

FINDING AID 1022

FONDS 1022
UNITED CHURCH OF CANADA ESSEX PRESBYTERY

1984.016C
1993.135C
1996.042C
1996.120C/TR
2017.044C
2019.002C
2019.124C/TR
2020.031C

FONDS 1022: UNITED CHURCH OF CANADA ESSEX PRESBYTERY FONDS. - 1925-2018. - 1.66 m of textual records.

Presbyteries in the United Church of Canada are courts of the Church within geographical boundaries made up of a number of Pastoral Charges. Presbytery membership consists of ordained ministers of the Charges within the Presbytery, United Church lay persons, and corresponding members. A grouping of Presbyteries within a larger geographical area makes up a Conference, a higher court of the Church. The functions of a Presbytery include: overseeing Pastoral Charges within its bounds, including the designation of new Charges; receiving and disposing of petitions and appeals from lower governing bodies or courts; transmitting the above to higher bodies or courts; licensing lay persons recommended after ministry and supervision of members of the Order of Ministry within its bounds.

Essex Presbytery was established in 1925 within the boundaries of London Conference. Essex Presbytery disbanded on December 31, 2018 with the reorganization of the United Church of Canada governance structure. Communities of faith within its boundaries became part of Antler River Watershed Regional Council.

Fonds consists of the following series: Presbytery minutes, 1925-2018; records relating to committees/organizations, 1958-2018; subject/correspondence files, 1930-2018; records relating to pastoral charges, 1940-2018; records relating to personnel, 2017-2018; and women's group records, 2003-2017

SERIES 1: PRESBYTERY MINUTES. - 1925-2018. – 1.24 m of textual records.

Series consists of minutes of special, regular and Executive Presbytery meetings, 1925-2018.

Minutes, 1925-1977, are available on 4 microfilm reels: positive and negative; 35 mm.

Acc. No.	Box/File	Reel	Title	Date	
1984.016C	1-1	1	Minutes (unbound)	1925-1936	
	1-2	1	--- (bound)	1930-1933	
	5-2		--- (unbound)	1934-1936	
	1-3	1	--- (bound)	1936-1942	
	1-4	1	---	1942-1947	
	2-1	1,2	---	1947-1952	
	2-2	2	---	1952-1957	
	2-3	2	---	1957-1962	
	3-1	2,3	---	1962-1964	
	3-2	3	---	1965-1967	
	4-1	3	---	1968-1970	
	4-2	3,4	---	1971-1974	
	5-1	4	---	1975-1977	
	1996.042C	1-1		--- (unbound)	1978
	1993.135C	1-1		---	1979
1-2			---	1980	
1-3			---	1981	
1996.120C	TR-1		---	1982	
	TR-2		---	1983	
1993.135C	1-4		---	1984	
1984.016C	5-4		---	1985	
	5-5		---	1986	
	6-1		---	1987	
	6-2		---	1988	
1984.016C	6-3		---	1989	

SERIES 1: PRESBYTERY MINUTES cont.

Acc. No.	Box/File	Reel	Title	Date
1996.042C	1-2		Minutes (unbound)	1990
1996.042C	1-3		---	1991
1996.042C	1-4		---	1992
	1-5		---	1993
2017.044C	1-1		---	1994
	1-2		---	1995
	1-3		---	1996
	1-4		---	1997
	1-5		---	1998
	1-6		---	1999
	1-7		---	2000
	1-8		---	2001
	1-9		---	2002
2019.002C	1-1		---	2003
	1-2		---	2004
	1-3		---	2005
	1-4		---	2006
	1-5		---	2007
	1-6		---	2008
	1-7		---	2009
	1-8		---	2010
	1-9		---	2011
	1-10		---	2012
	1-11		---	2013
	1-12		---	2014
	1-13		---	2015
	1-14		---	2016
	2-1		---	2017
2020.031C	1-1		---	2018

SERIES 2: RECORDS RELATING TO COMMITTEES/ORGANIZATIONS. – 1958-2018. - 9 cm of textual records.

Series consists of minutes, correspondence, reports and other records of committees and organizations of Essex Presbytery, including: 50th Anniversary Committee, 1975; 75th Anniversary Committee, 1998-2000; Christian Education Committee, 1958-1967; Essex Presbytery Development Fund Incorporation, 1986-2018; and GessTwood Camp and Retreat Centre, 2017-2018.

2019.002C	2-2		50 th Anniversary Committee records	1975
	2-3		75 th Anniversary Committee records	1998-2000
1996.042C	1-6		Christian Education Committee minutes	1958-1967
2020.031C	1-2		Essex Presbytery Development Fund records	1986-1998
	1-3		---	1998-2018
	1-4		GessTwood Camp and Retreat Centre	2017-2018

SERIES 3: SUBJECT/CORRESPONDENCE FILES. - 1930-2018. – 17.5 cm of textual records.

Series consists of general correspondence files, 1925-1935, Capital Funds Canvass booklet, 1962; Young People's Union booklet, 1950; special bulletins, 1995-2007; and Finale Christmas celebration, 2018.

SERIES 3: SUBJECT/CORRESPONDENCE FILES cont.

Acc. No.	Box/File	Reel	Title	Date
1984.016C	6-4		General correspondence	1930
	7-1		---	1931
	7-4		---	1933-1934
	7-5		---	1935
	7-6		Capital Funds Canvass booklet	1962
2019.002C	2-5		Young People's Union silver jubilee booklet	1950
	2-7		Covenanting services special service bulletins	1995-2007
	2-4		Finale Christmas Celebration invite	2018

SERIES 4: RECORDS RELATING TO PASTORAL CHARGES. – 1940-2018. – 12.5 cm of textual records.

Series consists of records, including correspondence, reports, evaluations and other records, 1940-2018, predominantly concerned with the property of congregations in the following areas: Comber; Cottam; Essex; Harrow; Wheatley; Windsor: Calvary; Windsor: Central; Windsor: Glenwood; Windsor: Korean; Windsor: Roseland-Trinity; Windsor: Saint Paul's; and Windsor: Westminster.

Certain records are restricted on a file by file basis for seventy-five years beyond the last dated item in the file.

2020.031C	1-7		Church property and deeds (arranged by pastoral charge)	1940-2018	
	1-5		Congregational information sheets	2017	
	1-6		Pastoral relations and oversight reports	2003-2017	
	2-1		Comber	2018	
	2-2		Cottam	2018	
	2-3		Essex	2018	
	2-4		Harrow	2012-2018	
	2-11RR		Wheatley	2013-2018	
	2019.002C	2-6		Windsor: Calvary	1992
	2020.031C	2-5		Windsor: Central	1984-2018
2-6			Windsor: Glenwood	2017-2018	
2-7RR			Windsor: Korean	2013-2018	
2-8			Windsor: Roseland-Trinity	2018	
2-9RR			Windsor: Saint Paul's	2001-2018	
	2-10		Windsor: Westminster	2017-2018	

SERIES 5: RECORDS RELATING TO PERSONNEL. – 2017-2018. – 1 cm of textual records.

Series consists of records regarding licensed lay worship leaders, 2017-2018.

Records are restricted on a file by file basis for seventy-five years beyond the last dated item in the file.

2020.031C	2-12RR		Licensed lay worship leaders	2017-2018
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SERIES 6: WOMEN'S GROUPS RECORDS. – 2003-2017. – 2 cm of textual records.

Series consists of annual reports of United Church Women, 2003, 2008-2013, 2017.

SERIES 6: WOMEN'S GROUPS RECORDS cont.

See related materials in the following fonds: United Church of Canada Woman's Association (Fonds 524); United Church of Canada Woman's Missionary Society (Fonds 505, Series 26).

Acc. No.	Box/File	Reel	Title	Date
2019.124C	TR-1		United Church Women annual report	2003
	TR-2		---	2008-2013
	TR-3		---	2017