership (ECL) was an Educational and Consultative Process (ECP) structured as an Advisory Board and Steering Committee to study the nature, scope and quality of theological education in order to share with the Church their financial needs and the consequences of reduced funding. The General Council placed DMPE, through CTEM, responsible consulting with the whole church at all levels regarding their enterprises into theological education and the financial need of education institutions. The ECL Coordinating Committee held its first meeting September 1996 which assumed the work of the Interdivisional Planning Committee.

Acc. No.	Box-File	Title	Date(s)
		ECL Survey	
1995.161C	10-6	List of Response forms	1994
	10-7RR	Responses from Pastoral Charges Ref. No. 1-42	1993-1994
	10-8RR	---Ref. No. 43-84	1993-1994
1995.161C	11-1RR	---Ref. No. 85-117	1993-1994
	11-2RR	---Ref. No. 118-144	1993-1994
	11-3RR	---Ref. No. 145-178	1993-1994
	11-4RR	---Ref. No. 179-204	1993-1994
	11-5RR	---Ref. No. 205-218	1993-1994
	12-1RR	---Ref. No. 219-250	1993-1994
	12-2RR	---Ref. No. 251-285	1993-1994

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Acc. No.	Box-File	Title	Date(s)
	12-3RR	---Ref. No. 286-330	1993-1994
	12-4RR	---Ref. No. 331-356	1993-1994
	13-1RR	---Ref. No. 357-370	1993-1994
	13-2RR	---Ref. No. 371-406	1993-1994
	13-3RR	---Ref. No. 408-434	1993-1994
	13-4RR	---Ref. No. 435-458	1993-1994
	14-1RR	---Ref. No. 459-475	1993-1994
	14-2RR	---Ref. No. 476-511	1993-1994
	14-3RR	---Ref. No. 512-539	1993-1994
	14-4RR	Refusal to Respond	1994
	14-5RR	Conference Responses C1-C2	1993
	14-6RR	Responses from Presbyteries/Groups of Pastoral Charges P1-P22	1993
	14-7RR	Responses from Theological Schools	1993
	15-1RR	Responses from Lay Training Centres LTC1-1 to LTC-3	1993
1995.161C	15-2RR	Individuals who Responded I1-I31	1993-1994
	15-3RR	---I32-I60	1993-1994
		Gwyneth Griffith	
1996.137C	8-1	"A Proposal from CTEM" re ECP mandate & procedure	1992
	8-2	Background Documentation - "Task Force on Funding Theological Schools", Education for Professional Ministry", Learning on the Way"	1991
	8-3	Budget	1993
	8-4	Communication with conferences	1993-1994
	8-5	Correspondence with conferences/presbyteries	1992-1993
	8-6	Reports/Summaries : "CTEM Educational & Consultative Project re Theological Education : A Background Document", "Report of the Futures Task Group", "Educational Centres of the UCC"	1993
	8-7	Sermon by R. Whitehead : "Church Renewal in an Age of Despair"	1992
1996.137C	8-8RR	Gwen Griffith's Contract	1993
	8-9	CTEM Advisory Board reports & correspondence	1993-1994
	8-10	Steering Committee minutes	1993-1994
	8-11	Task Group Study of Integrated Preparation for Order of Ministry	1991
	8-12	Extant print resources	n.d.
	8-13	Funding	1992-1993
	8-14	Gwen Griffith's Reports	1992
	8-15	Notes from CTEM Proposal Sept. 1992	1992
	8-16	Notes from 34th General Council	1992
	8-17	Notes on Consultation	1992-1994
	8-18	Observer Articles	1992
	8-19	St. Andrew's Research Grant Application	1992
	8-20	Stewardship Services	1992-1993
	8-21	Doug Thwaites' Reports	1993
	8-22	U.S.A. Denominational Resources	1991
	8-23	U.S.A. Presbyterian Report	1992
	8-24	Video/Observer	1993
		Interdivision Planning Committee (IPC)	
2004.117C	3-1	---	1994-1995
2004.027C	1-5	---	1995
2004.013C	3-4	---	1995-1996

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Acc. No.	Box-File	Title	Date(s)
2004.117C	3-2	---	1996
	3-3	Interdivisional Studies Between DMC & DMPE ECL Coordinating Committee	1995-2000
	1-8	Minutes	1996
	1-9	---Part I	Jan. 1997
	1-10	---Part II	June 1997
	1-11	---Part III	Oct. 1997
2005.005C	9-13	---	1997
2004.117C	2-1	---Part I	1998
	2-2	---Part II	1998
	2-3	---Part I	1999
	2-4	---Part II	1999
2004.013C	3-2	Executive Conference Calls	1997
2012.032C	2-4	Conference Calls Minutes	1998
	2-2	---	1999
2004.013C	2-8	Correspondence [part 1]	1995-1996
2004.013C	3-1	---[part 2]	---
2012.032C	1-5	---with Education Centres	1996-2004
2004.027C	1-9	---[part 1]	1997
	1-10	---[part 2]	---
	2-2	Financial Records	1994-1995
	1-11	--- [part 1]	1995-1997
	2-1	---[part 2]	---
2012.032C	6-4	Financial Strategies Task Group	1997-2004
2005.015C	2-1	Financial Records	1998
	2-2	---	1999
2012.032C	2-1	Financial reports from theological colleges	2002
	3-2	Report, consultation, correspondence	1994-1999
	1-1	Reports to General Council 36	1997
	1-2	---37	2000
	1-3	---38	2003
2004.027C	1-4	Consultations: Educational and Consultative Process	1992-1996
2004.117C	3-5	---: Record of Regional Consultations	1995-1997
	4-1	---: Site Visits	1996-1998
2012.032C	7-9	---: ECL Consultation Internship/Field Education	1996-1997
2004.117C	3-4	---: Consultation on Supervised Ministry Education	1997
2012.032C	7-7	---: Lay Leadership Education Consultation	1998-2000
	7-8	---: Leadership Needs Consultation	1999
	2-3	---: Diaconal Ministry Consultation: materials, correspondence and notes <i>See 2012.032P/1-12 for photographs</i>	1999
	1-4	---: Consultation on Teaching the Bible for Leadership	2000
	1-6	---: Consultation on Community-based Education for Ordination	2002
2004.013C	3-3	Grant Letters	1996-1997
2012.032C	6-6	Grants: correspondence	1998
	6-7	---:----	1999
	6-8	Flexible Initiatives Grants: correspondence and reports [part 1]	1998-2001
	7-1	---:---[part 2]	---
2012.032C	1-7	Evaluation Summaries	1999, 2004
	4-6	Together in Ministry: First Five Years (First Call Project) [part 1]	1998-2000

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Acc. No.	Box-File	Title	Date(s)
	5-1	---:---[part 2]	---
	6-5	Global Education in Partnership: Unlocking Doors for Transformation in a Broken World consultation <i>See 2012.032P/13-21 for photographs</i>	2000
2004.013C	3-5	Supervised Ministry Task Group Task Group on Strengthening and Consolidation	1997-1998
2012.032C	4-1	Background Papers	2000-2004
	4-2	Background papers, correspondence	2003
	4-3	---	2003-2004
	3-5	Reports, Papers, Correspondence and Research [part 1]	2003-2004
	3-6	---[part 2]	---

In Community Program for Ordination.

The In Community Program for Ordination (ICPO) was an experimental process inviting participants to work towards ordination outside the normative option of attending a residential theological programme full time. The process was funded by the ECL Coordinating Committee.

Acc. No.	Box-File	Title	Date(s)
2012.032C	5-12	Exploratory Study	n.d.
	6-1	Design/Structure	n.d.
2005.015C	2-3	Coordinating Council: Minutes, Correspondence and Finances	1996
	2-4	---:---	1997
	2-5	---:---	1998
	2-6	---:---	1999
2004.117C	4-2	In-Community Program for Ordinations	1993-1994
	4-3	---	1995-1996
	4-4	---	1997-1998

SERIES 13\Subseries 4: Ecumenical and Inter-Church Associations. –1974-1999.

Subseries contains records of DMPE work concerning theological education in conjunction with ecumenical and inter-church associations. Included are the records of the Co-ordinating Committee on Theological Education (CCTE), an inter-church committee devoted to the organization, co-ordination, and promotion of Theological Education in Canada.

Subseries consists of records re ecumenical and inter-church associations, 1974-1999.

Acc. No.	Box-File	Title	Date(s)
1983.005C	61-8	Ecumenical Associations Council of Theological Seminaries: Correspondence and reports of the Council of Theological Seminaries of The United Presbyterian church in the U.S.A.	1982
	62-1	Dialogue Group on Laity and Theological Education Correspondence, minutes, reports concerning Theological education for laity and lay leadership development.	1978-1982
	62-2	Ecumenical Foundation: Correspondence, financial statements, agendas, reports, minutes of director's meetings and various committees.	1974-1975

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Acc. No.	Box-File	Title	Date(s)
1995.047C	62-3	---: Correspondence, financial statements, agendas, reports, minutes of directors' meetings and various committees.	1976-1977
	62-4	---:---	1978
	62-5	---:---	1979
	63-1	---:---	1980-1981
	9-4	---[part 1]	1982-1984
	9-6	---[part 2]	1976-1982
	9-5	Reports, Minutes and Finances	1983-1984
1983.005C	63-2	Fees Deduction Correspondence concerning fees paid for religious education as a tax deduction.	1981
	63-3	Graduate Fellowship Correspondence, reports concerning fellowship and scholarship grants from Theological Colleges.	1980
	63-4	Theological congress Planning Committee Reports from the Theological Congress Planning Committee concerning the Theological Education requirements of the United Church.	1981
	63-5	Toronto Institute of Human Relations Correspondence, reports concerning future plans.	1974
1983.005C	63-6	Transfer and Settlement Study Correspondence, reports and minutes of the Task Group on Transfer and Settlement concerning the relocation of ordinands and those to be commissioned.	1978-1980
	63-7	United Theological College Bangalore, South India: Annual report, and correspondence concerning grants to the United Theological college in Bangalore, South India.	1980-1982
	63-8	United Church Property Trust Correspondence, reports and minutes concerning the management of gifts or bequests of personal property, real property or other assets. Established in 1957 as Segregated Fund.	1978-1981
	63-9	World Council of Churches: Program on Theological Education Correspondence, reports, financial statements, conference programmes, participants lists concerning the World Council at Churches work in the planning of Theological Education and its various international conferences attended by D.M.P.E. representatives.	1977-1978
1983.005C	64-1	---: Program on Theological Education Correspondence, reports, financial statements, conference programmes, participants lists concerning the World Council at Churches work in the planning of Theological Education and its various international conferences attended by D.M.P.E. representatives. [Includes photos of delegates at W.C.C.-P.T.E. consultation on Basel Switzerland.]	1979
	64-2	---: Program on Theological Education Correspondence, reports, financial statements, conference programmes, participants lists concerning the World Council at Churches work in	1979

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Acc. No.	Box-File	Title	Date(s)
		the planning of Theological Education and its various international conferences attended by D.M.P.E. representatives.	
	64-3	---: Program on Theological Education Correspondence, reports, financial statements, conference programmes, participants lists concerning the World Council at Churches work in the planning of Theological Education and its various international conferences attended by D.M.P.E. representatives.	1980
	64-4	---: Program on Theological Education Correspondence, reports, financial statements, conference programmes, participants lists concerning the World Council at Churches work in the planning of Theological Education and its various international conferences attended by D.M.P.E. representatives.	1981
1983.005C	64-5	W.C.C.-P.T.E.--General Convention Correspondence, reports, financial statements, conference programmes, participants lists concerning the World Council at Churches work in the planning of Theological Education and its various international conferences attended by D.M.P.E. representatives.	1977-1978
	64-6	---: Manila Convention Correspondence, reports, financial statements, conference programmes, participants lists concerning the World Council at Churches work in the planning of Theological Education and its various international conferences attended by D.M.P.E. representatives.	1979
	65-1	---: New York Meeting Correspondence, reports, financial statements, conference programmes, participants lists concerning the World Council at Churches work in the planning of Theological Education and its various international conferences attended by D.M.P.E. representatives.	1979-1980
	65-2	---: West Germany Tour Correspondence, reports, financial statements, conference programmes, participants lists concerning the World Council at Churches work in the planning of Theological Education and its various international conferences attended by D.M.P.E. representatives.	1980
1991.148C	4-5	World Council of Churches Program for Theological Education	1982-1987
2004.117C	5-4	Churches Council on Theological Education in Canada: Vancouver Foundation	1974-1998
1995.047C	17-9	--- [part 1]	1983
	18-1	---[part 2]	---
1995.161C	4-2	---	1989-1990
2004.117C	4-5	---	1989-1993
2004.027C	1-1	---: an Ecumenical Foundation	1992-1993
	1-2	---:---	1993-1995
2004.117C	5-1	---	1994-1996

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Acc. No.	Box-File	Title	Date(s)
	5-2	---	1997-1998
	5-3	---: National Forum	1999
		Co-ordinating Committee on Theological Education CTE	
1983.005C	60-1	Correspondence, reports, financial statements and minutes	1975-1978
	60-2	Correspondence, reports and minutes	1979
	60-3	Correspondence, reports, financial statements, and minutes	1980
	60-4	Correspondence, reports, and minutes	1981
	60-5	---	1981
	61-1	---	1982
	61-2	---	1982
	61-3	Albert Project Correspondence, reports of the Alberta Project: A Consultation on Resources for Ministry.	1981-1982
	61-4	Canadians First Hiring Guideline Correspondence concerning the Federal Government's efforts to ensure protection of job opportunities for Canadians at Colleges and Universities.	1981-1982
1983.005C	61-5	Doctor of Ministry Correspondence, reports and minutes of consultation on D. Min. programmes and standards in Canada.	1975-1982
	61-6	Ecumenical Foundation Correspondence, financial statements, reports and minutes of the Joint Management Committee of the C.C.T.E. and the Ecumenical Foundation of Canada.	1979-1982
	61-7	Huron Consultations Correspondence, agenda, registration list, consultation materials concerning the recognition of theological education as a mission.	1981-1982
1995.047C	7-1	Churches Council on Theological Education in Canada [part 1]	1984
	7-2	---[part 2]	---
	7-3	Reports	1982-1983

SERIES 13\Subseries 5: Scholarships. -1966-2006.

Subseries consists of records re McLeod Scholarship and McGeachy Scholarship.

McLeod Scholarship

The W. Norman McLeod Trust Fund was established in 1972. The fund represented donations of cash, securities and investments donated by William Norman McLeod. He donated them with the intent to create a trust for the promotion, advancement and encouragement of theological education. The scholarship was made available from the income of the trust. The scholarship is available to ordered ministers in the United Church of Canada for post-graduate study. The award may be held for up to three years in a master's or doctoral program, The Scholarship Committee reserved the right to approve the school of study.

Acc. No.	Box/File	Title	Date(s)
1999.010C	2-4RR	General	1984-1993
1995.047C	20-3RR	McLeod Scholarship	1982-1983

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box/File	Title	Date(s)
	10-9RR	---	1984
1995.161C	6-1RR	---	1988
1995.047C	6-2	Ministers of Education Letter Re: College Grants	1966-1967
2005.015C	1-1RR	McLeod Scholarship Fund	1996
	1-2RR	---	1997
	1-3RR	---	1998
	1-4RR	---	1999
1991.148C	4-2RR	Applications	1985
1991.148C	4-1RR	---	1987
1995.161C	6-2RR	---	1989
1996.137C	2-16RR	---	1990
1997.139C	3-4RR	---	1991
1999.010C	2-5RR	---	1992
	2-6RR	---	1993
2005.015C	1-5RR	McLeod Scholars: Grieve-Deslippe, Nadene	1996
	1-6RR	---: Lezoka, Mwinda	1996
	1-7RR	---: Higgins, Kelly Dawn	1996
	1-8RR	---: Goodyear, Marie	1997
	1-9RR	---: Lezoka, Mwinda	1997
2005.015C	1-10RR	---: Owai, Nobuko	1997
	1-11RR	---: Addison, G.	1998
	1-12RR	---: Goodyear, M.	1998
	1-13RR	---: Wyatt, J.	1998
	1-14RR	---: Dinovo, C.	1998
	1-15RR	---: Zub, D.	1999
	1-16RR	---: Searcy, E.	1999
	1-17RR	---: Daye, R.	1999
	1-18RR	---: Fennell, R.	1999

McGeachy Scholarship

The idea for a senior scholarship as a McGeachy Memorial Fund project evolved in the early 1980s from conversations between the executors and several Mission and Education agencies of the General Council. The intention was to memorialize the McGeachy family's commitment to the life and work of Christ's Church and their concern for its impact on society. The scholarship was designed to assist scholars of the United Church to exercise and encourage the Church's vision in order for members to rediscover God and their faith.

Acc. No.	Box/File	Title	Date(s)
1995.161C	1-7RR	Committee Minutes	1980-1988
2013.133C	2-5	Committee minutes, reports and correspondence	2000
1991.148C	4-4	Correspondence and Advertising	1981-1983
1991.148C	4-3	Correspondence	1983-1987
1996.137C	2-15	Committee correspondence	1987-1990
1999.010C	1-7	Correspondence Re: Scholarship Trust Fund	1992
1999.010C	1-6	Advertising Information	1987-1990
2004.013C	4-3RR	McLeod Scholarship Fund	1979-1994
2004.013C	3-6RR	---1993	1993
	3-7RR	---1994	1994
	4-7RR	---1995	1993-1995
2004.117C	6-3	McGeachy Scholarship Trust Fund	1995
1995.161C	8-5	Application Assessment Form	[198-?]
1995.161C	8-6	Application Brochure and Assessment Form	1987

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Acc. No.	Box/File	Title	Date(s)
		[French]	
1999.010C	1-8RR	Scholars: Anderson, Terry	1988-1993
	1-9RR	---: Bater, Robert	1983-1997
	1-10RR	---: Elliott, Clifford	1985-1996
	1-11RR	---: Hutchinson, Roger	1988-1994
	1-12RR	---: Sim, Alex [part 1]	1983-1990
	2-1RR	---:---[part 2]	---
1995.161C	6-3RR	---: G. Morton Patterson	1983-1989
1995.161C	6-4RR	---: Ben Smillie [part 1]	1983-1986
1999.010C	2-2RR	---:---	1985-1994
	2-3RR	---: Wilson, Lois	1989-1992
2004.117C	6-4RR	---: Haverluck, Gerry & Bob	1991-1998
	6-5RR	---: Smith, Robin	1991-1996
2004.013C	3-8RR	---: Susan S. Kuzak	1994-2000
	4-1RR	---: David McLachlan	1994-2000
	4-2RR	---: N. Bruce McLeod	1994
	4-4RR	---: Coleman, Margaret	1994
	4-5RR	---: Shepherd, Loraine MacKenzie	1994
	4-10RR	---:---	1994-1995
2004.013C	4-6RR	---: Wilson, Ivan	1994
	4-8RR	---: An, Sang Jin	1995
	4-9RR	---: Higgins, Kelly	1995-1996
2013.133C	1-1	---1996: Susan Slater Kozak	1996-2000
	1-2	---1996: Kathryn Anderson	1997-1998
	1-3	---1996: Kathryn Anderson	2000-2001
	1-4	---1997: Charlotte Caron	1996-2002
	2-1RR	---1998: Kim Echlin	1998-2008
	2-2RR	---1998: Michael Bourgeois (incompleted)	1998-2000
	2-3	---2001: Ian McDonald	2001-2004
	2-4	---2004: Derek Evans	2004-2006
		Papers	
2013.133C	2-6	MacCallum-Paterson, MacCallum. <i>Toward a Justice that heals</i> . [Toronto]: United Church Publishing House, 1988. The McGeachy Papers. Vol. I	1988
		Smillie, Benjamin. <i>Social Ethics: A Biblical Perspective</i> . [Toronto]: United Church Publishing House, 1992. The McGeachy Papers. Vol. III	1992
		Elliott, Clifford. <i>A Bloody Right to be Here: Towards a Theology from below</i> . [Toronto]: United Church of Canada Division of Ministry Personnel and Education, 1996. The McGeachy Papers. Vol. V	1996
		Smith, Robin. <i>The United Church and its men</i> . [Toronto]: United Church of Canada Division of Ministry Personnel and Education, 1996. The McGeachy Papers. Vol. VI	1996

FINDING AID 518

FONDS 518

UNITED CHURCH OF CANADA DIVISION OF MINISTRY PERSONNEL AND EDUCATION FONDS

SERIES 14

RECORDS RELATING TO AFFILIATED THEOLOGICAL SCHOOLS AND TRAINING CENTRES

UNITED CHURCH OF CANADA

Accession Number 1983.002C
Accession Number 1983.005C
Accession Number 1991.148C
Accession Number 1995.047C
Accession Number 1995.161C
Accession Number 1996.137C
Accession Number 1997.139C
Accession Number 1999.010C
Accession Number 2004.013C
Accession Number 2004.027C
Accession Number 2004.117C
Accession Number 2009.085C
Accession Number 2017.101C

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SERIES 14\ RECORDS RELATING TO AFFILIATED THEOLOGICAL SCHOOLS AND TRAINING CENTRES. –1946-2004.

When DMPE adopted the responsibilities of the Board of Colleges, it adopted the supervision of United Church affiliated secondary schools. Initially the secretary of DMPE was responsible for this area and then in the 1980's associate secretaries took on the task. Series reflects the staff work on secondary schools and the particular work concerning each respective theological school and training centre.

Series contains twenty-eight subseries: 1) Secretary' Files, 1964-2004, 2) Albert College, 1950-1983, 3) Alberta College, 1958-1985, 4) Alma College, 1958-1988, 5) Atlantic School of Theology/Pine Hill Divinity Hall, 1968-1997, 6) Balmoral Hall, 1952-1976, 7) Centre for Christian Studies/Covenant College/United Training School, 1946-1998, 8) Coughlan College/Memorial University, 1961-1985, 9) Emmanuel College, 1967-1998, 10) Francis Sandy Theological Centre, 1967-1998, 11) Huntington University/Northern Ontario University Association, 1959-1985, 12) Iona College, 1966-1986, 13) Mount Allison University, 1960-1986, 14) Mount Royal College, 1953-1966, 15) Ontario Ladies' College, 1955-1976, 16) Queen's Theological College, 1965-1998, 17) Stanstead College, 1961-1984, 18) St. Andrew's College, 1966-1998, 19) St. Paul's College, 1953-1998, 20) St. Stephen's College, 1966-1996, 21) Toronto School of Theology, 1969-1983, 22) United College Winnipeg, 1953-1967, 23) United Theological College Montreal, 1949-1998, 24) Vancouver School of Theology, 1969-1998, 25) Victoria University, 1951-1997, 26) Westminster College, 1957-1986, 27) University of Winnipeg, 1968-1998, 28) Other Affiliated Theological Schools and Training Centres, 1975-1998.

See Series 18: Photographs and audio-visual materials for related photos in 2017.101P/1-33 (photos of affiliated colleges).

See also F517 Board of Colleges for older affiliated theological school records

SERIES 14\Subseries 1: Secretary Files. –1964-2004.

Subseries contains files of secretaries responsible for affiliated theological schools and training centres. Records include Howard Mill's files on Secondary Schools containing correspondence, minutes of governing boards, annual reports, pamphlets newsletters and calendars concerning the administration of Secondary Schools related to the United Church of Canada. Other files of Howard Mills concern Arts and Theology Colleges and Universities correspondence, calendars, minutes of Governing Boards, pamphlets, school directories, newsletters, reports and proposals concerning curriculum changes, continuing education programmes, theological education programmes, general administration and finances of the institutions. Also included are Raymond Whitehead's correspondence with St. Stephen's College.

Subseries consists of records of Secretary Howard Mills re Theology Colleges and Universities, and secondary schools, Ray Whitehead re St. Stephen's.

Acc. No.	Box-File	Title	Date(s)
		H. Mills Re Arts and Theology Colleges and Universities	
1983.005C	65-3	Atlantic School of Theology/Pine Hill Divinity Hall	1978-1979
	65-4	---	1980-1982
	65-5	Centre for Christian Studies	1978-1982
	66-1	---: Central Council inc. minutes, and reports of the Central Council.	1978-1980
	66-2	---:---	1981-1982
	66-3	Coughlan College: inc. material on Pitts Estate.	1977-1979
	66-4	Coughlan college	1980-1982
	66-5	Emmanuel College	1978
	66-6	---: inc. Report by the Association of Theological	1979

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Acc. No.	Box-File	Title	Date(s)
		Schools: "Emmanuel College of Victoria University: A Self-Study"	
	67-1	---	1980
	67-2	---	1981
	67-3	---	1982
1983.005C	67-4	Huntington University: inc. Architectural reports and drawings.	1963
	67-5	---	1978
	68-1	---	1979
	68-2	---	1980
	68-3	---	1981
	68-4	---	1982
	68-5	Iona College	1968
	68-6	---	1978
	69-1	---	1980
	69-2	---	1981
	69-3	---	1982
	69-4	Joint Commission Victoria/Emmanuel: Includes correspondence, reports and minutes concerning the relationship of the United Church and the management of Victoria University and Emmanuel College, particularly as it concerns the appointment process	1981
	69-5	Mount Allison University	1978
	70-1	---	1979
	70-2	---	1980
	70-3	---	1981
	70-4	---	1982
	70-5	Queen's Theological College	1978-1980
	71-1	---	1981
	71-2	---	1982
1983.005C	71-3	---: Kingston Institute of Pastoral Care Includes: Correspondence concerning the curriculum at the Kingston Institute of Pastoral Care located at Queen's Theological College.	1973-1975
	71-4	---: Theological Students' Meeting	1974
	71-5	---: Situation Report Includes report entitled "Queen's Theological college Faces the Future".	1972-1973
	71-6	St. Andrew's College	1978
	71-7	---	1979
	71-8	---	1980
	72-1	---	1981
	72-2	---	1982
	72-3	St. Paul's College	1978
	72-4	---	1978
	72-5	---	1979
	72-6	---	1979
	73-1	---	1980
	73-2	---	1981
	73-3	---	1982
	73-4	St. Stephen's College	1978-1980
	73-5	---	1981-1982
	73-6	Toronto School of Theology	1977-1982
	74-1	---: D.Min inc. minutes of Advanced Degree Council and reports on the Doctor of Ministry	1977-1978

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Acc. No.	Box-File	Title	Date(s)
		Programme	
	74-2	---:D.Min inc. Minutes of D. Min. Programme Committee	1979
	74-3	United Theological College	1978-1979
	74-4	---	1980-1981
1983.005C	74-5	---	1982
	74-6	Union Theological Seminary	1981
	75-1	Vancouver School of Theology	1975-1978
	75-2	---	1979
	75-3	---	1981
	75-4	---	1982
	75-5	---	1982
	75-6	Victoria University	1978
	75-7	---	1979
	76-1	---	1979
	76-2	---	1980
	76-3	---	1980
	76-4	---	1981
	76-5	---	1981
	77-1	---	1981
	77-2	---	1981
	77-3	---	1982
	77-4	---	1982
	77-5	---: Bursar, inc. correspondence with F.A. Stokes.	1971-1974
1983.005C	77-6	---: Academic Tenure Committee, inc. reports on the nature of academic tenure.	1974
	77-7	Westminster College	1979-1982
	77-8	Westminster	1979-1982
	78-1	University of Winnipeg	1974-1979
	78-2	---	1980-1982
	78-3	---: Paul Trudinger: inc. correspondence with Paul Trudinger concerning an opening in New Testament	1980-1981
	78-4	---: Crowe Incident, inc. correspondence, reports and documents concerning the investigation into the dismissal of Prof. H.S. Crowe.	1957-1978
	78-5	---:---	1957-1958
	78-6	---:---	1957-1958
	78-7	---: Collegiate Division, inc. correspondence concerning student organization.	1978-1982
	79-1	Arts and Theology Colleges and Universities: Circular Letters General form-letters.	1975-1980
	79-2	---: Support Grants Correspondence and reports concerning an \$85,000 special grants fund for the support of Arts and Theology Colleges and Universities.	1978-1979
	79-3	---: Support Grants Correspondence and reports concerning an \$85,000 special grants fund for the support of Arts and Theology Colleges and Universities.	1979
	69-5	Mount Allison University	1978
	70-1	---	1979
	70-2	---	1980
	70-3	---	1981
	70-4	---	1982

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Acc. No.	Box-File	Title	Date(s)
1983.005C	70-5	Queen's Theological College	1978-1980
	71-1	---	1981
	71-2	---	1982
	71-3	---: Kingston Institute of Pastoral Care Includes: Correspondence concerning the curriculum at the Kingston Institute of Pastoral Care located at Queen's Theological College.	1973-1975
	71-4	---: Theological Students' Meeting	1974
	71-5	---: Situation Report Includes report entitled "Queen's Theological college Faces the Future".	1972-1973
	71-6	St. Andrew's College	1978
	71-7	---	1979
	71-8	---	1980
	72-1	---	1981
	72-2	---	1982
	72-3	St. Paul's College	1978
	72-4	---	1978
	72-5	---	1979
	72-6	---	1979
	73-1	---	1980
	73-2	---	1981
	73-3	---	1982
	73-4	St. Stephen's College	1978-1980
	73-5	---	1981-1982
	73-6	Toronto School of Theology	1977-1982
	74-1	---: D.Min inc. minutes of Advanced Degree Council and reports on the Doctor of Ministry Programme	1977-1978
	74-2	---:D.Min inc. Minutes of D. Min. Programme Committee	1979
	74-3	United Theological College	1978-1979
	74-4	---	1980-1981
	74-5	---	1982
	74-6	Union Theological Seminary	1981
	75-1	Vancouver School of Theology	1975-1978
	75-2	---	1979
	75-3	---	1981
	75-4	---	1982
	75-5	---	1982
1983.005C	75-6	Victoria University	1978
	75-7	---	1979
	76-1	---	1979
	76-2	---	1980
	76-3	---	1980
	76-4	---	1981
	76-5	---	1981
	77-1	---	1981
	77-2	---	1981
	77-3	---	1982
	77-4	---	1982
	77-5	---: Bursar, inc. correspondence with F.A. Stokes.	1971-1974
	77-6	---: Academic Tenure Committee, inc. reports on the nature of academic tenure.	1974
	77-7	Westminster College	1979-1982

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Acc. No.	Box-File	Title	Date(s)
	77-8	Westminster	1979-1982
	78-1	University of Winnipeg	1974-1979
	78-2	---	1980-1982
	78-3	---: Paul Trudinger: inc. correspondence with Paul Trudinger concerning an opening in New Testament	1980-1981
1983.005C	78-4	---: Crowe Incident, inc. correspondence, reports and documents concerning the investigation into the dismissal of Prof. H.S. Crowe.	1957-1978
	78-5	---:---	1957-1958
	78-6	---:---	1957-1958
	78-7	---: Collegiate Division, inc. correspondence concerning student organization.	1978-1982
	79-1	Arts and Theology Colleges and Universities: Circular Letters General form-letters.	1975-1980
	79-2	---: Support Grants Correspondence and reports concerning an \$85,000 special grants fund for the support of Arts and Theology Colleges and Universities.	1978-1979
	79-3	---: Support Grants Correspondence and reports concerning an \$85,000 special grants fund for the support of Arts and Theology Colleges and Universities.	1979
		H. Mills Re Secondary Schools	
1983.005C	24-12	Secondary Schools, inc. minutes from meeting of principals of the secondary schools of the United Church of Canada	1967-1971
	30-3	Secondary Schools: Correspondence, calendars, pamphlets concerning United Church operated secondary schools	1965-1968
	79-4	Alberta College	1978
	79-5	---	1979
	80-1	---	1980-1981
	80-2	---	1981
	80-3	---	1982
	80-4	---: Includes property appraisal from 1968	1968-1978
	80-5	---	1979
	81-1	---	1980-1982
	81-2	Alma College	1978-1979
	81-3	---	1980
	81-4	---	1981-1982
	81-5	---: The Alma Foundation	1969
	81-6	Balmoral Hall, inc. photo of Balmoral Hall, c. 1979.]	1977-1982
	81-7	Ontario Ladies College, inc. property appraisal from 1968.	1968-1979
	82-1	Stanstead College	1978
	82-2	---	1979
	82-3	---: inc. copy of 1980 Yearbook.	1980
	82-4	---	1980
	82-5	---	1981
	83-1	---	1982
	83-2	Trafalgar Castle School	1980-1982
	83-3	Secondary Schools: Recommendations	1963-1975
	83-4	---: Kates, Peat, Marwick & Co. Proposal Correspondence concerning proposed survey and	

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Acc. No.	Box-File	Title	Date(s)
1983.005C		five year financial forecast of Secondary Schools requirements	
	83-5	---: Proposed Agreement between Albert College, Ontario Ladies College and Alma College Reports and minutes of Study Committee and Secondary Schools Consultation.	1970-1973
	83-6	Independent Secondary Schools--Report to Ontario Government Correspondence and submission to Ontario's Minister of Education requesting provincial funding assistance	1969
	83-7	Secondary Schools: Questionnaire Completed questionnaires from secondary schools related to the United Church in Canada	1970
1996.137C	83-8	---: Commission on the Secondary Schools Report of preliminary meeting Raymond Whitehead Re St. Stephen's	1969
	6-1RR	Randi Warne's log of events	1989-1993
	6-2RR	Correspondence: re Randi Warne & the Division Part I	1993
	6-3RR	--- Part II	1993
	6-4RR	Personnel Policy: background & responses	1992-1993
	6-5RR	CAUT	1993
	6-6RR	---	1993
	6-7RR	CAUT & Winnipeg Responses to Human Resources Policy	1993
	6-8RR	Human Resources Policy	1992-1993
	6-9RR	MPE Sub-Executive & Randi Warne	1993
	6-10RR	Contract & related Documents : re Randi Warne	1989-1993
	6-11RR	Correspondence re Randi Warne	1993
	6-12RR	Correspondence with Randi Warne	1992-1993
	6-13RR	---	1993
	6-14RR	Reactions re Randi Warne	1993
	7-1RR	Aide Memoire re Randi Warne	[1992?]
	7-2RR	W.J. Close re Randi Warne	1992
	7-3RR	Danial Bogert-O'Brien re Randi Warne	1992-1993
	7-4RR	Sharon Costell	1992-1993
	7-5RR	Board and Senate Lists	1992-1993
	7-6RR	Correspondence re Randi Warne	1993
	7-7RR	Fran Hare	1992-1993
	7-8RR	Yvonne Stewart	1992-1993
	7-9RR	Betty Marlin	1992
	7-10RR	Proposal to Lilly Endowment Inc.	1993
	7-11RR	Correspondence re Contract negotiations & Randi Warne	1993
	7-12RR	Board/Senate Restructuring	1990-1993
	7-13RR	Workbook re Division relations with St. Stephens	1993
	7-14RR	Resignations	1992-1993
	7-15RR	Bill Phipps	1991-1993
	7-16RR	Division meeting with St. Stephens	1993
	7-17RR	Bill Small's Draft letter re Special meeting with St. Stephens	1990
	7-18RR	Documentation of Personnel Policy Issue	1992-1993
	7-19RR	Correspondence re Randi Warne	1993
	7-20RR	Canadian Society of Church History response re Randi Warne	1990

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Acc. No.	Box-File	Title	Date(s)
	7-21RR	Bill Halford Correspondence	1993
	7-22RR	Ray Whitehead's notes on St. Stephens	1993
	7-23RR	Correspondence to Gordon MacBeth	1993
	7-24RR	CTEM Accountability Report to Division Executive	1993
	7-25RR	Academic & Church reactions re Randi Warne	1992-1993
1996.137C	7-26RR	Correspondence with CAUT re Randi Warne	1993-1994
	7-27RR	Tom Watson Division intervention re St. Stephen's	1993-1994

SERIES 14\Subseries 2: Albert College. –1950-1983.

Subseries consists of minutes of the Board of Governors, 1965-1976, records of the Executive Committee and Board of Governors, 1983-1984, Correspondence, 1965-1977 and reports and other supporting documentation.

Acc. No.	Box/File	Title	Date(s)
1983.002C	1-1	Board of Governors: Minutes	1965-1966
	1-2	---	1966-1968
	1-3	---	1969-1971
	1-4	---	1971-1973
	1-5	---	1974-1975
	1-6	---	1975-1976
1995.047C	16-6	Executive Committee and Board of Governors	1983
	16-7	---	1984
1983.002C	1-7RR	Correspondence	1965
	1-8RR	---	1966
	1-9RR	---	1967
	1-10RR	---	1968
	1-11RR	---	1969
	2-1RR	---	1970
	2-2RR	---	1971
	2-3RR	---	1972
	2-4RR	---	1973
	2-6RR	---	1974-1975
	2-7RR	---	1976
	2-12	Correspondence and Minutes	1977
	2-10	Report Albert College and Ontario Ladies College Teaching and Related Facilities	[between 1950 and 1970]
	2-11	Extracts of correspondence with, and various reports to the General Council, United Church of Canada relative to financial problems at the college; Brief concerning Albert College becoming a liberal Arts College	1959
	2-5	Report on Albert and Ontario Ladies College	1959
	2-9	Report on the Existing Structures at the Ontario Ladies College, Whitby, Ontario and Albert College Belleville	1967
	2-8	Appraisal Report of Albert College Property, Belleville Ontario for the Board of colleges	1968
1983.005C	24-14	Albert College, Also newsletter	1968-1972
1995.047C	16-5	Albert College	1983

SERIES 14\Subseries 3: Alberta College. –1958-1985.

Subseries consists of minutes and reports of the Board of Governors, 1970-1985, Correspondence, 1958-

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1976 and additional documentation for Alberta College.

Acc. No.	Box-File	Title	Date(s)
1983.002C	2-13	Board of Governors: Minutes	1970-1973
	2-15	---:---	1974
	2-17	---:---	1975
	3-14	---:---and Reports	1975-1976
	3-15	---:---and Reports	1977
1995.161C	8-7	---:---	1984-1985
1983.002C	2-18RR	Correspondence	1958, 1960
	2-19RR	---	1961
	3-1RR	---	1962
1983.002C	3-2RR	---	1963
	3-3RR	---	1964
	3-4RR	---	1965
	3-5RR	---	1966
	3-6RR	---	1967
	3-7RR	---	1968
	3-8RR	---	1971
	3-9RR	---	1972
	3-10RR	---	1973
	3-11RR	---	1974
	3-12RR	---	1975
	3-16RR	---	1976
	2-16	An Ordinance to Incorporate	[1904]
	3-13	Interviews Questionnaires	[196-]
	2-20	Building Campaign	1961-1962
	2-14	Committee for Selection of a New Principle: Minutes and Job Descriptions	1965

SERIES 14\Subseries 4: Alma College. –1958-1988.

Subseries consists of minutes of the Board of Management, 1958-1977, Correspondence, 1958-1976 and additional documentation for Alma College.

Acc. No.	Box-File	Title	Date(s)
1983.002C	3-30	Board of Management: Minutes	1958-1973
	3-29	---:---	1974-1975
	4-1	---:---	1976
	4-2	---:---	1977
	3-31	---: Agendas and Reports	1962-1963, 1965, 1968
1995.047C	16-8	---	1983
1983.002C	3-17RR	Correspondence	1958-1962
	3-18RR	---	1964
	3-19RR	---	1965
	3-20RR	---	1966
	3-21RR	---	1967
	3-22RR	---	1968
	3-23RR	---	1969
	3-24RR	---	1970
	3-25RR	---	1971
	3-26RR	---	1972
	3-27RR	---	1973
	4-3	---	1974

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Acc. No.	Box-File	Title	Date(s)
	4-4	---	1975
	4-5	---	1976
	3-28	Plans for Expansion and Modernization	1961
1983.005C	24-16	Alma College	1965-1973
1995.161C	8-8	---	1984-1985
	7-10	---[part 1]	1988
	8-1	---[part 2]	---
	8-2	---[part 3]	---
	8-3	---[part 4]	---
	8-4	---[part 5]	---

SERIES 14\Subseries 5: Atlantic School of Theology/ Pine Hill Divinity Hall. –1968-1997.

Subseries consists of minutes of the Board of Governors, 1976-1997, Senate Minutes, 1987-1990, correspondence, 1966-1997 and additional documentation for Atlantic School of Theology and Pine Hill Divinity Hall.

Acc. No.	Box-File	Title	Date(s)
1983.002C	17-10	Board of Governors: Minutes	1976
	17-11	---:---and Correspondence	1977
1997.139C	2-3	---	1989-1990
2004.027C	2-5	---:---	1993-1997
1997.139C	2-2	Senate Minutes	1987-1990
1983.002C	17-1RR	Correspondence	1966
	17-2RR	---	1967
	17-3RR	---	1968
	17-4RR	---	1969
	17-5RR	---	1970
	17-6RR	---	1971
	17-7RR	---	1972
	17-8RR	---	1973
	17-12RR	---	1974
	17-13RR	---	1975
	17-14RR	---	1976
1995.047C	11-8	---	1984
	12-1	---	1984
1999.010C	3-12	---	1991-1992
2004.027C	2-7	---	1993-1997
1983.002C	16-27	Special Committee to Consider a Successor to the Principal: Minutes and Reports	1968-1971
	17-9	Some Recommendations on the Future of Theological Education at Pine Hill	[1970]
	16-24	Planning Committee: Minutes	1970
	16-25	Curriculum Committee: Minutes	1971
	16-26	Reports	1970-1973
1995.161C	7-2	Reports and Correspondence	1977-1989
1995.047C	12-4	Atlantic School of Theology/Pine Hill [part 1]	1983
	12-5	---[part 2]	---
1995.047C	11-7	Lease	1984
2004.027C	2-4RR	Board Appointments	1988-1996

SERIES 14\Subseries 6: Balmoral Hall. –1952-1976.

Subseries consists of correspondence, 1952-1976 and additional documentation relating to Balmoral Hall.

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Acc. No.	Box/File	Title	Date(s)
1983.002C	4-6RR	Correspondence	1952-1953
	4-7RR	---	1956-1957
	4-8RR	---	1960
	4-9RR	---	1961
	4-10RR	---	1962
	4-11RR	---	1963
	4-12RR	---	1964
	4-13RR	---	1965
	4-14RR	---	1966
	4-15RR	---	1967
	4-16RR	---	1969, 1971
	4-18RR	---	1974
	4-19RR	---	1976
	4-17	Legal and Historical docs. and Board of Governors Minutes 1961	1957-1961
1983.005C	24-17	Balmoral Hall, also newsletter	1967-1969

SERIES 14\Subseries 7: Centre for Christian Studies/Covenant College/United Church Training School. -1946-1998.

Subseries consists of minutes and reports of the central council, 1973-1974; correspondence and minutes of the Board of Management, 1954-1960 and Corporation, 1954-1987, as well as correspondence, 1967-1998 and additional documentation relating to Centre for Christian Studies/Covenant College/United Church Training School.

Acc. No.	Box/File	Title	Date(s)
1983.002C	5-3	Central Council: Minutes	1973-1974
	5-4	---:---	1975
	5-5	---:---and Reports	1976
	5-6	---:---	1977
1995.047C	12-7	---	1983
1995.047C	12-3	---	1984-1985
2004.027C	2-6	---: Minutes	1991-1997
1991.148C	3-10	Board of Management: Correspondence and Minutes	1954-1960
1991.148C	3-6	Corporation Minutes, Correspondence, Agreements and Reports	1954-1987
	3-7	Minutes and Correspondence	1967-1970
1995.161C	7-4	---	1987-1989
1983.002C	5-9RR	Correspondence	1967-1972
	6-1RR	---	1970-1973
	6-5RR	---	1970-1974
	6-2RR	---	1971-1974
	6-3RR	---	1975
	6-4RR	---	1976
1995.047C	12-6	---	1983
1995.047C	12-2	---	1984
1999.010C	3-13	---	1990-1992
2004.013C	1-7	---	1993-1996
	1-6	---	1995-1998
1983.002C	4-18	Yearbooks	1946-1949
	4-19	---	1949-1953
	4-20	---	1953-1954, 1956, 1959-

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Acc. No.	Box/File	Title	Date(s)
			1961
	5-1	---	1965-1970
1995.161C	7-3	Reports and Correspondence	1988-1989
1991.148C	3-11	New Building Contract and Correspondence	1954
1991.148C	3-9	Property Title Deeds	1952-1975
	3-12	Property	1974-1989
	3-8	Minutes Re: Property	1989
1983.002C	5-2	National Conferences Fellowship of Professional Women Deaconess Association	1949, 1955, 1965
	20-22	Studies in the Records of the Life of Jesus	[196-?]
1983.002C	5-8	Incorporation	1969, 1971
1995.161C	7-5	Kaufman Award and Minutes	1970-1987
1983.002C	5-7	Evaluation Committee: Correspondence	1976-1977
2004.027C	2-9RR	Board Appointments	1988-1995
2004.117C	5-5	Correspondence and Reports	1997

SERIES 14\Subseries 8: Coughlan College/Memorial University. -1961-1985.

Subseries consists of minutes of the Board of Governors, 1963-1983, correspondence, 1961-1976 and additional documentation relating to Coughlan College/Memorial University.

Acc. No.	Box/File	Title	Date(s)
1983.002C	6-7	Board of Governors: Minutes	1963-1973
	7-1	---:---	1974
	7-2	---:---	1975
	7-3	---:---	1976
	7-4	---:---and Correspondence	1977
1995.047C	13-1	---	1983
	12-8	---	1984
1983.002C	6-10RR	Correspondence	1961
	6-11RR	---	1962
	6-12RR	---	1963
	6-13RR	---	1964
	6-14RR	---	1965
	6-15RR	---	1966
	6-16	---Re 1966 Minutes	1966
	6-17RR	---	1967
	6-18RR	---	1968
	6-19RR	---	1969
	6-20RR	---	1970
	6-21RR	---	1971
	6-22RR	---	1972
	6-23RR	---	1973
	6-24RR	---	1974
	6-25RR	---	1975
	6-26RR	---	1976
	6-6	Committee on the Proposed Residence and College to be Erected on the Campus of Memorial University: Minutes and Report	1964-1965
	6-8	Briefs, Reports Re: Established A United Church-Related College at Memorial University	1961-1967
	6-9	Capital Fund Campaign Reports	1967
1995.161C	9-1	Coughlan College	1985

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SERIES 14\Subseries 9: Emmanuel College. –1967-1998.

Subseries consists of minutes of council, 1967-1975; Executive Committee, 1983; Board, 1990-1992; correspondence 1967-1998 and additional documentation relating to Emmanuel College.

Acc. No.	Box/File	Title	Date(s)
1983.002C	7-6	Council: Minutes	1967-1973
	7-16	---:---and Commission on University Government	1971, 1974
	7-17	---:---	1975
1995.047C	13-3	Executive Committee	1983
1997.139C	2-4	Board Minutes	1990-1991
1999.010C	4-9	---	1992
1983.002C	7-7RR	Correspondence	1967
	7-8RR	---	1968
	7-9RR	---	1969
	7-10RR	---	1970
	7-11RR	---	1971
	7-12RR	---	1972
	7-13RR	---	1973
	7-20RR	---	1974
	7-21RR	---	1974-1975
	7-22RR	---	1976
	7-23RR	---	1977
1999.010C	4-2	---	1985-1992
2004.013C	1-8	---	1993-1998
1995.047C	13-2RR	Reports and Correspondence Re: Candidacy	1984
1995.161C	7-6	Correspondence, Grants and Minutes	1984-1989
1983.002C	7-14	Students Retreat January 11, 1968	1968
	7-15	Questionnaire on Student Opinion of the Teaching Program Content	Jan. 1968
1983.002C	7-18	Search Committee: Minutes	1972-1973
	7-19	---: Correspondence	1972-1973

SERIES 14\Subseries 10: Francis Sandy Theological Centre. –1967-1998.

Subseries consists of Board Minutes, 1991, Correspondence, 1990-1998 and additional documentation relating to Francis Sandy Theological Centre.

Acc. No.	Box/File	Title	Date(s)
1997.139C	2-5	Board Minutes	1991
1983.002C	7-7RR	Correspondence	1967
1997.139C	2-1RR	---	1990-1991
2004.013C	1-9	---	1993-1998
1999.010C	4-3	Francis Sandy Centre	1990-1992
2004.027C	2-3RR	Faculty Appointments	1995-1996

SERIES 14\Subseries 11: Huntington University/Northern Ontario University Association. –1959-1985.

Subseries consists of minutes of the United Church Northern Ontario University Association, 1959-1961, Board of Regents, 1962-1977; correspondence, 1959-1995 and additional documentation relating to Huntington University.

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Acc. No.	Box/File	Title	Date(s)
1983.002C	7-24	United Church Northern Ontario University Association: Minutes	1959-1961
	8-11	Board of Regents: Minutes	1962-1966
	8-12	---:---	1967-1970
	9-1	---:---	1970-1971
	9-2	---:---	1972-1973
	10-14	---:---	1974
	10-15	---:---	1975
	11-1	---:---	1975-1976
	11-2	---:---	1977
	8-3RR	Correspondence	Mar.-Aug. 1959
	8-4RR	---	Sep.-Dec. 1959
	8-5RR	---	Jan.-Feb. 1960
	8-6RR	---	Mar.-Apr. 1960
	8-7RR	---	May-Dec. 1960
	9-3RR	---	1960
	8-8RR	---	1961
	9-5RR	---	1961
	9-6RR	---	1962
	9-7RR	---	1963
	9-8RR	---	1964
	9-9RR	---	1965
	9-10RR	---	1966
	9-11RR	---	1967
	9-12RR	---	Jan.-Jun. 1968
	9-13RR	---	Jul.-Dec. 1968
	9-14RR	---	Feb.-Apr. 1969
	9-15RR	---	May-Jun. 1969
	10-1RR	---	Feb.-Jun. 1970
	10-2RR	---	Aug.-Dec. 1970
	10-3RR	---	Jan.-May 1971
	10-4RR	---	Sep.-Dec. 1971
	10-5RR	---	Jan.-Dec. 1972
	10-6RR	---	1973
	10-7RR	---	1974
	10-8RR	---	1975
	10-9RR	---	1976
2004.013C	1-10	---	1994-1995
1991.148C	1-3	Property	1987
1983.002C	8-1	Committee on a New University	1959
	8-10	A Guide Book and Reference for University Administrators	1959
	8-9	Correspondence, Reports, Studies and Brochures	[196-]
	8-2	Drafts of Acts relating to Laurentian University and federated colleges	1960
	10-10	Policy Statements, Reports, Briefs, Proposals	1960-1972
	9-4	Convocation Addresses	1960, 1965
	10-11	S.I.L.A.S. Huntington: Minutes	1968
	10-12	---: Conitor, No. 1-6`	1968
	10-13	Building Plans	1975
1995.047C	13-5	Correspondence, Minutes and Reports	1983
1995.047C	13-4	---	1984
1995.161C	9-2	Huntington University	1985

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SERIES 14\Subseries 12: Iona College. –1966-1986.

Subseries consists of minutes of the Board of Directors, 1966-1959, correspondence, 1959-1996 and additional documentation relating to Iona College.

Acc. No.	Box/File	Title	Date(s)
1983.002C	11-3	Board of Directors: Minutes	1966-1967
	11-4	---:---	1967-1973
	12-11	---:---and Reports	1971-1975
	12-12	---:---	1974
	12-13	---:---	1975
	12-14	---:---	1976
	12-15	---:---	1977
1995.047C	13-7	---	1983
1995.047C	13-6	---	1984
1983.002C	11-5RR	Correspondence	1959
	11-6RR	---	1960
	11-7RR	---	1961
	11-8RR	---	1962
	11-9RR	---	1963
	11-10RR	---	1964
	12-1RR	---	1965
	12-2RR	---	1966
	12-3RR	---	1967
	12-4RR	---	1968
	12-5RR	---	1969
	12-6RR	---	1970
	12-7RR	---	1971
	12-8RR	---	1972
	12-9RR	---	1973
	12-17RR	---	1974-1975
	12-18RR	---	1975
	12-19RR	---	1976
2004.013C	2-1	---	1995
1983.002C	12-10	Memoranda, Reports, Historical Statements and Legal Agreements	1959-1964
	12-16	Financial/Building Report	1976
1995.161C	9-3	Iona College	1984-1986

SERIES 14\Subseries 13: Mount Allison University. –1960-1986.

Subseries consists of the Minutes of the Board of Regents, 1971-1983, correspondence, 1960-1977 and additional documentation relating to Mount Allison University.

Acc. No.	Box/File	Title	Date(s)
1983.002C	13-1	Board of Regents: Minutes	1971-1973
	13-3	---: Executive Committee, Minutes (incomplete)	1967-1970
	13-4	---:---:---	1971
	13-5	---:---:---	1972
	13-6	---:---:---	1973
	13-7	---:---:---	1974
	13-2	---: Reports	1967-1972
1995.047C	14-2	---	1983
1983.002C	14-10	Correspondence (Misc.)	1960, 1963, 1965

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Acc. No.	Box/File	Title	Date(s)
	15-2	---Re: Chapel Windows	1964-1965
	14-11RR	---	1966
	14-12RR	---	1967
	14-13RR	---	1968
	14-8RR	---Re Personnel	1968-1969
	14-14RR	---	Jan.-Sep. 1969, Jan.-Jul. 1970, Mar.-Dec. 1971
	15-1RR	---(incomplete)	Dec. 1971-May 1974
	15-3RR	---	1974
	15-4RR	---	1975
	15-5RR	---	1976
	15-6RR	---	1977
	14-1	Provincial Acts Relating to University	1962, 1973, 1974
	14-6RR	Dismissal of Mrs. Catherine Daniels	1970
	14-2	Faculty Association: Minutes	1970-1973
	14-3	Policy of Home Economic Dept.	1973
	14-5	Faculty Appointment and Termination Policy	1973
	14-4	Financial Reports	1973-1974
	14-7RR	Case of Professor N. deVos	1973-1974
	14-9	Clippings and Events	1975
1995.161C	9-5	Mount Allison University	1984-1986

SERIES 14\Subseries 14: Mount Royal College. -1953-1966.

Subseries consists of minutes and reports of the Board of Governors, 1961-1966, and additional documentation relating to Mount Royal College.

Acc. No.	Box/File	Title	Date(s)
1983.002C	15-7	Board of Governors: Minutes and Reports (incomplete)	1961-1966
	15-8RR	Correspondence	1953
	15-9RR	---	1954
	15-10RR	---	1962
	15-12RR	---	1963
	15-13RR	---	1964
	15-15RR	---	1965
	15-16RR	---	1966
	15-14	Financial Forecasts	1964-1965
	15-11	Addresses	1963
	15-17	A Plan for a Public Community Junior College for Calgary	1966

SERIES 14\Subseries 15: Ontario Ladies' College. -1955-1976.

Subseries consists of Minutes of the Board of Directors, 1955-1976, correspondence, 1954-1976 and additional documentation relating to the Ontario Ladies' College.

Acc. No.	Box/File	Title	Date(s)
1983.002C	15-18	Board of Directors: Minutes	1955-1965
	16-1	---:---	1966-1973
	16-18	---:---	1974
	16-19	---:---	1975

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Acc. No.	Box/File	Title	Date(s)
	16-20	---:---	1975-1976
	16-21	---:---	1977
	16-3RR	Correspondence	1954
	16-4RR	---	1957
	16-5RR	---	1960
	16-6RR	---	1961
	16-7RR	---	1963
	16-8RR	---	1964
	16-9RR	---	1965
	16-10RR	---	1966
	16-11RR	---	1967
	16-12RR	---	1968
	16-13RR	---	1969
	16-14RR	---	1970
	16-15RR	---	1971
	16-16RR	---	1972
	16-17RR	---	1973
	16-22RR	---	1974-1975
	16-23RR	---	1976
	16-2	Appraisal Report	1968
1983.005C	24-15	Ontario Ladies College, Also photo of 1970 May Queen	1969-1975

SERIES 14\Subseries 16: Queen's Theological College. –1965-1998.

Subseries consists of correspondence, 1965-1998; Board Minutes, 1991-1996 and records of the Board of Management, 1983-1984 relating to Queen's Theological College.

Acc. No.	Box/File	Title	Date(s)
1983.002C	17-15RR	Correspondence	1965-1966
	17-16RR	---	1967
	17-17RR	---	1968
	17-18RR	---	1969
	17-19RR	---	1970
	17-20RR	---	1971
	18-1RR	---	1972
	18-2RR	---	1973
	18-3RR	---	1974
	18-4RR	---	1975
	18-5RR	---	1976
	18-6RR	---	1977
1999.010C	4-4	---	1991-1992
2004.013C	2-3	---	1993-1998
1997.139C	2-6	Board Minutes	1991
1999.010C	4-10	---	1992
2004.027C	2-8	---	1995-1996
1995.047C	13-8	Board of Management	1983
	14-1	---	1984

SERIES 14\Subseries 17: Stanstead College. –1961-1984.

Subseries consists of minutes of the Board of Trustees, 1961-1977; Executive records, 1983-1984; correspondence, 1961-1976 and additional documentation relating to Stanstead College.

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Acc. No.	Box/File	Title	Date(s)
1983.002C	22-8	Board of Trustees: Minutes	1961-1964
	22-9	---	1965-1966
	22-10	---	1969-1970
	22-11	---	1971-1973
	23-6	---: Minutes and Committee Reports	1973-1974
	23-7	---	1975
	23-8	---	1975-1976
	23-9	---: Minutes, Committee Reports and Correspondence	1976-1977
	17-1	Executive	1983
1995.047C	16-9	---	1984
1983.002C	22-12RR	Correspondence	1961-1962
	22-13RR	---	1963-1964
	22-14RR	---	1965
	22-15RR	---	1966
	22-16RR	---	1969-1970
	22-17RR	---	1971-1973
	23-3RR	---	1974
	23-4RR	---	1975
	23-5RR	---	1976
	22-18	Briefs and Reports	1969-1970, 1973
	23-1	Newsletters to Parents	1962-1963, 1965, 1970, 1972
	23-2	Misc. Legal docs., Policies and Insurance	[197-?]
1983.005C	24-14	Stanstead, Also report on secondary school financing	1970-1972
1995.161C	8-9	Stanstead College	1984-1985

SERIES 14\Subseries 18: St. Andrew's College. -1966-1998.

Subseries consists of minutes of the Board of Regents, 1977, and Board, 1990-1992; Correspondence, 1966-1998 and additional documentation relating to St. Andrew's College.

Acc. No.	Box/File	Title	Date(s)
1983.002C	18-14	Board of Regents: Minutes and Committee Reports	1977
1997.139C	2-7	Board Minutes	1990-1991
1999.010C	4-11	---	1991-1992
1983.002C	18-7RR	Correspondence	1966-1967
	18-8RR	---	1968-1969
	18-9RR	---	1970-1971
	18-10RR	---	1972-1973
	18-15RR	---	1973-1974
	18-16RR	---	1975
	18-17RR	---	1976
	18-18RR	---	1977
	14-3	---	1983
1995.047C	4-5	---	1990-1992
2004.027C	2-9	---	1993-1997
2004.013C	1-5	---	1996-1998
1983.002C	18-11RR	Appointments Committee: Minutes	1972
	18-12	Reports	1966, [197-]
	18-13	Act of Incorporation	1960, 1971
	18-19	Convocation	1977

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Acc. No.	Box/File	Title	Date(s)
1995.161C	7-8	General Information, Reports and Memoranda	1987-1989

SERIES 14\Subseries 19: St. Paul's College. -1953-1998.

Subseries consists of minutes of the Board of Governors, 1961-1973 [inc. Executive Committee, 1961-1973; Finance Committee, 1967-1973]; Correspondence re personnel, 1959-1977 and additional documentation relating to St. Paul's College.

Acc. No.	Box/File	Title	Date(s)
1983.002C	19-1	Board of Governors: Minutes [part 1]	1961-1969
	19-2	---:---[part 2]	---
	19-3	---:---	1970-1973
	21-1	---: Minutes and Committee Reports	1974
	21-2	---:---	1975
	21-3	---:---	1976
	21-4	---:---	1977
	19-4	---: Executive Committee, Minutes	1961-1973
	19-5	---: Finance Committee, Minutes	1967-1973
	19-6	---: Committees, Minutes	1967-1972
1995.047C	14-4	---	1983
	14-5	---	1984
1983.002C	19-9RR	Correspondence Re Personnel	1959-1960
	19-20RR	---	1961
	19-21RR	---	1962
	20-1RR	---	1963
	20-2RR	---	1964
	20-3RR	---	1965
	20-4RR	---	1966
	20-5RR	---	1967
	20-6RR	---	1968
	20-7RR	---	1969
	20-8RR	---	1970
	20-9RR	---	1971
	21-5RR	---	1971
	20-10RR	---	1972
	21-6RR	---	1972
	20-11RR	---	1973
	21-7RR	---	1974
	21-8RR	---	1975
	21-9RR	---	1976
	21-10RR	---	1977
2004.013C	2-4	---	1994-1998
1983.002C	20-13	Legal Agreements and site plan with Waterloo	1953-[196-]
1983.002C	20-14	By-Laws and Constitution	[196-], 1973
1983.002C	20-15	Regulations	1963, 1968-1969
1983.002C	20-20	Addresses and Briefs	1964, 1970
1983.002C	21-11	Reports	1965-1967
1983.002C	20-16	St. Paul's News	1967-1973
1983.002C	20-17	Eyewitness	1967
1983.002C	20-12	Expansion Committee: Minutes and Reports	1967-1970
1983.002C	20-19	Academic Staff Responsibilities	1967, 1971
1983.002C	20-18	Fellows of St. Paul's, Minutes and Information	1966
1983.002C	20-21	Syllabus from Seminars on Religious Knowledge	[197-?]

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Acc. No.	Box/File	Title	Date(s)
1983.002C	19-8	Alumni Association: Minutes	1970
1983.002C	19-7	House Committee: Minutes	1971
1983.002C	21-12	Finances	1976
1995.161C	9-6	St. Paul's United College [part 1]	1984-1986
	9-7	---[part 2]	---
	10-1	---Study	1984-1985

SERIES 14\Subseries 20: St. Stephen's College. -1966-1996.

Subseries consists of correspondence, 1966-1996 and additional documentation relating to St. Stephen's College.

Acc. No.	Box/File	Title	Date(s)
1983.002C	21-13RR	Correspondence	1966-1967
	21-14RR	---	1968-1969
	21-15RR	---	1970
	22-1RR	---	1971
	22-2RR	---	1972-1973
	22-4RR	---	1974
	22-5RR	---	1975
	22-6RR	---	1976
	22-7RR	---	1977
1999.010C	4-6	---	1989-1992
2009.085C	TR-1RR	---Re: Personnel Issues and Human Resources Policies	1992-1994
2004.027C	3-2	---	1993-1996
1983.002C	22-3	Continuing Education	1970
1995.047C	14-6	St. Stephen's College	1984
	14-7	---	1983
	15-1	Ministry of Supervision	1981
	14-9	---	1982
	14-8	---	1982-1983
	15-2	Program on the Ministry of Supervision	1981
	15-3	Ministry of Supervision Event	1980
	15-4	---	1979
	15-5	Continuing Education Funding	1981

SERIES 14\Subseries 21: Toronto School of Theology. -1969-1983.

Subseries consists of correspondence, and general documentation relating to the Toronto School of Theology.

Acc. No.	Box/File	Title	Date(s)
1983.002C	24-1	Correspondence Re Proposal	1969
	24-2RR	---	1969-1970, 1973-1974
	24-3RR	Task Force on D. Min. Program: Questionnaire	1974
	24-4	---: Minutes	1973-1974
	24-5RR	---: Applications for Directors Position	1975
	24-6	---	1975-1976
	24-7	---: Minutes and Correspondence	1977
1995.047C	15-6	Toronto School of Theology	1983

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SERIES 14\Subseries 22: United College Winnipeg. –1953-1967.

Subseries consists of minutes of the Board of Regents, 1953-1965, and correspondence, 1951-1966 and additional documentation relating to United College, Winnipeg.

Acc. No.	Box/File	Title	Date(s)
1983.002C	24-8	Board of Regents: Minutes	1953, 1954, 1965
	24-9	---: Principal's Reports	1954, 1962, 1964-1965
	24-10RR	Correspondence	1951
	24-11RR	---	1953
	24-12RR	---	1954
	24-13RR	---	1955
	24-14RR	---	1956
	24-15RR	---	1957
	24-16RR	---	1958
	24-17RR	---	1959
1983.002C	24-18RR	---	1960
	24-19RR	---	1961
	24-20RR	---	1962
	24-21RR	---	1963
	24-22RR	---	1964
	24-23RR	---	1965
	24-24RR	---	1966
	25-1	Faculty of Theology Examinations	1950
	25-2	Board of Regents: Correspondence re Academic Freedom	1959
	25-3	University of Winnipeg Correspondence	1967

SERIES 14\Subseries 23: United Theological College Montreal. –1949-1998.

Subseries consists of Board Minutes, 1991; correspondence, 1949-1998 and additional documentation relating to United Theological College in Montreal.

Acc. No.	Box/File	Title	Date(s)
1997.139C	2-8	Board Minutes	1991
1983.002C	25-13RR	Correspondence	1949
	25-14RR	---	1953
	25-16RR	---	1954
	25-17RR	---	1955, 1957
	25-18RR	---	1959
	25-19RR	---	1961
	25-20RR	---	1962
	25-21RR	---	1963
	25-22RR	---	1964
	25-23RR	---	1965
	25-24RR	---	1966
	25-25RR	---	1967
	25-26RR	---	1968
	25-27RR	---	1969
	25-28RR	---	1970
	25-29RR	---	1971
	26-1RR	---	1972-1974
	25-30RR	---	1972

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Acc. No.	Box/File	Title	Date(s)
	25-31RR	---	1973
	26-2RR	---	1975
1999.010C	4-7	---	1991-1992
2004.013C	2-5	---	1993-1998
1983.002C	25-33	Bill 123 An Act to conform and ratify an agreements concerning the McGill Faculty of Divinity	1949
	25-34	Reminiscences, McGill New Faculty of Divinity	1949
	25-32	Bursary Funds	[196-?]
	25-35	The Future of United Theological College Guidelines for Senate and Faculty Policy	1968
	25-36	Board: Minutes and Correspondence	1977
1995.047C	15-8	United Theological College	1983
	15-7	---	1984

SERIES 14\Subseries 24: Vancouver School of Theology. -1969-1998.

Subseries consists of Board Minutes, 1990-1992; Senate Minutes, 1991; correspondence, 1969-1998 and additional documentation relating to Vancouver School of Theology.

Acc. No.	Box/File	Title	Date(s)
1999.010C	4-8	Board Minutes	1990-1992
1997.139C	2-10	---	1991
1997.139C	2-9	Senate Minutes	1991
1983.002C	26-6RR	Correspondence	1969
	26-7RR	---	1970
	26-8RR	---	1971
	26-9RR	---	1972
	26-10RR	---	1973
	26-11RR	---	1974
	26-14RR	---	1974-1975
	26-15RR	---	1976
	26-16RR	---, inc. Faculty handbook	1977
1995.161C	7-9	---Re: Faculty and General	1989
1999.010C	4-12	---	1991-1992
2004.013C	2-7	---, inc. reports	1992-1998
1983.002C	26-3	Report on the Development of an Ecumenical Theological Centre in Vancouver BC	1969
	26-4	Act of Incorporation	1970-1971
	26-5	Curriculum Research Committee	1970
	26-12	Appraisal of Property	1971
	26-13	Reports	1970-1973
1995.047C	16-1	Reports, Correspondence and Minutes	1983
1995.047C	15-11	Vancouver School of Theology	1984

SERIES 14\Subseries 25: Victoria University. -1951-1997.

Subseries consists of Minutes of the Board of Regents, 1967-1973, Board, 1991-1992; correspondence, 1967-1984 and additional documentation relating to Victoria University.

Acc. No.	Box/File	Title	Date(s)
1983.002C	26-17	Board of Regents: Minutes	1967-1973
	27-1	---: Reports	1967-1970
	27-2	---:---	1970-1973
1997.139C	2-11	Board: Minutes	1991

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box/File	Title	Date(s)
1999.010C	5-1	---	1992
1983.002C	27-3RR	Correspondence	1967-1969
	27-4RR	---	1970-1973
	27-15RR	---	1972
	27-11RR	---	1974
	27-12RR	---	1974-1975
	27-13RR	---	1976
	27-14RR	---	1977
1995.047C	16-2	---	1984
1983.002C	27-5	Library Expansion Committee: Report	1958
	27-6	Provincial Act and Proposed Amendment	1951, 1969
	27-7	Committee on Discipline: Report	1971
	27-8	Mini C.U.G. Report	1971
	27-9	University of Toronto Act	1971
	27-10	Financial Report	1973
	27-16	Clipping	1974
1995.047C	16-3	Announcement	1983
1995.161C	10-3	Victoria University	1984-1985
2004.027C	3-3RR	Appointments	1985-1997

SERIES 14\Subseries 26: Westminster College. –1957-1986.

Subseries consists of minutes and reports of the Board of Directors, 1959-1970; correspondence, 1959-1978 and additional documentation relating to Westminster College.

Acc. No.	Box/File	Title	Date(s)
1983.002C	28-1	Board of Directors: Minutes and Reports (incomplete)	1959-1970
	28-2RR	Correspondence	1959
	28-3RR	---	1960
1983.002C	28-4RR	---	1961
	28-5RR	---	1962
	28-6RR	---	1963-1964
	28-7RR	---	1965
	28-8RR	---	1967-1968
	28-9RR	---	1969
	28-10RR	---	1970-1971
	28-11RR	---	1972
	28-15RR	---	1974-1975
	28-16RR	---	1976
	28-17RR	---	1977
	28-18RR	---	1978
	28-14	Letters Patent	1957
	28-13	Press Clippings	1961-1964
	28-12	Newsletter	1966
1995.161C	10-5	Westminster Institute for Ethics and Human Values	1980-1981
1995.047C	16-4	Westminster College	1983
1995.161C	10-4	---	1984-1986

SERIES 14\Subseries 27: University of Winnipeg. –1968-1998.

Subseries consists of Board Minutes, 1989-1992; correspondence, 1968-1977 and additional documentation relating to the University of Winnipeg.

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Acc. No.	Box/File	Title	Date(s)
1999.010C	5-2	Board Minutes	1989-1992
1997.139C	2-12RR	---, inc. "Confidential Internal Document" Towards Gender Equality - The Report & Recommendations of the University of Winnipeg, Board of Regents, Nov. 1991	1991
1983.002C	25-4RR	Correspondence	1968
	25-5RR	---	1969
	25-6RR	---	1970
	25-7RR	---	1971
	25-8RR	---	1972
	25-9RR	---	1973
	25-10RR	---	1974-1975
	25-11RR	---	1976
	25-12RR	---	1977
2004.013C	2-6	---	1991-1998
1995.047C	15-10	Reports and Correspondence	1983
	15-9	---	1984
1995.161C	10-2	University of Winnipeg	1985-1986

SERIES 14\Subseries 28: Other Affiliated Theological Schools and Training Centres. -1975-1998.

Subseries consists of records re other affiliated theological Schools and training Centres; Atlantic Christian Training Centre/Tatmagouche, Five Oaks Centre, George W. Kerby College, National Defense College, Naramata Centre for Continuing Education, Prairie Christian Training Centre, Dr. Jessie Saulteaux Resource Centre and Trafalgar Castle School.

Acc. No.	Box/File	Title	Date(s)
1995.047C	17-3	Atlantic Christian Training Centre/Tatmagouche: Correspondence	1983-1984
1995.047C	10-1	Five Oaks Centre: Correspondence	1981-1984
1995.161C	9-4	George W. Kerby College	1987-1980
1995.047C	20-5RR	National Defense College	1975-1983
	11-1	Naramata Centre for Continuing Education	1984
	11-5	Prairie Christian Training Centre	1982-1983
	7-7	Dr. Jessie Saulteaux Resource Centre: Reports	1987-1989
2004.027C	3-4RR	---: Board Appointments	1990-1994
1999.010C	4-1	---	1990-1992
2004.013C	2-2	---: Correspondence	1993-1998
1995.047C	17-2	Trafalgar Castle School: Executive	1984
1995.161C	8-10	---	1984-1985

FINDING AID 518

FONDS 518

UNITED CHURCH OF CANADA DIVISION OF MINISTRY PERSONNEL AND EDUCATION FONDS

SERIES 15

RECORDS RELATING TO EDUCATION AND CHURCH VOCATIONS

UNITED CHURCH OF CANADA

Accession Number 1983.005C
Accession Number 1987.066C
Accession Number 1990.096C
Accession Number 1991.090C
Accession Number 1995.047C
Accession Number 1997.052C
Accession Number 2002.003C
Accession Number 2002.072C
Accession Number 2004.087C
Accession Number 2004.056C
Accession Number 2005.005C
Accession Number 2012.032C
Accession Number 2017.112C
Accession Number 2017.158C
Accession Number 2017.177C
Accession Number 2018.144C

SERIES 15\ RECORDS RELATING TO EDUCATION AND CHURCH VOCATIONS. –1938-2003
[predominantly 1968-1990].

One of the biggest challenges that faced the United Church of Canada in the mid-20th century was a decrease in candidates in theological education applying for the ministry. This became apparent in the late 1950's and early 1960's and threatened the work and mission of the Church at large. The General Council then began to increase focus on recruitment and developed an Inter-Board Committee on Recruiting for Vocations which became the responsibility of the Board of Colleges in 1964 and later DMPE. Through secretaries of Recruitment/Vocations, Student Services, Field Education, Internships, Concern for Special Needs in Candidacy etc. DMPE bolstered recruitment, improved upon the educational programs, and made ministry training more accessible to Church members. In 1988 DMPE altered the position description for Student Services Secretary to take account the need to promote ministry vocations. The revised position description was named the Secretary of Education and Ministry Vocations. And the responsibility assigned to the candidature committee.

Series consists of five subseries: 1) Secretary and Office Files, 1960-2001, 2) Inter-board Committee on Recruitment for Church Vocations/Committee for Church Vocation, 1957-1975, 3) Ministry Recruitment Programs for Youth, 1968-1993, 4) Committee on Christian Vocations/Ministry Vocations Committee, 1960-2001, 5) Candidature Committee, 1938-2003.

SERIES 15\Subseries 1: Secretary and Office Files. –1960-2001.

Series consists of records of Secretaries Jean Parker, 1960-1975; Mary Sanderson, 1971-1978; Ron Coughlin, 1974-2003; and general office files.

Acc. No.	Box/File	Title	Date(s)
		Jean Parker	
1983.005C	117-1	Bible Study: Orders of Services, materials for bible study	n.d.
	117-2	Board of Colleges and Secondary Schools: Organizational chart, copies of Executive minutes and reports	1965-1968
	117-3	Canadian Crossroads: International excerpts from a memo from Rev. Jim Ormiston re observations from a tour through East Africa, India, Lebanon and Ceylon	1970
	117-4	Candidature Recommendations re candidate qualifications	1970-1972
	117-5	Career Development Council: Correspondence, agendas, and minutes re applications by women to join the Deaconess Order	1961-1964
	117-6	Central Committee on Applications: Correspondence, agendas, and minutes re applications by women to join the Deaconess Order.	1965-1968
	117-7	---: Candidates for Designation Correspondence, guidelines re candidates for the Deaconess Order	1963-1966
	117-8	---: Fund Correspondence re funding for the Deaconess Order	1965-1970
	109-1	Centre for Christian Studies: Central Council Course lists, minutes of the Central Council meeting attended by Jean Parker	1972-1975
	109-2	---: Committee on Educational Affairs Reports, minutes of committee meetings attended by Jean Parker	1971-1975

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box/File	Title	Date(s)
1983.005C	109-3	---: Planning Committee Reports and minutes of committee meetings attended by Jean Parker	1972-1973
	109-4	---: Professional Preparation Programme Minutes and reports of committee involved in programme development.	1972-1974
	111-4	Committee on Employed Churchmen: Handbook of policies concerning the administration of the employed churchmen	1963
	111-5	Consultation on Church-Related Secondary Schools: Summary of the consultation	1970
	111-6	Committee for Continuing Education: Minutes and reports	1970-1971
	111-7	---: Blank grant application forms, minutes and reports o	1972-1975
	111-8	---: Programmes Reports and programmes	1971-1974
	111-9	Covenant House: Board of Management Minutes, curriculum reports, and plans for future direction	1960-1970
	112-1	Covenant College: Studies Committee Correspondence, minutes, and reports concerning curriculum development, and study programmes	1965-1970
	112-2	Deaconesses Procedures for Deaconess candidates, guidelines for Deaconesses, blank Deaconess certificate, blank Deaconess reports	n.d.
	112-3	Department of Christian Development: Reports and minutes of the Division of Mission in Canada Department of Christian Development re Leadership and Christian Training programmes	1972-1974
	112-4	Deputation Committee: Minutes concerning the United Church deputation program	1967-1969
	112-5RR	Division of World Outreach: personnel Committee Minutes, correspondence, reports, and applications	1974-1975
	112-6	Education Co-ordination: Canadian Council of Churches reports on co-ordination of Theological Education between denominations	1972
	112-7	Fellowship of Deaconesses and Women Workers: Correspondence, conference materials, newsletters, minutes, and reports re women workers in the church	1967-1971
	112-8	Field Trips: Itineraries and notes concerning trips by J. Parker	1967
	112-9	Gift and Giver Order of Service	n.d.
	112-10	Handicapped: Reports re vocational opportunities for handicapped youth	1968
	112-11	Job Description: Descriptions of employment opportunities for Deaconesses	1966
1983.005C	113-1	Laymen Abroad: Correspondence re consultation the work of laymen in foreign countries	1971
	113-2	Missionary Orientation Course: Correspondence, evaluations, and reports for an orientation course	1971
	113-3	Minutes of Officers of United Church House (O.U.C.H.)	1966-1971
	113-4	Observer Copies of advertising and information on	1961-1963

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Acc. No.	Box/File	Title	Date(s)
1983.005		advertising in the United Church periodical "Observer"	
	113-5RR	Pastoral Relations Committee: Minutes and reports	1974-1975
	113-6	Personnel Committee: Agenda, minutes, and reports concerning women's vocations	1959
	113-7	Personnel Procedures: guidelines for interviews and the selection process	1974
	113-8	Presbytery Planning Fellowship Committee: Reports and recommendations for planning Congregational Fellowships	1966
	113-9	Printing Record: Correspondence with printing companies concerning the printing of pamphlets and brochures	1963-1965
	113-10	Programme Outlines for Recruiting Events Agendas	1966
	113-11	Quotable Letters copies of correspondence	1967-1974
	113-12	Role Plays: Descriptions of fictitious situations for ministers to consider their reaction	n.d.
	113-13	Retreat Committee: Reports	1972
	113-14	Resource Material: Retreat agenda, seminar addresses or sermons	1957-1960
	113-15	Ryerson Polytechnical Institute: Correspondence concerning social services course at Ryerson	1968-1970
	114-1	Secondary Schools: Reports from the commission on the secondary schools and from the secondary school principals	1969-1971
	114-2	Sensitivity Training: Correspondence and course materials from Sensitivity Training Course offered by the National Council of Churches	1967
	114-3	Sex and Morality Committee: Correspondence and drafts of chapters inc. one by J. Parker	1969
	114-4	The Shocking church: Copies of article concerning the gap between the mission of the church and the practical requirements of the world	1972
	114-5	Speed Reading Course: Registration forms	1968
	114-6	Student Christian Movement: Correspondence re S.C.M. events	1970
	114-7	Summer Employment Opportunities: Manuscript notes from consultation on service and registration materials from the Social Planning Council of Metropolitan Toronto	1966-1977
	114-8	Team Ministry Events: chaplains Correspondence, agendas, evaluations for a Team Ministry Training Event for Chaplains	1971-1973
	114-9	Team Ministry Workshop: Centre for Christian Studies Correspondence, agendas, and evaluations re workshop held at the centre for Christian Studies	1971-1972
	114-10	Theological Education: copy of information package mailed to each Presbytery Education and Students Convenor	1970
	114-11RR	United Appeal Campaign: Correspondence,	1963-1968

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Acc. No.	Box/File	Title	Date(s)
1983.005C	115-1	donation forms, lists of donations for United Appeal Campaign Urbana: Correspondence, conference materials and reports re Urbana Bible Study and Prayer Conference	1974
	115-2	Vocation of Service: Reports on proposed Pilot Project re Christian vocations opportunities	1967-1969
	115-3	Voluntary Services: Agenda, conference materials re a consultation with voluntary service organization such as C.U.S.O.	1967
	115-4	Vocations for Girls Periodicals: "Onward", "Quest" and Observer" with articles on Deaconess work	1952
	115-5	Volunteers for Summer Ministry: Correspondence, inquiries, reports, project proposals, and pamphlets	1972-1974
	115-6	Woman's Missionary Society; Financial reports, sermons delivered at 1961 Annual Meeting, constitution of the Retirement Fund of the W.M.S.	1960-1962
	115-7	Women in Church and Society: Correspondence, reports, minutes of The Task Force on Women and Partnership of Men and Women in church and society	1973-1975
	115-8	Workshop for Multiple Staff Ministries: Case write ups describing real multiple staff ministries for use at Training Workshop	1969
	115-9	Worship Materials: including orders of service, responsive readings, addresses of worship services	1966-1968
	115-10	---: including orders of service responsive readings, addresses of worship services	1968-1970
1983.005C	116-1	Jean Parker's Resource Binder #1: materials kept by Jean Parker inc. blank candidature applications, continuing education resources and personnel policies and forms	n.d.
	116-2	---Binder #2: materials kept by Jean Parker inc. evaluations and reports on university chaplaincy work, terms of reference and reports on continuing education, statistical data and blank personnel forms, reports on Christian vocations and candidature	n.d.
		Mary Sanderson	
	144-2	Canadian Urban Training: Correspondence, minutes and reports of the Canadian Urban Training Project for Christian Service	1973-1977
	144-9	---: Correspondence, reports minutes of the Canadian Urban Training Project for Christian Service.	1977-1978
	144-4	Centre for Christian Studies: Correspondence	1975-1979
	144-5	Committee for Church Vocations: Correspondence, budgets, reports, policy statements re recruitment programmes	1975-1976
	144-6	---: Correspondence, budgets, reports, policy statements re recruitment programmes	1972-1974
	144-7	---: Minutes and agenda	1971-1977

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Acc. No.	Box/File	Title	Date(s)
	145-1	---: Information Literature produced by the United Church to promote vocations within the Church	n.d.
1983.005C	145-2	Advisory Committee for Preparation for Commissioned Ministry: Correspondence, minutes, and reports re the training of deaconesses and ministerial candidates prior to placement	1972-1974
	145-3	---: Correspondence, minutes, and reports concerning the training of deaconesses and ministerial candidates prior to placement.	1975
	145-4	Commission on Women in Ministry: Correspondence and minutes of the National Council of Churches' Commission on Women in Ministry	1976-1977
	145-5	Thinking About Ministry Programme: Minutes, reports of TAM Programme, directed at the recruitment of young people for the Ministry	1975-1978
	145-6	---: master Copies Form letters, blank evaluation forms, blank application forms	1976-1977
	145-7	---: Student Applications, correspondence, and summary sheets on applicants	1976-1978
	146-1	---: Interested Congregations Correspondence from United Church congregations concerning TAM programme	1976-1978
	146-2	---: Inquiries for literature on TAM programme	1975-1980
	146-3	---: Public Relations Materials Correspondence re literature production and advertising for TAM.	1975-1978
		Ron Coughlin	
2012.032C	6-2	Admissions Policies and Procedures	1991-2003
	5-10	Appointments Policy	1997
	7-2RR	Bursaries for Students: Dominion Chalmers correspondence	1989
2017.158C	3-15	Candidacy: New Process initial research	1984-1985
	3-16	---: Committee to Review minutes	1985-1986
	2-5	---: Process	1985-1998
2012.032C	6-3RR	---: Policies	1988-2000
2017.158C	3-14	---: resources	1989-1991
2012.032C	8-3RR	---: Legal Decision	1991
	7-6	---: Age Restrictions	1996
2017.158C	3-4	Centre for Study of Church and Ministry: Boundary Project	1988-1990
	1-1	Committee on Theological Education for Ministry (CTEM): correspondence, minutes	1995-1996
2018.144C	2-8	Conference Interview Board: Original Task Group	1974-1980
	2-9	---: Guidelines and Correspondence	1974-1996
	2-7	---: Survey 1989, inc. guidelines	1987, 1989
	3-9	---: Consultations	1994
	2-10	---:---	1997-1998
2017.158C	2-2	Consultation on Ministry Vocations: report, minutes, mailings, evaluations	1991-1992
2004.087C	1-1	Correspondence, general	1991-2001
	1-2	---, internships	1995-2001
2018.144C	2-2	Covenanting for Educational Supervision Resources	1995-2001
	2-6	Deaf Ministry	1998-2001
2012.032C	7-4	Diaconal Ministry: correspondence and copies of	1988-2001

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Acc. No.	Box/File	Title	Date(s)
		"NEWS for and about Diaconal Ministers"	
	7-3	---: Emmanuel College proposal	1989
	5-6	Discerning the Call: French version	1997
2002.072C	1-6	Ecumenical Involvement	1993
2018.144C	3-10	Education Cluster	1987-1989
	3-11	Education for Church Leadership	1994-1999
	3-5	Education for Professional Ministry	1989
2012.032C	8-1	Ethics in Ministry	1985-1995
	8-7	Fund for Theological Education USA Committee – minutes and correspondence	1988-1994
	7-13	General Council: Message to the Church from the Executive of the General Council on "People to People, Nation to Nation"	1996
2018.144C	3-8	Guide for Interviews	1976-1997
2012.032C	8-2	Lay Ministry/Lay Preachers resources	1994-1998
2018.144C	3-4	Leadership Needs Consultation	1999
	3-1	Minimum Standards for Conference Education and Students Interviews	1992, 1994
2012.032C	7-12	Ministry Needs Study: minutes, correspondence and reports	1997
2017.158C	3-5	MPE Organizational Design Task Group	1989-1992
	3-2	Native Ministry: Shorter Course	1982-1983
	3-1	---: Training Education Model	1986
	2-7	---: Council on Learning	1987
	2-6	---: Candidacy Procedures	1988
	2-8	---: Training Committee	1989
2012.032C	7-5	---: All Native Circle Conference Training proposal	1991-1993
	8-8	Pastoral Relations: Naylor Ruling	1994
2018.144C	3-2	Personnel Ministers Gathering	1995-2000
2012.032C	5-11	Personnel Records Policy	1990-1993
2017.158C	2-3	Para-Professionals Serving UCC Report (David R. Stone)	1977
	3-13	Sexism: UCC resources	n.d.
	3-12	Sexual Harassment: UCC resources	n.d.
2018.144C	3-7RR	Statistics Re: Candidates in Training	1969-1985
	2-5RR	Student Aid Officers	1977-1989
2017.158C	1-11	Student Database Project	1992-1995
2018.144C	3-6	Supervision Criteria for Recognition	1987
2017.158C	3-6	Supervision: Vancouver School of Theology	1989-1990
	3-7	---: ---	1990-1991
	3-8	---: ---	1993-1994
	3-9	---: ---	1994-1995
	3-10	---: ---	1997
2012.032C	5-9	Task Group on Compensation of Directors: correspondence	[1997?]
	5-7	Task Group on Ordination and Commissioning: sample services	1995-1997
	8-9	Transfer and Settlement: Unified Placement Process - correspondence	1998
2017.158C	1-12	UCC Theological Study Requirements	1993
2012.032C	7-11	Unitrends: Dr. Reginald Bibby	1994
2017.158C	3-3	Video Project: BC Conference	1991-1994
		Office Files	
1995.047C	6-3RR	Lay Supply Special Course	1969-1971
1995.047C	6-4RR	---Ordinations	1969
1987.066C	1-6RR	Graduate Study Leaves	1970-1971
1995.047C	20-4	Montreal Institute for Ministry, Dr. Arthur Van	1974-1983

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Acc. No.	Box/File	Title	Date(s)
1991.090C	5-7	Seters Church Career Development Council: Minutes of the executive committee and annual board, correspondence (includes membership list)	1977-1986
1995.047C	19-2	Education for Ministry in the United Church of Canada an Historical Probe, by Nathan Mair, draft	1983
	6-5	Canadian Urban Training (CUT)	1983
	6-6	---, inc, operating manual	1984
2002.003C	4-3	Committee on Education for Mission	1990-1991
	5-6	Futures Task Group	1991-1994
2005.005C	2-9	C.A.P.E. Correspondence	1995-1996

SERIES 15\Subseries 2: Inter-Board Committee on Recruitment for Church Vocation/Committee for Church Vocations. –1957-1975.

In 1959 the United Church General Council developed the Inter-Board Committee on Recruiting for Vocations with the aim of to create and organize effective recruitment efforts through committees operating at the presbytery and congregational level. As a standing committee of the General Council, the Inter-Board Committee often conferred with the Canadian Council of Churches' Committee on Christian Vocation. In 1964 the Inter-board Committee was placed under the administration of the Board of Colleges and Secondary Schools, and the following year was renamed the Committee for Church Vocations. The responsibilities of the Committee for Church Vocations, and subsequent sub-committees at national, conference, presbytery and congregational levels were the following: to make known to the whole Church the need of and opportunities for service in the church in Canada and overseas; to relate to and encourage young people who show an interest in full-time professional service in the Church; to prepare and distribute material to advertise the need for ministers; to co-ordinate church vocations emphases by the various boards and groups of the Church; to keep informed of trends in education and employment, especially those which are relevant to church occupations; and to work interdenominationally in presenting church vocations in secondary school, colleges and universities.

Subseries consists of correspondence, reports, consultation programmes from the conference and presbytery level convenors involved with church vocations work. Also included are personnel records, application forms and correspondence from the Inter-Board Recruiting Committee concerning potential candidates for church employment.

See FA501 Series 219 for General Council Inter-Board Committee on Recruitment for Church Vocations records

Acc. No.	Box/File	Title	Date(s)
		Minutes, Reports and Correspondence	
1983.005C	32-1	Correspondence, minutes and reports from the Inter-Board Committee on Recruiting and the Committee on Church Vocations	1957-1968
	31-14	Minutes, reports of committee to workout the implications of an Inter-Board Committee on Recruiting	1958-1959
	32-22	Reports and Correspondence	1963-1970
	7-17	Executive and sub executive agenda and minutes	1965-1970
	7-14	Executive Minutes and reports	1965-1974
	7-16	Agenda and minutes incomplete	1965-1974
	7-13	Minutes Agendas, minutes and reports	1968-1972
	7-12	Correspondence, minutes, reports	1968-1974
1983.005C	7-15	Correspondence	1970-1975
		Correspondence and Programmes Information	
	13-18	Adult Programmes (in-church) Correspondence re	1963-1970

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Acc. No.	Box/File	Title	Date(s)
1983.005C	13-19	Christian Vocation Programmes Youth Programmes (in-church) Correspondence and programme material for events on Christian Vocations	1963-1970
	31-14	Church Vocations Events Correspondence, reports, schedule of events	1964-1967
	32-15	Form Letters to conference and presbytery convenors from the Committee on Church Vocations	1964-1966
	8-3	Administration and Finance Correspondence and reports re finances of the Committee on Church Vocations	1964-1974
	30-5	Vocations in Education: Correspondence re teaching opportunities at United Church operated institutions	1965-1967
	8-2	Study Day Reports re the declining rate of enrolment of candidates for the ministry	1965-1969
	8-7	Observer Ads Advertising copy, reports.\	1965-1975
	13-13	Programme General Resource Correspondence information re various consultations and events sponsored by the Committee for Church Vocations	1965-1970
	13-16	Presbytery Meetings Correspondence, discussion outline and programme outline for Christian Vocation Event	1965
	13-20	High School Programmes Correspondence re Christian Vocation Events	1965-1969
	14-2	United Church Statistics Correspondence and reports on candidates for the ministry	1965-1975
	13-14	Conference Committees Correspondence and information re Committee for Church Vocations' programmes	1966-1969
	13-15	Presbytery Committees Correspondence and programme information re events for Christian Vocations.	1966
	32-14	Mailing List Requests for public relations material	1966-1967
	13-21	University Approaches Agenda for Christian Vocations Events	1967
1983.005C	8-4	Church Vocations Resources Reports	1968
	13-17	Congregational Events Correspondence and materials for Christian Vocation Events	1968-1969
	13-22	Community Approaches News clippings and report re Vocations' Events	1969-1971
	14-3	Department of Religion Correspondence regarding fellowships to theological colleges.	1971
	8-1	Vocation Consultation Correspondence, reports, short history of co-operation in Christian vocational work	1974
	37-27	Pamphlets	n.d.
1983.005C	32-26	Advertising Committees Minutes of the display ad working committee	1967
	8-5	Advertising Committee Correspondence, minutes	1967-1973
	8-6	Publicity, Press Correspondence, news clippings.	1966-1969
		Audio-Visual Committee	

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Acc. No.	Box/File	Title	Date(s)
	32-25	Minutes of the Audio visual Working Committee	1965
	8-8	Correspondence, minutes.	1965-1973
	8-9	Audio-Visual Resources Correspondence re availability of audio-visual materials	1965-1974
	8-10	Requests for Audio-Visuals Correspondence	1966-1976
		Communications Committee	
	32-23	Minutes, reports, etc. of the Subcommittee on Communications	1967-1968
		Literature Committee	
	32-24	Minutes of the Literature subcommittee	1965
	8-11	Pamphlets and correspondence concerning the production of public relations materials	1964-1971
	8-12	Literature Inventory Reports Correspondence, reports.	1971-1975
	9-1	Printing Records Correspondence re printing costs	1965-1974
	9-2	Church Vocations Bulletins—Samples Copies of "Church Vocations Bulletin" newsletter, correspondence	1968-1970
	9-3	Church Bulletin-Mailing List Mailing lists for newsletter	1967-1977
	9-4	Literature Requests Correspondence.	1968-1970
	9-5	Literature in Preparation Correspondence and drafts of literature for public distribution	1965-1971
	9-6	Literature Resources Correspondence and reports for church vocations literature	
		Applications	
1983.005C	126-1RR	Applications--Ordained, A-F Correspondence, applications, summary lists, concerning ordained men and women seeking work with the United Church of Canada.	1967-1971
	126-2RR	---Ordained, G-K---	1967-1970
	126-3RR	---Ordained, L-Q---	1967-1971
	126-4RR	---Ordained, R-Z---	1967-1971
	126-5RR	Applications—Indian Application by people seeking to work with Native People.	1968-1971
	126-6RR	Applications--Oriental, A-I Correspondence, letters of reference, applications concerning oriental men and women seeking positions in the United Church of Canada.	1958-1968
	127-1RR	---Oriental J-Z---	1960-1970
	127-2RR	---Oriental, A-M---	1963-1971
	127-3/RR	---Oriental, N-Z---	1963-1971

Conferences and Presbyteries Work

Part of the Committee for Church Vocations' mandate was to work in co-operation with the various representatives from the conferences and presbyteries to bolster recruitment. Files include correspondence, reports, newsletters, pamphlets, statistical reports on ministerial candidates, evaluations of consultations and agendas for workshops and consultations. Much of the correspondence concerns the distribution of church vocations recruitment and literature in the form of brochures, newsletters and pamphlets. Also included is correspondence with the personnel officers from the conferences.

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Acc. No.	Box/File	Title	Date(s)
1983.005C	32-2	Conference and Presbytery	1964-1967
	9-7	Newfoundland Conference	1965-1973
	32-3	---	1966-1968
	9-9	---Personnel Officer	1972
	9-8	---	1973
	32-4	Maritime Conference	1965-1968
	10-2	Montreal-Ottawa Conference, inc. consultation information.	1965-1974
	32-5	---	1967-1968
	10-3	---Personnel Officer	1974
	32-6	Bay of Quinte Conference	1965-1967
	10-8	---	1965-1970
	32-7	Toronto Conference	1966-1967
	11-1	Hamilton Conference	1965-1972
	32-8	---	1966-1968
	11-2	---Personnel Officer	1973-1974
	32-9	London Conference	1965-1968
	32-10	Manitoba Conference	1966-1968
	12-7	Saskatchewan Conference, inc. research project report	1965-1974
1983.005C	32-11	---	1966-1968
	12-18	Alberta Conference	1965-1975
	32-12	---	1966-1968
	12-19	---Personnel Officer	1974
	32-13	B.C. Conference	1965-1967
	13-1	---	1965-1972
	13-2	British Columbia--Personnel Officer	1974
	9-10	Avalon Presbytery	1966-1967
	9-11	Humber Presbytery	1978
	9-12	Terra Nova Presbytery	1966
	9-13	Maritime Conference, inc. correspondence with Atlantic Christian Training Centre.	1965-1975
	9-14	Chignecto Presbytery	1967-1975
	9-15	Halifax Presbytery	1966-1974
	9-16	Inverness-Guysbrough Presbytery	1966-1972
	9-17	Miramichi presbytery	1967-1969
	9-18	Pictou Presbytery	1966-1973
	9-19	Prince Edward Island Presbytery	1965-1975
	9-20	Saint John Presbytery	1966-1977
	9-21	Saint Stephen Presbytery	1965-1970
	9-22	South Shore Presbytery	1966-1970
	9-23	Sydney Presbytery	1965-1973
	9-24	Truro Presbytery	1965-1969
	9-25	Valley Presbytery	1965-1970
	10-1	Woolastook Presbytery	1966-1973
	10-4	Montreal Presbytery	1965-1974
	10-5	Ottawa Presbytery, inc. Presbytery minutes.	1965-1975
	10-6	Quebec-Sherbrooke Presbytery	1965-1971
	10-7	Seaway Valley Presbytery	1966-1971
	10-9	Belleville Presbytery	1966-1975
	10-10	Cobourg Presbytery, inc. Presbytery minutes.	1970-1972
1983.005C	10-11	Kingston Presbytery	1965-1971
	10-12	Lindsay Presbytery	1966-1970
	10-13	Oshawa Presbytery	1970
	10-14	Peterborough	1965-1970

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Acc. No.	Box/File	Title	Date(s)
1983.005C	10-15	Renfrew Presbytery	1965-1971
	10-16	Toronto Conference	1965-1972
	10-17	Dufferin-Peel Presbytery	1965-1975
	10-18	Grey Presbytery	1965-1971
	10-19	Muskoka Presbytery	1965-1971
	10-20	Simcoe Presbytery	1965-1971
	10-21	Toronto Area Presbytery, inc. Presbytery minutes.	1965-1975
	10-22	Toronto West Presbytery	1966-1971
	10-23	York Presbytery	1965-1971
	10-24	North Bay Presbytery	1965-1971
	10-25	Sudbury Presbytery, inc. Presbytery minutes	1965-1972
	10-26	Temiskaming Presbytery	1966-1971
	10-27	Cochrane Presbytery	1966-1971
	11-3	Bruce Presbytery Includes Presbytery minutes	1968-1972
	11-4	Erie Presbytery	1965-1970
	11-5	Halton Presbytery	1966-1970
	11-6	Hamilton Presbytery	1966-1973
	11-7	Niagara Presbytery	1965-1971
	11-8	Waterloo Presbytery, inc. Presbytery minutes	1965-1974
	11-9	London Conference	1965-1973
	11-10	London Conference--Personnel Officer	1973-1974
	11-11	Algoma Presbytery	1965-1971
	11-12	Elgin Presbytery	1966-1973
	11-13	Essex Presbytery	1965-1970
	11-14	Huron-Perth Presbytery, inc. Presbytery minutes	1965-1972
	11-15	Kent Presbytery	1965-1968
	11-16	Lambton Presbytery	1965-1968
	11-17	Middlesex Presbytery	1965-1973
	11-18	Oxford presbytery	1965-1967
	11-19	Manitoba Conference	1965-1973
	11-20	Manitoba Conference--Personnel Officer	1974
	11-21	Birtle Presbytery	1966
	11-22	Brandon Presbytery	1966
	12-1	Cambrian Presbytery	1966-1970
	12-2	Carman Presbytery	1966
	12-3	Northland Presbytery	1966-1970
	12-4	Portage la Prairie Presbytery	1966-1970
	12-5	Selkirk Presbytery	1966
	12-6	Winnipeg Presbytery	1966-1971
	12-8	Battleford Presbytery	1966-1972
	12-9	Cypress Hills Presbytery	1968-1972
	12-10	Moose Jaw Presbytery	1965-1971
	12-11	Prince Albert Presbytery	1968-1974
	12-12	Qu'Appelle Presbytery	1965-1971
	12-13	Regina Presbytery	1965-1975
	12-14	Rosetown Presbytery	1965-1972
	12-15	Saskatoon Presbytery	1965-1973
	12-16	Souris Valley Presbytery	1965-1972
	12-17	Yorkton Presbytery	1965-1966
	12-20	Calgary Presbytery	1965-1974
1983.005C	12-21	Coronation Presbytery	1966-1970
	12-22	Edmonton Presbytery	1966-1974
	12-23	Peace River Presbytery	1966-1967
	12-24	Red Deer Presbytery	1966-1970
	12-25	St. Paul Presbytery	1965-1966
	12-26	South Alberta Presbytery	1966-1970

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Acc. No.	Box/File	Title	Date(s)
	12-27	Yellowhead Presbytery	1973
	13-3	Cariboo Presbytery	1966-1968
	13-4	Comox-Nanaimo Presbytery	1966-1975
	13-5	Fraser Presbytery	1966
	13-6	Kamloops-Okanagan Presbytery	1967-1971
	13-7	Presbytery Rupert Presbytery	
	13-8	Vancouver-Burrard Presbytery	1965-1971
	13-9	Vancouver South Presbytery	1967-1974
	13-10	Victoria Presbytery	1966-1971
	13-11	Westminster Presbytery	1966-1971
	13-12	Presbytery Lay Foundations: Correspondence and reports from the Lay Foundation which assists in recruiting young men and women for the ministry	1965-1970

SEIRES 15\Subseries 3: Ministry Recruitment Programs for Youth. -1968-1993.

Part of the Committee on Church Vocations' mandate was to relate to and encourage young people with an interest in ministry to pursue ministry. To engage youth, DMPE and the Committee on Church Vocations sponsored numerous programs and projects.

Subseries consists of records re various ministry recruitment programs for Youth; Operation Beaver, Summer of Service, Toronto Summer Student Training Project, Caravan, Operation Crossroads Africa, Youth Community Worker Project, Student Exchange, Volunteers for Summer Ministry Program, and Thinking about Ministry Program.

Acc. No.	Box/File	Title	Date(s)
1983.005C	14-7	Operation Beaver Information re youth projects	1968-1971
	14-9	Summer of Service Correspondence and newsletters for summer opportunities for students	1968-1970
	14-4	Summer Service Projects: General Information Correspondence re summer employment opportunities for students	1969-1974
	15-5	Toronto Summer Student Training Project Evaluation and report	1969
	14-6	Caravans Correspondence, minutes re youth projects	1969-1973
	14-8	Operation Crossroads Africa Correspondence, mailing list for overseas student project	1970
	14-10	Youth Community Worker Project Correspondence, responses to questionnaire re proposed project	1970
	14-5	Camping Correspondence re: canoe instructing possibilities.	1970
	15-7	Student Exchange News clipping, report	1971-1972
	14-14	Summer Opportunities Correspondence.	n.d.

Volunteers for Summer Ministry Program

Volunteers for Summer Ministry was a programme for youth volunteers who wanted the opportunity to serve their own community while testing their ability to work with people. The Committee on Vocations provided funds to launch projects proposed by youth volunteers.

Acc. No.	Box/File	Title	Date(s)
1983.005C	14-11RR	Correspondence, application forms and evaluations	1968-1970
	14-12RR	---	1970

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Acc. No.	Box/File	Title	Date(s)
	14-13	---	1971
	15-1RR	Correspondence, applications, reports, public relations material	1972
	15-2RR	---	1973
	15-3RR	---	1974
	15-4RR	---	1975
	15-6	Inquiries: General Correspondence, public relations regarding volunteers for summer ministry project	1972-1973

Thinking About Ministry Program

Thinking About Ministry? was a program aimed at helping high school students decide if they were interested in finding out more about ministry as a vocational possibility. TAM gave the opportunity to look in depth at the Church in action in a setting other than one's own congregation.

Acc. No.	Box/File	Title	Date(s)
1987.066C	1-1RR	Student Application Forms and Evaluations [part 1]	1976-1977
	1-2RR	---[part 2]	---
	1-3RR	Student Application Forms and References	1978
	1-4RR	---	1979
	1-5RR	Advisors	1978
2017.158C	2-1	Thinking About Ministry Program	1976-1993

SERIES 15\Subseries 4: Committee on Christian Vocation/Ministry Vocations Committee. –1960-2001.

The Committee on Christian Vocation was an interdivisional committee between DMPE, DMC and DWO. The function of the committee was as follows: to develop on an evolving statement for the church on the Stewardship of Life in order to rationalize the committee's existence and provide a basis for the interpretation of Christian Vocation; to nurture and communicate the attitudinal and educational, aspects of Christian Vocation for both laity and the clergy; recruit through education with special emphasis on professional ministry and outreach ministry; and to develop resources to facilitate vocation events. The Committee on Christian Vocations became the Ministry Vocations Committee in the mid-70s.

Subseries consists of minutes, reports and additional documentation from the Committee on Christian Vocation/Ministry Vocations Committee.

Acc. No.	Box/File	Title	Date(s)
1983.005C	110-1	Minutes and reports	1960-1975
	109-5	Reports and bibliography from the Committee on Church Opportunities and recruiting programmes	1962-1970
	110-5	Summer Employment Reports on student summer employment programmes	1965-1971
	111-3	Canadian Council of Churches: Newsletters, pamphlet of the Literature and Advertising sub-committee	1965-1967
	111-1	---: Reports	1966-1970
	111-2	---:---	1971-1973
	110-8	---: Reports on consultation on recruitment	1968
	110-7	---: Minutes and reports	1969-1975
	110-6	---: Correspondence	1970-1972
	110-3	Bay of Quinte and Montreal-Ottawa Conferences Correspondence and agenda re consultation concerning recruiting programmes	1966

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Acc. No.	Box/File	Title	Date(s)
1983.005C	110-2	Brochures, and letter of kit mailed to all ministers and deaconess	1967
	110-4	Caravans Minutes and reports of the National caravan Committee re youth projects of Christian Service	1967-1969
2002.072C	10-5	Minutes and Misc. Docs.	1974-1976
2017.158C	1-9	Ministry Vocations Committee [fmr. Christian Vocations Committee]	1974-1980
	1-10	---: Task Group on Resources	1975-1976
1983.005C	146-4	Minutes reports of the Christian Vocations Committee including copy of report on para-professionals serving United Church of Canada pastoral charges	1978-1980
2017.158C	2-4	Ministry Vocations – historical documents	1987-1995
2004.087C	1-3	Ministry Vocations Committee: Correspondence	1993-2001
2017.112C	3-4	Committee on Ministry Vocations: Policy and Procedures Handbook for the Use of Education and Students Committees and Other Related Groups:	2001

SERIES 15\Subseries 5: Candidature Committee. –1938-2003.

The Candidature Committee was formed in 1976 with purpose of shaping policy affecting the candidacy process, co-ordinate regional implementation and oversee Division initiatives and responsibilities within the process. The committee held responsibilities in the areas of candidacy, internships and ministry vocations.

Subseries consists of minutes, 1977-1998 and additional documentation relating to the Candidature Committee (including Applications for Ministry); records relating to Shorter Course Committee, Internship Program, Ministry of Supervision Program.

Acc. No.	Box/File	Title	Date(s)
2004.050C	1-1RR	Minutes	1977-1981
	1-2RR	---	1981-1983
	1-3RR	---	1984
	1-4RR	---	1985
	1-5RR	---	1986-1987
2002.072C	12-6	---: Vol. 1 minutes	1987-1989
	12-7	---: Vol. 2	1987-1996
2004.050C	2-1RR	---	1987-1988
	2-2RR	---	1989
2002.072C	8-6	---	1989-1992
1997.082C	1-1RR	---, inc. Reports. Correspondence and Policy	Apr. 1990
	1-2RR	---	Jun. 1990
	1-3RR	---	Oct. 1990
	1-4RR	---	Dec. 1990
	2-5RR	---, inc. CIC-Internship Committee files	Feb. 1991
	1-5RR	---	Apr. 1991
	1-6RR	---	Jun. 1991
	1-7RR	---	Oct. 1991
	1-8RR	---	Nov. 1991
	2-6RR	---, inc. CIC-Internship Committee files	Feb. 1992
	1-9RR	---	Mar. 1992
	1-10RR	---	Oct. 1992
	1-11RR	---	Feb. 1993
	2-7RR	---, inc. CIC-Internship Committee files	Feb. 1993
	2-1RR	---	Mar. 1993

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Acc. No.	Box/File	Title	Date(s)
	1-12RR	---	Nov. 1993
	2-2RR	---, inc. CIC-Internship Committee files	Feb. 1994
1997.082C	2-3RR	---	Mar. 1994
	2-4RR	---	Nov. 1994
2002.072C	12-1	---: Minutes	Mar. 25-28, 1995
	12-3	---:---	Nov. 3-6, 1995
	12-4	---:---	Mar. 22-25, 1996
	12-5	---:---	Oct. 24-27, 1996
2004.050C	2-3RR	---	1995- Mar. 1996
	2-4RR	---	Dec1996- Oct.1997
	3-1RR	---	Oct.1996
	3-2RR	---	April 1997
	3-3RR	---	April 1997
2004.087C	1-4RR	---	Oct. 1997
	1-5RR	---	Mar. 1998
	1-6RR	---[part 1]	Nov. 1998
	2-1RR	---[part 2]	---
2017.158C	1-7	Mandate	1981-1987
2002.072C	10-3	Responses to Questionnaire on Transfer Settlement	1977
2002.072C	10-4	Theological School - Conference Consultation	1984-1985
	12-2	Education and Students (Conference)	Oct. 14-17, 1995
2004.087C	2-2	Education & Students Committee Gathering	Feb. 1999
	2-3	nternship Committee Gathering, Matching Committee	Feb. 1996
	2-4	---	Apr. 1997
	2-5	---	Mar. 1998
	2-6	---	Apr. 1999
		Applications for Ministry	
1990.096C	1-1RR	Candidates Forms (For Ministry), A-CA	1938-1949
	1-2RR	---Ch-E	1938-1949
	1-3RR	---F-I	1938-1949
	1-4RR	---J-Mo	1938-1949
	1-5RR	---Mu-P	1938-1949
	2-1RR	---R-S	1938-1949
	2-2RR	---T-Z	1938-1949
	2-3RR	---A-B	1950-1958
	2-4RR	---C-F	1950-1958
	2-5RR	---G-Le	1950-1958
	3-1RR	---Li-M	1950-1958
	3-2RR	---N-Sm	1950-1958
	3-3RR	---Sn-Z	1950-1958
	3-4RR	---A-J	1959-1963
	3-5RR	---K-Z	1959-1963
	4-1RR	---A-E	1964-1968
	4-2RR	---F-Le	1964-1968
	4-3RR	---Li-Ph	1964-1968
	4-4RR	---Pi-Z	1964-1968
	4-5RR	College Candidate Forms Student Aid	1954-1955
	5-1RR	---	1955-1956
	5-2RR	---	1956-1957
	5-3RR	---	1957-1958
	5-4RR	---	1958-1959
	6-1RR	---	1959-1960
	6-2RR	---	1960-1961
	6-3RR	---	1961-1962

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Acc. No.	Box/File	Title	Date(s)
1990.096C	6-4RR	---	1962-1963
	7-1RR	---	1963-1964
	7-2RR	---	1974-1975
	7-3RR	Candidates in Theological Colleges	1977-1978
	7-4RR	---	1978-1979
	7-5RR	---	1979-1980
	9-5RR	Candidates Dropped or Resigned Correspondence	1960-1980
	7-8RR	Candidates Dropped or Resigned	1962
	8-1RR	---	1963
	8-2RR	---	1964
	8-3RR	---	1965
	8-4RR	---	1966
	8-5RR	---	1967
	8-6RR	---	1968
	8-7RR	---	1969
	8-8RR	---	1970
	8-9RR	---	1971
	8-10RR	---	1972
	8-11RR	---	1973
	8-12RR	---	1974
	8-13RR	---	1975
	8-14RR	---	1976
	8-15RR	---[part 1]	1977
1990.096C	9-1RR	---[part 2]	---
	9-2RR	---[part 3]	---
	9-3RR	---[part 1]	1978
	9-4RR	---[part 2]	---

Shorter Course Committee

The Shorter Course Committee was a sub-committee of the Candidature Committee with the purpose of reviewing, assessing and ruling on applications by Presbyteries on behalf of candidates deemed appropriate by their Presbyteries for the Shorter Course. The Shorter Course was not a typical program but was intended to provide an option for a mature person who has a wealth of experience but could not complete an undergraduate degree and a three year course in theology leading to an M. DIV. Degree.

Acc. No.	Box/File	Title	Date(s)
1990.096C	7-6RR	Minutes	1951-1961
	7-7RR	---	1962-1975
2004.050C	3-4	---	1982-2001
2017.158C	3-11	Shorter Course Committee	1981-1983
2018.144C	3-3	---	1994-2000
<i>See 2018.144P/1 for Shorter Course Committee April 1999.</i>			

Internship Program

The idea for an internship programme first began in 1964 when the Hamilton Conference requested the Board of Missions to consider the appointment of student ministers to serve established charges. At that point in time the Board of Home Missions affirmed the opposite, that ministry candidates should minister to fields which otherwise would not have ministers. Due to a surge of successful clinical supervisory programs in the U.S. and Canada, and also the rise of student conferences, the Board superintendents began to understand the value of mentorship and supervision for student ministers. During this time the Board of Colleges was also considering student ministers, more specifically the nature of the relationship between training college programs to field experiences of candidates. In 1970 the Board of Home Missions defined its goal of student work as "The development of the summer student program in such a

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way as to make it an integral part of the training programme while not neglecting the opportunity to serve. This may result in a reductions in the number appointed to isolate and remote areas and an increase in student projects in urban settings". In 1972, personnel from the Division of Mission (successor of Home Missions) transferred to DMPE and the division adopted the internship portfolio. DMPE's internship program emphasized training of students and the importance of good supervision. In 1976 the Candidature Committee was formed to oversee the internship program. The Committee was meant to develop policies and procedures concerning the various kinds of internship, support the training of supervision, encourage research and development of standards and promote program in partnership with theological school.

Acc. No.	Box/File	Title	Date(s)
2018.144C	2-3RR	Internship Lists	1979-2001
2017.177C	2-1	Applicant Lists, Correspondence and Minutes	1999
	1-11	Internship Program Bulletins	1976-1997
2002.072C	11-15	History of Internships	1983-1989
	11-16	Year Long Internships Historical	1982, 1984
	11-17	Internship Evaluation	1985-1987
2012.032C	5-5	Internship Program Evaluation	2001
2017.177C	2-3	Consultation Review	2003
2002.072C	10-8	Budget Cut (Part I)	1986-1990
	10-9	--- (Part I) (Part II)	1990
2018.144C	2-1	Internship Programme and Financial Information	1998-2000
2002.072C	11-12	Lay Training Committee, inc. Guide for Internship Committee	1985
	11-13	---	1988
2018.144C	2-4	Lay Internship Committee Guidelines	1985-2002
2004.050C	3-5RR	Conference Internship Committee: Minutes [part 1]	1986-2000
	4-1RR	---:---[part 2]	---
2017.158C	1-2	Committee on Internship and Educational Supervision	Apr, 2000
	1-3	---	Apr, 2001
2018.144C	1-11	---: Supervision Meeting	2000-2001
	1-10	---:---	2002
2017.177C	2-2	National Committee on Internships and Education Supervision and Hamilton Conference Education and Students Committee Minutes	2002-2003
2002.072C	11-8	St. Andrew's Internships	1980-1992
	10-6	Internships on Campus	1984-1986
	10-7	Diaconal Internships	1986-1991
	10-10	Winter Internships: Site Applications	1984-1992
	11-14	---: Financial	1989-1997
	11-1	Summer Internships : Financial	1986-1997
	11-2	---: Site Applications	1987-1995
	11-3	---: Evaluations	1989-1990
	11-4	---: Matching Proposal	1989
	11-5	---: Matching Responses	1989
	11-6	---: Mailings to sites	1990-1994
	11-7	Self-Designed Internships: Armed Forces	1980-1984
	11-9	---: Guidelines	1990-1997
	11-10	Intern Supply: guidelines	1990-1997
	11-11	Student Supply: Guideline	1994
2017.177C	1-14	---: Internship Blank Applications	1997-2001
2017.177C	1-12RR	Overseas Interns: Soo-Kyung Young	1996-1997
	1-16RR	---: Audrey Charon Sampson	1997-1998
	1-17RR	---: Stephen A. Simbumba	1999-2000
	1-13	Pastoral Charge Intern Blank Applications	1997-1998
	1-15	Waive Internship Blank Application	n.d.

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Ministry of Supervision Program

In the late 1970s DMPE recognized the important educational role a supervisor held for their respective students. In turn DMPE created a specialized ministry entitled a ministry of supervision to provide an opportunity for participants to explore their gifts and potential for ministry supervision through an educational programme which was intended to provide a pool of trained supervisors for the church. DMPE in partnership with St. Stephens College in Edmonton developed a two week basic training program in supervision and which was first offered in 1980. The success of this programme led to the development of more programmes at other theological schools.

Acc. No.	Box/File	Title	Date(s)
2017.177C	2-4	General Information and Resources: Assessment and Evaluation Originals	n.d.
	2-5	---: Games	n.d.
	2-6	---: Field Education Resources	1979-1999
	2-7	---: Sexuality and Supervision	[198-]-[199-]
	2-8	---: Historical, inc. reports	1980-1990
	2-9	---: Lay Committees	1982-[1990]
	2-10	---: Certification	1983
	2-11	---: Covenanting and Group Building	1983-1985
	2-12	---: Ethics	1985
	2-13	---: Evaluation	1985-1990
	3-1	---: Power and Authority	1986-1992
	3-2	---: Servant Leadership School	1990-1991
	3-3	---: Conflict	1991-1994
	3-4	---: Bibliography	1993
	3-5	---: Lists	1994-2000
	3-6	---: Locations	1996-2000
	3-7	---:Requests	1999
	5-2	Training Manual for Ministry Of Supervision	1986
	5-3	---	1992
	3-8	Participating Institutions: Atlantic School of Theology	1989-1990
2004.050C	3-9	---:---	1991
	3-10	---:---	1993-1994
	3-11	---:---	1996-2000
	3-12	---:---	2000
	3-13	---: Manitoba and North Western Ontario	1998
	3-14	---: Montreal/Ottawa	1996
	4-1	---: Newfoundland and Labrador	1994
	4-2	---:---	1999
	4-3	---:---, inc. photographs	1999
	4-4	---: Queen's Theological College	2004
	4-5	---: Saskatchewan	1989
	4-6	---:---	1990
	4-7	---:---	1991
	4-8	---:---	1992
	4-9	---:---	1993
	4-10	---:---	1994
	4-11	---:---	1995
	4-12	---:---	1997
	4-13	---:---	1999
	4-14	---: St. Stephens College	1985
2017.177C	4-15	---:---	1986
	4-16	---:---	1987
	4-17	---:---	1988
	5-1	---:---	1989

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Acc. No.	Box/File	Title	Date(s)
	5-2	---:---	1990
	5-3	---: Toronto School of Theology (Emmanuel College)	1988-1989
	5-4	---:---	1990-1991
	5-5	---:---	1992
	5-6	---:---	1993
	5-7	---:---	1994
	5-8	---:---	1995
	5-9	---:---	1997
	5-10	---:---	1998
	5-11	---:---	2000
	5-12	---:---	2001

FINDING AID 518

FONDS 518

UNITED CHURCH OF CANADA DIVISION OF MINISTRY PERSONNEL AND EDUCATION FONDS

SERIES 16

RECORDS RELATING TO CONTINUING EDUCATION

UNITED CHURCH OF CANADA

Accession Number 1983.005C
Accession Number 1991.090C
Accession Number 1995.047C
Accession Number 2002.003C
Accession Number 2020.082C/TR

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SERIES 16\ RECORDS RELATING TO CONTINUING EDUCATION. –1960-1991.

Continuing education has been a valued aspect of UC ministry since union. In 1928 the General Council asked theological schools to provide continuing education for their graduates. The 1968 General Council cemented continuing education by providing three weeks continuing education leave for all ministry personnel. They also created the Continuing Education Fund where money could be made available to underwrite some of the costs involved. The Continuing Education Fund was administered by DMPE. DMPE held the portfolio of continuing education for all if its existence, and the following records reflect the work of the division to foster continuing education by maintaining programs and providing funding.

Series consists of three series: 1) Secretary and Office Files, 1960-1983, 2) Continuing Education Committee, 1969-1991, 3) Colleges and Training Schools, 1968-1981.

SERIES 16\Subseries 1: Secretary and Office Files. –1960-1983.

Subseries consists of the files of secretaries of Continuing Education. Included are the office files of Deputy Secretary P.G. White and files on individuals involved in continuing education either as professors, school administrators, or students. Also included are the files of Harry Oussoren Deputy Secretary of Continuing Education and Career Development, Lay Supply training.

Acc. No.	Box/File	Title	Date(s)
		P.G. White	
1983.005C	91-5	Alban Institute Research Project: Correspondence re research project on The Pastor as Newcomer	1977-1978
	91-6	American Association for Higher Education: Correspondence re membership	1978
	91-7	Association for Creative Change: Correspondence and newsletters	1977-1979
	91-8	Association of Theological Schools in U.S.A. and Canada: Correspondence, reports, and mailing list	1974-1978
	91-9	Atlantic Seminar in Theological Education: Correspondence, newsclippings, and pamphlets	1975-1977
	91-10	Audenshaw Foundation: Correspondence concerning inter-personal and leadership training programmes	1975
	91-11	Aviation Interfaith Ministry: Correspondence re ministry to pilots	1975
	91-12	Campus Ministries: British Columbia Conference Correspondence	1976-1978
	91-13	Canadian Association for Adult Education: Report and correspondence	1976-1977
1983.005C	91-14	Canadian Career Development Council: Correspondence, minutes, and reports	1974-1977
	92-1	Canadian Council of Churches: Correspondence, minutes, and evaluation forms re chaplaincy	1975-1977
	92-2	Canec Publishing House Correspondence	1976-1978
	92-3	Centre for Christian Studies: Correspondence re programmes at C.C.S. and payments to C.C.S.	1971-1975
	92-4	Chaplaincy: Newman Conference materials	1975
	92-5	Church Organization and Career Centre: Correspondence and reports.	1974
	92-6	Colleges and Centres: Institutes Consultation	1977

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Acc. No.	Box/File	Title	Date(s)
1983.005C	92-7	Report, pamphlet, and registration list Committee on Black Church History:	1976-1977
		Correspondence and reports re the history of the Black Church in Canada	
	92-8	Committee on Building Administration: Minutes re the administration of Church House	1979
	92-9	Committee on Candidature: Reports	1976
	92-10	Committee on church Vacations: Correspondence, minutes, pamphlets	1974-1975
	92-11	Committee on Mutuality in Mission: Correspondence, minutes re members of foreign Churches working in Canada	1975-1977
	92-12	Committee on Theological Education: Reports, mailing list, booklet on theological Education in Canada	1977-1978
	92-13	Confidentiality Reports re church matters	1975
	91-14	Consultation on Theological Education: Mailing list with biographical sketches, reports for consultation by F. Ross Kinsler	1977
	92-15	---: Advances Correspondence re financial advances for consultation participants	1978
	93-1	---: Biographical Sketches Biographical sketches of participants	1978
	93-2	---: Follow-up Correspondence	1978
	93-3	---: Thank you letters Correspondence to participants	1978
	93-4	Committee on Continuing Education: Correspondence, reports, minutes	1974
	93-5	---:---	1975
	93-6	---:---	1976
	93-7	---: Correspondence	1977
	93-8	---: Correspondence, pamphlets, reports and minutes	1978
	93-9	---: Correspondence, reports, and minutes	1979
	93-10	Continuing Education: Art Work Art work for self- directed home-based continuing education programme	1976
	94-1	---: Atlantic School of Theology Correspondence continuing education provisions	1976-1979
	94-2	---: Booklist Correspondence, completed questionnaires, pamphlets re booklist for self- directed home-based continuing education programme	1976-1979
	94-3	---: Bridge Structure Committee Correspondence, minutes of the "Bridge Structure" Committee re liasoning with various regions in Canada	1974
	94-4	---: British Columbia Conference Reports from British Columbia	1978
	94-5	---: Consultation responses to enquiry for suggestions Correspondence, reports from a Consultation of Programmers in Continuing Education	1974
	94-6	---: Design for brochure Correspondence,	1976-1977

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Acc. No.	Box/File	Title	Date(s)
		brochure designs for continuing education programmes	
1983.005C	94-7	---: Grant Application Forms Correspondence re drafts of new Grant Application Forms	1975
	94-8	---: Grants Correspondence, reports re grants for Continuing Education	1977-1978
	94-9	---: Events Correspondence, and applications for grants	1978-1979
	94-10	---: Theological Colleges Correspondence with various Theological Colleges	1973-1976
	94-11	Contribution Fund: Correspondence re contribution from Lilly Elyeda	1975
	94-12	Council of the United Church of Ontario: Minutes, and mailing list	1976
	94-13	Council of Christian Churches: Newsletters, and pamphlets	1976
	94-14	Crosby: Correspondence concerning the Thomas Crosby Seminar	1979
	94-15	Disciples of Christ: Correspondence, reports, newsletter from the Disciples of Christ Christian Church	1978
	95-1	Division of Communication: Information concerning media services	1978
	95-2	Division of Finance: Expenditure reports	1978-1979
	95-3	Division of Mission in Canada: Department of Christian Development Correspondence, minutes	1976-1977
	95-4	---: Inter-divisional Consultation Correspondence and report re common concerns in theological education	1975-1976
	95-5	---: Lay Training Correspondence re Laity Theological Education and local Leadership Training	1977-1980
	95-6	---: Organization Design Report to General Council Executive re church organization	1976
1983.005C	95-7	---: Resource Evaluation Report of selected D.M.C. resources conducted in all Conferences	1975
	95-8	---: Rural Ministry Correspondence re Rural Training Seminar	1974-1979
	95-9	---: Shared Local Leadership Committee Reports on Shared Leadership in local congregations	1977-1980
	95-10	---: Sub-Committee regarding Theological Education by Extension Minutes of Joint D.M.P.E.-D.M.C. Committee	1979
	95-11	---: Task Force on Lay Centres Correspondence and report on Lay Training Centres	1975
	95-12	---: Youth Leadership Training Events Brochure, and information sheet	1976
	95-13	Division of World Outreach: Peter White's copies of the Executive Minutes of the D.W.O.	1977-1979
	95-14	Donations to the Continuing Education Fund: Correspondence	1979
	95-15	Dostoevsky: Correspondence concerning screening of production of Dostoevsky on C.B.C.,	1975

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Acc. No.	Box/File	Title	Date(s)
		<i>inc. photos</i>	
1983.005C	95-16	Emmanuel College: Correspondence regarding speaking engagements	1976-1978
	95-17	Ethnic Minority Ministries: Correspondence, and list of staff members of other denominations involved in Ethnic Minority Ministries	1975-1980
	95-18	EVCOM: Correspondence, and pamphlets re an evangelism/communication workshop	1979
	95-19	Evangelical Seminary of Puerto Rico: Correspondence	1977
	95-20	Forum on Educational Goals: Minutes and reports of inter-division Forum	1975-1977
	95-21	Fuller Theological Seminary: Report on Doctor of Ministry degree	n.d.
	95-22	General Correspondence	1974-1976
	95-23	General Council: D.M.P.E. Presentations	1977
		Correspondence, presentation materials concerning the activities of the D.M.P.E., <i>inc. photos</i>	
1983.005C	96-1	---: Recommendations to the General Council from various committees and inter-division groups.	1976-1978
	96-2	---: Economy Committee Reports re cost of operations at Church House	1974-1976
	96-3	---: Inter-Division Group on Staff and Resources Reports on administration costs at Church House	1978
	96-4	---: Overview Committee Minutes, report of Committee examining administration and accountability of operations at Church House	1974-1975
	96-5	---: Research Council Minutes	1976-1977
	96-6	---: Task Force on Ministry Progress report	1975
	96-7	Grants: \$85,000 Special Correspondence, and reports re funding support for Theological Colleges	1978
	96-8	Guild for Psychological Studies: Correspondence	1977
	96-9	Huntington College: Correspondence re continuing education programme	1975
	96-10	Lay Supply: Correspondence concerning continuing education programmes for lay supply	1968-1974
	96-11	---: Correspondence, evaluations, and applications regarding the summer school for lay ministers at St. Andrew's College.	1975
	96-12	Manitoba Conference: Correspondence regarding orientation event for newcomers to the ministry	1975-1977
	96-13	---: Inter-Church Seminar Correspondence, questionnaire re seminar for workers with Native people	1974-1979
	96-14	MacLeod, Jessie: Correspondence with Jessie MacLeod DMC	1974-1979
	96-15	McMaster University: Reports re Theological Education programmes at McMaster University	1972-1978
	96-16	Metropolitan Council, Vancouver: Correspondence re ministers' personal finances	1976-1978

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Acc. No.	Box/File	Title	Date(s)
1983.005C	96-17	Ministry Study Day: Reports, conference materials regarding inter-denominational conference	1976
	96-18	Minto Family Life Education Centre: Correspondence re continuing education programme	1976-1978
	96-19	Mission and Stewardship Education: Correspondence, minutes re the role of Theological colleges in mission and stewardship education	1980
	96-20	Memos to and from H. Mills	1976-1977
	97-1	National Council of Churches: Ecumenical Poll Correspondence, copy of Poll on a broad spectrum of denominational concerns	1976-1977
	97-2	---: Professional Church Leadership Correspondence, reports on P.C.L. Programmes	1975-1979
	97-3	---: Professional Church Leadership Program Committee Correspondence and reports	1977-1978
	97-4	Native Ministries: Correspondence, reports, and proposals on training for Native ministries	1978-1979
	97-5	New Church Development: Correspondence re new church development plans and the consequent educational needs	1975-1976
	97-6	Observer: Perspective Correspondence, drafts of supplement for ministers on continuing education in the United Church Periodical "Observer"	1976-1981
	97-7	---: Tours Correspondence re overseas tours organized by the United Church periodical "Observer"	1974-1979
	97-8	Ontario Hospital Association: Correspondence, pamphlets re continuing education for health care workers	1975-1976
	97-9	Para-Professionals Report on a survey of para-professionals serving United Church Pastoral Charges	1977
	97-10	P.O.E.M. Ecumenical Centre, Vancouver: Newsletters from People's Opportunities in Ecumenical Mission	1974-1976
	97-11	Priority Planning Reports on Priority Planning for the D.M.P.E.	1976-1977
1983.005C	97-12	St. Jerome's College: Correspondence and reports on continuing education programmes	1974-1976
	97-13	St. Stephen's College: Correspondence, pamphlets, and reports concerning continuing education and graduate degree programmes.	1972-1979
	97-14	Society for the Advancement of Continuing Education to Ministry: Correspondence, conference materials, pamphlets, and minutes from annual meetings	1976-1978
	98-1	Society for the Advancement of Continuing Education for Ministry: Experimental Seminar in Motivation Correspondence and report	1976-1978
	98-2	---: Nominating Committee Correspondence.	1979

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box/File	Title	Date(s)
1983.005C	98-3	---: Mailing List Correspondence, membership list, and newsletter	1976-1979
	98-4	Senior Secretaries: Meeting Minutes, reports of the senior secretaries of Church House	1977-1978
	98-5	Statistics Canada: Correspondence with Statistics Canada re continuing education	1974
	98-6	Steering Committee for Consultation Biographical sketches of participants, brochures, reports, and conference materials for the consultation on Theological education in the 80's	1978
	98-7	Study Sabbaticals: Correspondence re study sabbaticals for Pastors through a Retired Supply Volunteer Plan	1976
	98-8	Tavistock Institute of Human Relations: Correspondence re worship on the Exercise of Authority for Social Innovation	1977-1978
	98-9	Theological Education: Correspondence, reports of inter-division staff conference on Theological Education	1976
	98-10	Thesis Cassette Programme: Correspondence and report re a programme of recording thesis, address and conference speeches	1974-1976
	98-11	Toronto Conference: Correspondence re continuing education	1974-1978
	98-12	Toronto Institute of Human Relations: Report on future plans of the Toronto Institute of Human Relations	1974
	98-13	Toronto Institute for Pastoral Training: Correspondence, minutes of the committee courses	1976-1978
1983.005C	98-14	McMaster Divinity College: Correspondence and reports re Centennial Fellowship and continuing education	1972-1978
	99-1	Toronto School of Theology: Council for Continuing Education Minutes and questionnaire	1974
	99-2	---: Doctor of Ministry Programme Correspondence and reports	1975-1976
	99-3	---: Filed Education Conference materials	1976
	99-4	---: Professional Development Planning Retreat Correspondence and participants list	1978
	99-5	---: Search Committee Correspondence, minutes re new Assistant Director of Continuing Education	1978-1979
	99-6	---: supervised Field Education Correspondence, minutes, reports of the Filed Education Committee	1975-1977
	99-7	Tri-College Review: Reports and summary reports for the Tri-College Review of Theological Education	1966-1976
	99-8	---: Correspondence and report for the Tri-college Review of Theological Education	1976-1977
	99-9	---: Reports for the Tri-College of Theological Education	1976
	100-1	United Church National TV Project Advisory	1979

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box/File	Title	Date(s)
1983.005C		Group: Agenda	
	100-2	United Church International Youth Exchange: General guidelines on exchange project	1974
	100-3	Vancouver School of Theology: Pamphlet and proposals on continuing education programme	1973-1978
	100-4	Wentworth County Rural Project: Correspondence and reports re Hamilton Conference project to deal with problems of clergy in rural Wentworth County	1973-1977
	100-5	Westminster Summer School of Theology: Correspondence re training seminar for church professionals	1977-1978
	100-6	University of Winnipeg: Correspondence re continuing education	1974-1978
	100-7	World Council of Churches: Correspondence re Theological Education programmes and projects	1974-1979
P.G. White Individual Files			
1983.005C	100-8RR	Biersdorf, John E.: Correspondence with the director of the Institute for Advanced Pastoral Studies	1978
	100-9RR	Bird, William Correspondence re books for continuing education	1977-1978
	100-10RR	Borgal Douglas: Correspondence	1977-1979
	100-11RR	Brown, Tom: Correspondence with the Naramata Centre for Continuing Education	1975-1976
	100-12RR	Carder, Genevieve: Correspondence	1975-1979
	100-13RR	Chaffee, Alan W.: Correspondence and resumé	1976
	100-14RR	Clarke, Patricia: Correspondence with Pat Clarke from the United Church Periodical "Observer"	1979
	100-15RR	Close, William: Correspondence of the Director of St. Stephen's College Doctor of Ministry Program	1976-1979
	100-16RR	Coulon, James A.: Correspondence with the Toronto Institute for Pastoral Training	1979
	100-17RR	Deas, Donal: Correspondence re continuing education in London Conference	1976-1978
	100-18RR	Eveson, Mark B.: Correspondence and resumé	1977
	100-19RR	Fedwick, June: Correspondence	1977
	100-20RR	Finson, Shelly: Proposal for Women's Consciousness Project	1975
	100-21RR	Fisher, Douglas: Correspondence re continuing education in London Conference	1975
	100-22RR	Hughes, Alun L.: Correspondence with Canec Publishing and Supply House	1976-1977
	100-23RR	Kelly, William Doane: Correspondence and biographical profile	1977-1978
	100-24RR	Limoges, Remi: Correspondence with the Rector of Ignatius College	1977
	100-25RR	Lissaman, Fran: Correspondence	1977
	100-26RR	Loweth, Elizabeth: Correspondence re continuing education and mutuality in mission	1976-1978
	100-27RR	MacDonald, Donald R.: Correspondence	1978
	100-28RR	MacFadzean, Jim: Correspondence with the Personnel Officer of the Staff and Personnel	1975-1979

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box/File	Title	Date(s)
1983.005C		Committee	
	100-29RR	Marney, Carlyle: Correspondence	1974
	100-30RR	Mathews, Peter: Correspondence	1976
	100-31RR	Meeks, M. Douglas: Report on Theological Education and visit to Europe	1975
	100-32RR	Mitchell, Kenneth R.: Correspondence with the Director of the Division of Religion and Psychiatry at the Minniger Foundation in Kansas, later Dean of the Theological Seminary at the University of Dubuque, Iowa	1975-1976
	101-1RR	Mariarty, Vic: Correspondence and questionnaire from the Institute of Pastoral Training	1977-1978
	101-2RR	Morrison, Ken Correspondence	1979
	101-3RR	Mossman, George: Correspondence re continuing education grant	1978
	101-4RR	Mumford, Robert: Correspondence with Queen's Theological College, Kingston	1974-1978
	101-5RR	Mundy, George: Correspondence.	1976
	101-6RR	Myle, Wayne: Report on Canadian Urban Training Project	1977
	101-7RR	Oliver, Robert G.: Correspondence with Rev. Oliver of The Toronto School of Theology re continuing education	1973-1975
	101-8RR	Pavo, Gladys: Correspondence with the Convener, vocations and Training of the Saskatchewan Conference	1976-1979
	101-9RR	Philips, W.J.: Correspondence with the Director of Continuing Education at the Vancouver School of Theology	1978-1979
	101-10RR	Pogson, Ruth: Correspondence with the Women's Inter-Church Council of the Centre for Christian Studies	1975-1976
	101-11RR	Reber, Robert: Correspondence with the Director of the Center of Continuing Education in Nashville	1978-1979
1983.005C	101-12RR	Robertson, John D.L.: Correspondence	1976-1978
	101-13RR	Rotenberg, Arthur: Correspondence re Mr. Rotenberg's application for a Rhodes Scholarship	1977
	101-14RR	Rouch, Mar: Correspondence and conference materials re "Competent Ministry". A guide to planning continuing education for Ministry	1974-1976
	101-15RR	Taylor, George: Correspondence re continuing education at the University of Winnipeg	1974-1978
	101-16RR	Van Seters, Arthur Correspondence with the Executive Director of the Montreal Institute for Ministry	1975-1979
	101-17RR	Williams, Eunice: Correspondence	1978-1979
	101-18RR	Williams, John: Correspondence, report on Christian Ministry and Social Action in North America	1976-1978
	101-19RR	Williamson, Eric: Correspondence with the Executive Secretary of the Montreal and Ottawa Conference re French language continuing education	1977-1981

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box/File	Title	Date(s)
1983.005C	101-20RR	Wilson, Christopher: Correspondence with the Education and Development Officer at the Toronto General Hospital	1976
	101-21RR	Wilson, Douglas: Correspondence.	1979
	101-22RR	Wood, Thomas E.: Correspondence with the Division of Homeland Ministries in Indiana	1977
	101-23RR	Woolard, Keith: Correspondence re a Task Force on Communication Education	1976
		Harry Oussoren	
1983.005C	104-1	Canadian Urban Training: Correspondence, minutes, newsletters and reports re the work of the Canadian Urban Training Project for Christian Service	1975-1978
	104-2	---:---	1979-1980
	104-3	---:---	1981-1982
	104-4	Clergy Effectiveness Training: Correspondence, reports on a training program held by Effectiveness Training Incorporated of California	
	104-5	Christianity and Ideology Group: Reports on seminar	1981-1982
	104-6	Consultation on Global Solidarity: Correspondence re U.S./Canadian consultation on Global Solidarity in Theological Education	1981
	104-7	---: Documentation and materials for discussion at the U.S./Canadian consultation on Global Solidarity in Theological Education	1981
	105-1	Consultation on Theological Education: Committee on Occasional Bulletin Correspondence, copies of Bulletins, mailing lists, and minutes re information Bulletins produced as a result of the consultation on Theological Education in the 80's	1979-1981
1983.005C	105-2	Consultation for the Year of the Disabled: Correspondence and agenda for consultation organized by the Division of Mission in Canada	1980
	106-3	Credo: Correspondence with Gerard Gautier	1980-1981
	106-4	Coughlan College: Correspondence re continuing education at Coughlan College, inc. history of college.	1975-1982
	106-5	Doctor of Ministry Programme: Correspondence, applications for Continuing Education D.Min Programmes	1974-1982
	106-6	---: Queen's University, Correspondence concerning Drew University's D.Min Programme at Queen's University	1980-1983
	106-7	---: Vancouver School of Theology Applications for D.Min Programme offered at V.S.T.	1980-1981
	107-1	Ethnic Ministry: Plans of Convention on continuing Education and Ethnic Ministry and applications for Continuing Education from ethnic ministers	1982
	107-2	Global Conference on the Future: Report and minutes of Dialog Group on the First Global	1980

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box/File	Title	Date(s)
1983.005C	107-3	Conference on the Future Implementation and Monitoring Task Group: Correspondence, reports, and Terms of Reference for Inter-Divisional Implementation and Monitoring Task Group formed to examine the programme and procedures of various divisions and departments and the decisions of the 28th General Council	1980
	107-4	---: Correspondence, progress reports, and minutes of the Inter-Divisional Implementation and Monitoring Task Group	1981-1982
1983.005C	107-5	Institute for Christian Studies: Correspondence and newsletters	1981-1982
	107-6	Marriage Legislation: Correspondence re legislation regulating the authority of ministers and preform marriage ceremony	1981
	107-7	McLeod Scholarship: Trust Fund Correspondence, Deed of Trust and subsequent amendments re the W.N. McLeod Scholarship Trust Fund	1960-1972
	107-8	---: Correspondence concerning the awarding of the W.N. McLeod Graduate Scholarship	1977-1981
	107-9	Observer: Perspective Correspondence and drafts of proposals for publication in Perspective	1977-1981
	107-10	Practice of Ministry in Canada: Correspondence, reports, and minutes of the Ad Hoc Group re Theological Publications re proposed journal, "Practice of Ministry in Canada"	1981-1982
	107-11	---: Correspondence, reports, and minutes of the Ad Hoc Group re Theological Publications re proposed journal, "Practice of Ministry in Canada"	1982-1983
	108-1	Programmers' Consultation: Correspondence and reports re consultations on Continuing Education programmes	1974-1981
	108-2	St. Andrew's College: Proposal concerning the participation of the Presidents in the St. Andrew's College, Trinidad course on Global Perspective	1981
1983.005C	156-5	Salaries Policy and Concerns: Part A Memoranda, correspondence and reports	1980-1980
	156-6	---: Part B 1976, 1980-1981	1976-1981
	108-3	Society for the Advancement of Continuing Education for Ministry Correspondence, mailing lists, pamphlets, and reports re annual meetings	1981-1982
	157-1	Staff Personnel Policy Committee: Part A Memoranda and reports	1980-1982
	157-2	---: Part B Memoranda and reports	1980-1982
	108-4	Subscriptions: Correspondence re periodical subscriptions	1980-1983
	108-5	Toronto School of Theology: Council for Continuing Education Correspondence, minutes, and reports re continuing education programmes	1974-1981
	108-6	United Theological College: Correspondence and financial statements re financial situation of the	1976

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box/File	Title	Date(s)
1983.005C	108-7	College Victorious Ministries through Christ: Correspondence and applications re continuing education	1980-1982
	108-8	Way Meet Learners' Market: Correspondence, newsletter, and description of programme of Continuing Education courses	1980-1981
	108-9	University of Winnipeg: Exploration Seminars Reports on seminars on Ministry held at the University of Winnipeg	1973
	108-10	---: Faculty of Theology Reports on Theological Education Programme	1980
2020.082C	TR-1	Correspondence re appts in homiletics and systematic theology in Emmanuel College	1981
		Office Files	
1995.047C	17-6	Brochures	n.d.
1983.005C	30-9	Upgrading Course Correspondence, minutes and reports from a consultation on training for employed but untrained Christian Education Workers	1967-1968
	30-6	Extension Courses: Information regarding correspondence courses for University credit	1965-1966
	30-7	Proposed courses: Correspondence, minutes and reports of sub-committees involved in the development of new courses and education programmes	1965-1968
	30-8RR	Training Course: Unqualified Employed Workers Correspondence and questionnaires from United Church workers lacking professional training	1968
1995.047C	18-5	Policy and Grants	1977-1983
	18-6	New Criteria	1978, 1983
1983.005C	146-6	Theological Education by Extension Correspondence and reports concerning Theological training through extension courses.	1978-1981
1995.047C	18-4	Assessment Instruments	[198-]
	19-1	Doctor of Ministry Studies	1981-1984
	21-5	Professional Church Leadership, National Council of the Churches of Christ U.S.A. [part 1]	1981-1984
	21-6	---[part 2]	---
	22-1	---[part 3]	---
	22-2	---[part 4]	---
	24-6	---Tomorrow's Ministers Conference	1982-1983
	18-7	Curriculum Matters [part 1]	1983
	18-8	---[part 2]	1983
	22-3RR	Programmes Consultation Survey	1983

SERIES 16\Subseries 2: Continuing Education Committee. -1969-1991.

The Continuing Education Committee was meant to oversee administration of the Continuing Education Fund and to recommend to the Division policy, initiatives, and programmes in order to foster continuing education by the leadership of the UCC.

Subseries consists of Harry Oussoren's files concerning his work administering the committee.

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box/File	Title	Date(s)
1995.047C	18-2	Committee on Continuing Education [part 1]	1983
	18-3	---[part 2]	1983
2002.003C	2-4	Minutes	1969-1971
	2-5	---	1973-1982
	3-1	---	1982-1990
	3-2	---	1991
2002.003C	3-3	Correspondence	1973-1981
1983.005C	105-3	Correspondence, minutes, and reports	1980
	105-4	---	1981
	105-5	---	1982
1991.090C	5-6	Correspondence and proposals received re: Ventures in Missions (VIM) Training Fund	1985-1987
	5-5	Correspondence re: rural ministry education; funding of Practise of Ministry in Canada (PMC); French language training fund; and educational support fund.	1987
1983.005C	105-6	Consultants Role Report on the role of the Presbytery Continuing Education Consultant	1980
	105-7	Grants Applications regarding funding for Continuing Education	1981
	105-8	Inter-Divisional Meeting Policy statement and reports re policies and procedures for Continuing Education staff	1981
	105-9	Newsletter Draft of newsletter and material for newsletter	1981
	106-1	Ontario Government Correspondence and reports from the Ontario Government on Continuing Education	1981
	106-2	Review Project Correspondence, questionnaires, reports re review of Continuing Education	1980-1982

SERIES 16\Subseries 3: Colleges and Training Centres. –1968-1981.

Subseries consists of correspondence, evaluations, calendars, minutes, programmes of events and reports concerning continuing education courses at various theological colleges and training centres.

See series 14 for more records on United Church affiliated colleges and training centres

Acc. No.	Box/File	Title	Date(s)
1983.005C	19-1	General correspondence and calendars	1969-1970
	19-2	Evaluations--Toronto Centre Evaluations of the Toronto Centre for continuing education	1970-1971
	19-3	Christian Training Centres correspondence re various programmes	1969-1973
	19-4	Emmanuel College	1968-1973
	19-5	Pine Hill College	1969-1972
	19-6	Queen's University	1969-1975
	19-7	St. Andrew's College	1969-1972
	19-8	St. Stephen's College	1969-1973
	19-9	Union College of British Columbia	1969-1972
	19-10	United Theological College	1970-1973
	19-11	University of Winnipeg	1969-1972
	19-12	Newfoundland	1969-1972

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box/File	Title	Date(s)
1983.005C	19-13	Vale	1969-1971
	19-14	London	1970
	19-15	Bloomfield Hills	1971-1972
1983.005C	19-16	Ecumenical Institute, Chicago, Illinois	1971
	19-17	McMaster, Huntington	1972-197
	146-7	Winnipeg Inter-Faith Pastoral Institute Correspondence concerning United Church financial support for the Institute.	1975-1981

FINDING AID 518

FONDS 518

UNITED CHURCH OF CANADA DIVISION OF MINISTRY PERSONNEL AND EDUCATION FONDS

SERIES 17

RECORDS RELATING TO CHAPLAINCY AND CAMPUS MINISTRY

UNITED CHURCH OF CANADA

Accession Number 1983.005C
Accession Number 1991.148C
Accession Number 1995.047C
Accession Number 1995.161C
Accession Number 1995.162C
Accession Number 1996.137C
Accession Number 1997.139C
Accession Number 1999.010C
Accession Number 2002.003C
Accession Number 2002.072C
Accession Number 2004.117C
Accession Number 2005.005C
Accession Number 2008.046C
Accession Number 2012.032C
Accession Number 2012.081C
Accession Number 2017.112C
Accession Number 2017.117C
Accession Number 2018.143C

United Church of Canada Division of Ministry Personnel and Education Fonds

Prepared by Amanda Zalken, August 2018

SERIES 17\RECORDS RELATING TO CHAPLAINCY AND CAMPUS MINISTRY. --1959-2002. --28 photographs.

The area of chaplaincy was adopted into the DMPE mandate from a number of predeceasing Boards. Since 1926 the United Church offered various chaplaincy services to prisons and the armed forces which were all managed by the Board of Evangelism and Social Service. From 1960 the Board of Evangelism and Social Service took an active role with other Church and government agencies in administering the work of chaplains in hospitals, industrial sites and penal and mental institutions.

University Chaplaincy and campus ministry was initially the responsibility of the Board of Colleges and Secondary Schools. In 1959 the Conferences with approval by the Board of Colleges appointed the first two chaplains. By 1967 there were approximately twenty chaplains and the Board of Colleges assumed the responsibility for them. This responsibility was carried over to DMPE. This area of responsibility resided with the Secretary of the D.M.P.E. until 1977 and henceforth was designated to one of the Associate Secretaries.

Series consists of the following subseries; 1) University Chaplains and Campus Ministry Secretary and Office files, 1963-2001; 2) Campus Ministry Committee, 1971-2001; 3) Military Chaplains, 1959-1968; 4) Correctional Facilities' Chaplains, 1984-1994; 5) Parish Nursing, 1998-2002.

See also F517 Board of Colleges for older Chaplaincy records.

See Series 18 for related photographs.

SERIES 17\Subseries 1: University Chaplains and Campus Ministry Secretary and Office Files. --1963-2001.

Subseries consists of files related to the administration, financial arrangements and work of University Chaplains and Campus Ministries at various universities.

Acc. No.	Box-File	Title	Date(s)
		Howard Mills	
1983.005C	83-9	General Correspondence.	1970-1975
	83-10	Advisory Committee Minutes, reports--includes Terms of Reference for Chaplains.	1973
	84-1	University Chaplaincy: British Columbia Conference Correspondence and conference minutes concerning conference campus ministries	1973
	84-2	---: National Ecumenical Conference of University Chaplain Correspondence, mailing list	1975
	84-3	---: National Ecumenical Conference of University Chaplains Minutes, agendas, reports	1975
	84-4	---: National in Ecumenical Conference of University Chaplains Source documents for the Conference	1975
	84-5	---: National Ecumenical Conference of University Chaplains Grant application form for conference funding	1975
	84-6	---: Joint Work Correspondence concerning inter-church co-ordination of campus ministry work.	1965-1973
	84-7	University Chaplaincy-Jointwork Reports concerning inter-church co-ordination of campus ministry work.	1967-1971
	84-8	---: National Student Christian Movement	1969-1975

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box-File	Title	Date(s)
		Correspondence	
	84-9	---: National Student Christian Movement Reports.	1970-1972
	84-10	Bishop University: Correspondence	1969-1975
	84-11	---: Minutes of Chaplaincy Committee.	1971-1972
	84-12	Carleton University: Correspondence.	1968-1975
	84-13	---: Reports, minutes of Chaplaincy Committee.	1972-1974
	84-14	Concordia University: Sir George Williams University Correspondence.	1968-1975
	85-1	Dalhousie University: Correspondence.	1971-1975
	85-2	---: Documents related to supervised Education for the Ministry	1971
	85-3	McMaster University: Minutes of the Campus Ministries Council.	1971-1975
	85-4	---: Correspondence	1971-1975
	85-5	---: Correspondence, minutes and reports of the Campus Ministries Council.	1976-1977
	85-6	---: Correspondence and Chaplain's report.	1968-1969
	85-7	Mount Allison University Correspondence and report concerning Chaplain's role at Mount Allison.	1971-1975
	85-8	Notre Dame University of British Columbia Correspondence.	1970-1975
	86-1	Simon Fraser University Correspondence.	1967-1975
	86-2	University of Alberta: Correspondence.	1965-1973
	86-3	---: Correspondence	1974-1975
	86-4	---: Reports and minutes of the Chaplaincy Committee.	1971-1975
	86-5	---: Correspondence, minutes and reports of the Chaplaincy Committee.	1975-1977
	86-6	University of British Columbia: Correspondence.	1970-1975
	86-7	---: Reports, job description, minutes of campus ministries committee.	1971-1973
	86-8	University of Calgary Correspondence	1970-1975
	86-9	University of Guelph Correspondence.	1967-1972
	86-10	University of Manitoba Correspondence.	1970-1975
	86-11	University of Saskatchewan, Regina Campus- University of Regina Correspondence.	1971-1972
		Ray Whitehead	
1996.137C	1-4	University of B.C.	1986-1989
	1-5	Brock University	1990
	1-6	University of Calgary	1985-1990
	1-7	University of Guelph	1990
	1-8RR	Iona College	1990
	1-9	McGill University	1989-1990
	1-10	University of Saskatchewan	1986-1990
	1-11RR	University of Toronto	1990
	1-12RR	University of Waterloo	1990
	1-13RR	University of Western Ontario	1990
	1-14	York University	1986-1990
	1-15	General correspondence	1985-1990
	1-16	National Secretaries for University Ministries	1988-1990
		Betsy Anderson	
2012.032C	7-10	Task Group on UCC Relations with Universities and Colleges: minutes and correspondence	2000
		Correspondence with Educational Institutions	

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box-File	Title and Information	Date(s)
2018.143C	6-10	Algonquin College	2000
1983.005C	140-8	University of Alberta	1978-1979
1983.005C	140-9	---	1980
1995.047C	1-1	---, inc. minutes of Ecumenical Chaplaincy Board Meeting	1981-1983
1995.161C	1-8	---	1986-1989
1997.139C	1-3RR	---Re: Budget and Staffing	1990-1991
1999.010C	3-5	---	1992
2018.143C	6-13	---	1994-2000
1983.005C	27-2	Bishop's University	1965-1967
1983.005C	139-4	---	1976-1978
1995.047C	1-2	---	1979-1983
1995.161C	2-1	---	1984-1989
1997.139C	1-4	---Re: Budget and Staffing	1990-1991
2018.143C	5-9	---	1994-1997
1983.005C	27-9	University of British Columbia	1965-1967
	140-10	---	1976-1978
1995.047C	1-3	---	1978-1983
1997.139C	1-5	---Re: Budget and Staffing	1991
1999.010C	3-6	---	1992
2018.143C	5-10	---	1994-1999
1995.047C	1-4	Brock University	1979-1983
1995.161C	2-2	---	1987-1989
2018.143C	5-5	---	1991-1999
1983.005C	140-11	University of Calgary	1976-1978
1995.047C	1-6	---	1979-1983
2018.143C	5-6	---[part 1]	1992-2000
	5-7	---[part 2]	---
1991.148C	3-14	University College of Cape Breton	1984-1987
1983.005C	27-3	Carleton University	1965-1976
	139-5	---	1976-1978
1995.047C	1-5	---	1979-1983
1995.161C	2-3	---	1985-1988
1997.139C	1-6	---Re: Budget and Staffing	1990-1991
2018.143C	5-3	---	1993-1999
1983.005C	140-7	Concordia University	1976-1978
1995.047C	1-7	---	1979-1983
1995.161C	3-6	---	1986-1989
1983.005C	143-3	Coughlan College	1968-1978
1995.161C	2-6	---	1987-1989
1999.010C	3-7	---	1990-1992
2018.143C	5-4	---	1993-1995
2018.143C	6-2	---	1995-1999
1983.005C	27-4	Dalhousie University	1965-1967
	139-7	---, Intern Programme, inc. correspondence, reports, course outline concerning supervised internship in ministry programme at Dalhousie	1975-1978
	139-6	---	1976-1979
1995.047C	1-8	---	1980-1983
1995.161C	2-4	---	1986-1989
2018.143C	4-6	---[part 1]	1990-1999
	4-7	---[part 2]	---
	5-1	---[part 3]	---
1997.139C	1-20RR	---Re: Budget and Staffing	1990-1991
1983.005C	139-8	University of Guelph	1974-1978

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Acc. No.	Box-File	Title	Date(s)
1995.047C	2-1	---	1979-1983
1995.161C	2-5	---	1988-1989
1997.139C	1-7	---Re: Budget and Staffing	1991
1999.010C	3-8	---	1992
2018.143C	5-8	---	1993-2000
1983.005C	139-2	Huntington College: Correspondence, minutes of Board of Regents, and reports of Chairman of the Board concerning difficulties facing personnel at Huntington College	1981-1982
2018.143C	6-3	---	1997-1999
1983.005C	143-4	Iona College	1977-1978
1995.047C	2-2	--- [part 1]	1977-1983
	2-3	--- [part 2]	---
	2-4RR	---Personnel	1982
1995.161C	2-7	---	1987-1989
1999.010C	3-9	---	1991-1992
1997.139C	1-8	---University of Windsor Re: Budget and Staffing	1991
2018.143C	5-2	---	1993-2000
1991.148C	3-13	Lakehead University	1984-1988
1983.005C	27-10	University of Manitoba	1965-1967
	141-1	---	1976-1978
1995.047C	2-5	---	1979-1983
1995.161C	2-8	---	1987-1989
1997.139C	1-9RR	---Re: Budget and Staffing	1990-1991
2018.143C	7-1	---	1992-1999
1983.005C	27-5	McGill University	1966
	139-10	---	1974-1978
1995.047C	2-6	---	1979-1983
	2-7RR	---Personnel	1980
1997.139C	1-10RR	---Re: Budget and Staffing	1991
2018.143C	6-1	---	1992-1999
1983.005C	27-6	McMaster University	1965-1967
	139-11	---	1978
	140-1	---	1979-1980
1995.047C	2-8	---	1981-1983
1997.139C	1-11	---Re: Budget and Staffing	1987-1991
1995.161C	2-9	---	1988-1989
1983.005C	27-11	Memorial University	1966-1967
	140-2	---	1976-1978
1983.005C	27-7	Mount Allison University	1965-1966
	140-3	---	1976-1978
1995.161C	2-10	Mount St. Vincent University	1986-1989
1997.139C	1-12	---Re: Budget and Staffing	1990-1991
2018.143C	5-11	---	1993-1999
1983.005C	27-12	University of New Brunswick	1965-1966
	141-2	---	1967-1975
	141-3	---	1976-1978
1995.047C	2-9	---	1979-1983
1995.161C	2-11	---	1986-1989
1997.139C	1-13	---Brunswick Re: Budget and Staffing	1990-1991
2018.143C	6-11	---[part 1]	1993-2001
	6-12	---[part 2]	---
1983.005C	140-4	Notre Dame University (British Columbia)	1975
1983.005C	143-1	University of Prince Edward Island	1971-1975
	143-2	---	1976-1978
1995.161C	2-12	---	1986-1988
1997.139C	1-14RR	---Re: Budget and Staffing	1990-1991

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Acc. No.	Box-File	Title	Date(s)
2018.143C	6-5	---	1992-2000
1983.005C	141-4	University of Saskatchewan: Saskatoon Campus	1969-1975
	141-5	---:---	1976-1978
	140-5	---: Regina Campus	1975-1978
1995.161C	3-5	---	1986-1989, 1992
2004.027C	1-3	---	1999-2000
1983.005C	27-8	Simon Fraser University	1965-1967
1983.005C	140-6	---	1976-1978
1983.005C	139-9	St. Francis Xavier University	1979
1983.005C	143-5	St. Paul's College	1975-1977
1991.148C	3-15	Trent University	1987
1983.005C	27-13	University of Toronto: Victoria	1965-1967
	141-6	---	1966-1975
	141-7	---	1976-1978
1995.047C	2-10	---	1979-1982
1995.161C	3-1	---	1987-1989
1997.139C	1-15RR	---Re: Budget and Staffing	1991
1999.010C	3-10	---	1992
2018.143C	6-6	---	1993-1999
1983.005C	141-8	University of Victoria	1970-1975
	141-9	---	1976-1978
1995.047C	3-1	---	1979-1980
1995.161C	3-2	---	1986-1988
1997.139C	1-16RR	---Re: Budget and Staffing	1990-1991
2018.143C	6-4	---	1992-1997
1983.005C	28-1	University of Waterloo	1965-1967
	142-1	---	1970-1975
	142-2	---	1976-1978
1995.047C	3-2	---	1979-1982
1995.161C	3-3	---	1986-1989
1997.139C	1-17RR	---Re: Budget and Staffing	1991
1999.010C	3-11	---	1992
2018.143C	6-9	---	1994-1999
1983.005C	142-6	Waterloo Lutheran University	1973
1983.005C	27-14	University of Western Ontario	1966-1967
	142-3	---	1967-1975
	142-4	---	1976-1979
1995.047C	3-3	---	1979-1983
1995.161C	3-4	---	1986-1989
2018.143C	6-8	---	1991-1999
1983.005C	27-15	University of Windsor	1965-1967
	142-5	---	1969-1973
1983.005C	142-7	York University: Student Christian Movement	1971-1975
	142-8	---	1976-1979
	142-9	---	1980
	28-2	---	1965-1966
1995.047C	3-4	---	1981-1982
2018.143C	6-7	---	1991-1998
Associations and Services			
1991.053C	2-1	Inter-Varsity Christian Fellowship of Canada: Annual Report and Correspondence	1983-1985
1995.047C	20-1	Inter-Varsity Christian Fellowship	1975-1982
1983.005C	28-5	Canadian Service for Overseas Students and Trainees: Correspondence and report	1967
	29-2	World Student Christian Federation: Correspondence	1966-1967

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Acc. No.	Box-File	Title	Date(s)
	29-3	Professors Correspondence Re: Christian Education	1966-1968
	29-4	Robert Falconer Association: Constitution of University of Toronto Ecumenical Chaplaincy Association.	1965
	29-9	National Student Christian Federation: Correspondence	1966-1968
	29-10	Association of Universities and Colleges of Canada: Correspondence	1966-1967
		Conference Campus Ministries	
2018.143C	3-15	Conference Campus Ministries: Alberta and Northwest	1993-1994
1983.005C	138-8	---: B.C, inc. General Correspondence Correspondence, minutes of 1980 Annual Meeting	1979-1982
2018.143C	3-16	---:---	1993-1997
	3-17	---: Hamilton	1993-1996
	3-18	---: London	1993-1994
	3-19	---: Manitoba and Northwest Ontario	1993-1994
	3-20	---: Manitou	1993
	3-21	---: Maritimes	1993-1994
	3-22	---: Montreal and Ottawa	1993-1994
	3-23	---: Newfoundland	1993-1996
	3-24	---: Saskatchewan	1993-1994
	3-25	---: Toronto	1993-1994
		Conferences and Consultations	
1983.005C	28-6	Canadian Catholic Conference Chaplaincy: Correspondence and reports of Chaplains Conference	1966
	28-7	National Consultation on University Work: Correspondence and reports of Anglican/United Chaplains' Conference	1966-1967
	29-6	University Christian Conference of Canada: Correspondence, newsletters concerning university chaplains' work	1965-1968
	29-7	---: Correspondence, minutes, reports concerning Christian work at universities	1965-1968
	29-8	---: Correspondence, statements of account, lists of members	1965-1967
	138-11	Chaplains' Conference Correspondence, agendas, mailing lists for chaplains' conferences	1978-1980
1995.047C	20-6	National University Chaplains' Conference 1983	1982-1983
		General files and Programmes	
1995.161C	4-3RR	Campus Ministry History	1963-1983
1983.005C	29-1	Canadian Press Clippings Re: United Church University work	1965-1966
1983.005C	27-1	Chaplains-General, inc. Chaplains' Committee Guidelines	1965-1968
1983.005C	29-5	Cracks in the Ivory Tower by Dr. Robert Hudson on University Counselling Services.	1967
2004.117C	6-6RR	University Chaplaincy Evaluation	1969
1983.005C	138-10	Areas for Consideration Checklist of areas for consideration in campus ministry regarding programmes and concerns of chaplains.	1975
1983.005C	139-3	Chaplains Correspondence	1975-1978

United Church of Canada Division of Ministry Personnel and Education Fonds

Acc. No.	Box-File	Title	Date(s)
1983.005C	138-7	Live Love Project Program: Correspondence concerning project to support university chaplaincy work	1976-1980
1983.005C	139-1	Ecumenical Chaplaincy Grants	1980-1982
2005.005C	2-10RR	Chaplaincy Training Bursary Program: Correspondence and Evaluations	1982-1986
1995.161C	3-7	Presbyteries/Congregations Denominational Chaplains	1984-1983
2012.081C	4-4	Information for chaplains and campus ministry committees (handbook)	1985
1995.161C	3-9	Campus Ministry Kit	1985
1995.161C	3-10	Campus Ministry Correspondence: Re: Funding	1987
2018.143C	4-2	---	1997
	4-5	---	1998
	4-4	---	1999
1995.161C	3-12	Campus Ministry Grants	1989
1995.161C	3-13	---	1990
1999.010C	2-8	Grants	1992
	3-1	---	1993
	3-2	General	1990-1995
2012.081C	4-2	Handbook for local campus ministry committees	1994
2018.143C	4-3	Conference Calls	1997
	4-1	---	1998
2004.117C	6-7	Campus Ministry Event	June 2000
2018.143C	3-14	Gathering 2001	2001
		National Secretaries for University Ministries	
1995.161C	1-2	National Secretaries for University Ministries	1988-1990
1997.139C	1-19	---Re: Budget and Staffing	1991
2018.143C	7-2	---	1992-1999
		Student Christian Movement	
1983.005C	28-3	Budgets, reports and minutes of various Boards and Committees of the S.C.M..	1967-1969
	28-4	Correspondence, reports and minutes of various Boards and Committees of the S.C.M..	1965-1967
	143-6	Correspondence, newsletters and reports from the S.C.M.	1976
	143-7	Correspondence, and reports of the S.C.M.	1977
	143-8	Correspondence, minutes of S.C.M. personnel and finance committee, newsletters and reports of the S.C.M	1978-1980
	143-9	"The Canadian Student" Copies of S.C.M. newspaper "The Canadian Student".	1978-1980
1995.047C	23-2	---	1983
1995.161C	1-1	---	1988-1989
1997.139C	1-18RR	--- Re: Budget and Staffing	1990-1991
1999.010C	2-7	---	1993-1995

SERIES 17/Subseries 2: Campus Ministry Committee. -1971-2001.

The Campus Ministry Committee was established in 1984 to oversee the work of Campus ministries across Canada. They developed policies, and provided support and advocacy for campus ministry, and to assure accountability was exercised.

Subseries consists of minutes, reports and correspondence of the Campus Ministry Committee, 1971-2001.

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Acc. No.	Box/File	Title	Date(s)
1983.005C	138-9	Minutes, inc. Terms of Reference for University Chaplains	1971-1982
2012.081C	3-4	Minutes and reports	1983-1984
1991.189C	1-5	Minutes	1985-1991
2002.003C	4-1	---, Vol. I	1988-1997
	4-2	--- and Correspondence, Vol. 2	1991
1997.139C	1-21RR	---, Budgets and Correspondence	1991
2017.112C	3-1	---	1996-2001
2012.081C	3-5	---and agenda (June), inc. Executive meeting minutes (Oct)	1997
1995.161C	4-4	Finances	1988
	3-8	---	1988-1990
	4-1	---	1989
1997.139C	1-22	Grants	1991
2018.143C	3-27	---	1993
	3-28	---	1995
	3-29	---	1997
	3-30	---	1998
1999.010C	3-3RR	Correspondence Re: Budget	1992
	3-4RR	---	1993
2017.112C	2-16	Correspondence and Report	1996-2001
2018.143C	3-26	Conference	1997

SERIES 17\Subseries 3: Military Chaplains. -1959-1998.

The Committee on Chaplaincy in the Canadian Forces was a sub-committee of the Division with the purpose of monitoring and effecting UC involvement with the Canadian Council of Churches Committee and Chaplain Service in the Forces (and administration) to UC persons in chaplaincy positions and to interpret to the UC the needs and concerns of ministry to and in the Canadian Forces context. There are three members to ensure familiarity with military chaplaincy as well as wider understandings of ministry and mission.

Subseries consists of general records; and records of the Committee on Chaplaincy in the Canadian Forces, 1959-1998.

Acc. No.	Box/File	Title	Date(s)
		General	
1983.005C	144-1	Chaplains Representative copy of Canadian Forces Chaplain Service (P) statistical report and disbursement of offerings and donations	1970
1991.148C	1-2	CFB Chaplains Retreat	1970-1985
1991.148C	1-1RR	Proposed Chaplain Training Program CFB Chaplains (Military)	1980, 1984, 1988
1995.047C	17-7	Chaplaincy in the Canadian Forces and to Incarcerated Persons	1980-1982
1996.137C	1-3RR	Armed Forces Chaplaincy	1988-1990
1997.139C	1-2RR	---	1991
		Committee on Chaplaincy in the Canadian Forces	
2002.003C	8-7	Minutes	1959-1972
1991.148C	3-16RR	---and Correspondence	1963-1986
2002.072C	1-8	---	1992-1999
1995.047C	17-8	Correspondence	1978-1980
2002.072C	1-10RR	---	1983-1998
2002.072C	1-9RR	Reports	1983-1998

United Church of Canada Division of Ministry Personnel and Education Fonds

SERIES 17\Subseries 4: Correctional Facilities Chaplains. –1984-1994.

Series consists of records re Correctional Facilities chaplaincy, 1984-1994.

Acc. No.	Box/File	Title	Date(s)
1995.162C	1-1RR	Correctional Service Chaplaincy: William Bruce Taylor	1984-1987
	1-2RR	---: Ian Young	1984-1987
2002.072C	13-5RR	Correctional Service Chaplaincy Reference	1987-1997
2002.003C	8-8	Interfaith Chaplaincy Committee - Correctional Services of Can., Vol. I	1989-1991
	8-9	---, Vol. II	1986-1991
	8-10	---, Vol. III	1993-1994

SERIES 17\ Subseries 5: Parish Nursing. –1998-2002.

Subseries consists of records re Parish Nursing, 1998-2001.

Acc. No.	Box/File	Title	Date(s)
2017.112C	3-2	Parish Nursing: correspondence	1998-2002
	2-2	---Consultation: planning	2000-2001



FONDS 518
UNITED CHURCH OF CANADA DIVISION OF MINISTRY PERSONNEL AND EDUCATION FONDS
SERIES 18
PHOTOGRAPHS AND AUDIO-VISUAL MATERIAL

UNITED CHURCH OF CANADA

Accession Number 1991.148C
Accession Number 1995.047C
Accession Number 2004.013C
Accession Number 2005.009C
Accession Number 2008.014C
Accession Number 2008.046C
Accession Number 2012.032C
Accession Number 2017.101C
Accession Number 2017.119C
Accession Number 2018.143C
Accession Number 2018.144C

United Church of Canada Division of Ministry Personnel and Education fonds

SERIES 18\PHOTOGRAPHS AND AUDIO-VISUAL MATERIAL. --1975-2001. --310 photographs. --9 audio cassettes. --9 video cassettes.

Series consists of photographs and audio-visual material relating to the Division of Ministry, Personnel and Education, 1975-2001.

See Archives Catalogue for item-level description of photographs.