

FINDING AID 1031

FONDS 1031  
UNITED CHURCH OF CANADA NORTH BAY PRESBYTERY

1983.068C  
1984.004C  
1990.078C  
1993.022C  
2000.019C/TR  
2012.010C  
2016.154C/TR  
2018.218C/TR  
2023.080C

**FONDS 1031: UNITED CHURCH OF CANADA NORTH BAY PRESBYTERY FONDS. - 1925-2006.**

- 97.5 cm of textual records. – 1 architectural drawing

Presbyteries in the United Church of Canada are courts of the Church within geographical boundaries made up of a number of Pastoral Charges. Presbytery membership consists of ordained ministers of the Charges within the Presbytery and an equal number of lay persons. A grouping of Presbyteries within a larger geographical area makes up a Conference, a higher court of the Church. The functions of the Presbytery include: overseeing Pastoral Charges within its bounds, including the designation of new Charges; receiving and disposing of petitions and appeals from lower governing bodies or courts; transmitting the above to higher bodies or courts; licensing lay persons recommended after examination; overseeing education of students looking forward to ministry and supervision of members of the Order of Ministry within its bounds.

North Bay Presbytery was established in 1925. It was originally within the boundaries of Toronto Conference but came under the jurisdiction of the newly formed Manitou Conference in 1975. It disbanded on December 31, 2018 with the reorganization of the church court structure. Communities of faith within the presbytery boundaries became part of Canadian Shield Regional Council.

Fonds consists of the following series: Presbytery minutes, 1925-1997, 2001-2002; records relating to committees/organizations, 1958-1988; subject/correspondence files, 1938-2006; records relating to pastoral charges, 1983-1999; records relating to personnel, 1979-200; women's group records, 1962-1996; financial records, 1944-1974, and architectural records.

For restrictions see series descriptions.

**SERIES 1: PRESBYTERY MINUTES. - 1925-1997, 2001-2002. - 43 cm of textual records.**

Series consists of minutes of regular, special and Executive Presbytery meetings, 1925-1997, 2001-2002.

Minutes, 1925-1964, are available on 1 microfilm reel: positive and negative; 35 mm.

Acc. No.	Box/File	Reel	Title	Date
<b>1984.004C</b>	2-5	1	Minutes	1925-1940
	3-1	1	---	1940-1950
	3-2	1	---	1950-1957
	3-3	1	---	1957-1972
<b>1990.078C</b>	1-1	---	---	1973-1975
	1-2	---	---	1975-1979
	1-3	---	---	1979-1983
<b>1993.022C</b>	1-1	---	---	1983-1986
	1-2	---	---	1987-1988
<b>2012.010C</b>	1-1	---	---	1989-1991
	1-2	---	---	1992-1994
	1-3	---	---	1995-1997
	1-4	---	--- (incomplete)	2001-2002

**SERIES 2: RECORDS RELATING TO COMMITTEES/ORGANIZATIONS. – 1958-1988. – 4 cm of textual records.**

Series consists of minutes, correspondence, and other records of committees/organizations including: Division of Mission and Service, 1982-1988, and Property and Boundaries Committee, 1958-1963.

SERIES 2: RECORDS RELATING TO COMMITTEES/ORGANIZATIONS cont.

Acc. No.	Box/File	Reel	Title	Date
<b>2012.010C</b>	1-5		Division of Mission	1982-1985
<b>2012.010C</b>	1-6		Division of Mission and Service	1987-1988
<b>1984.004C</b>	2-1		Property and Boundaries Committee	1958-1963

SERIES 3: SUBJECT/CORRESPONDENCE FILES. - 1938-2005 – 23.5 cm of textual records.

Series consists of incoming and outgoing correspondence of the Presbytery Secretary, 1953-1963, 1982-1993; archives, manses, membership roll, 1938-1964; presbytery reports, 1953-1959, and property correspondence, 1979-1984.

<b>1984.004C</b>	1-1		Correspondence	1953-1954
	1-2		---	1954-1957
	1-3		---	1957-1959
	1-4		---	1958-1963
<b>2012.010C</b>	1-7		---	1982-1993
	1-8		Archives	1989-1993
	1-9		Covenanting services	1983-1990
<b>2023.080C</b>	1-6		Manses	2005
<b>1984.004C</b>	2-4		Membership roll	1938-1964
	2-2		Presbytery reports	1953-1959
<b>2012.010C</b>	1-10		Property	1979-1984

SERIES 4: RECORDS RELATING TO PASTORAL CHARGES. – 1983-1999. – 2.5 cm of textual records.

Series consists of correspondence, property records, reports, surveys, grant applications, financial and other records of pastoral charges and local congregations: North Bay (Emmanuel, Omond Memorial, and St. Andrew's).

Files are restricted on a file by file basis for seventy-five years beyond the last dated item in each file

<b>2012.010C</b>	2-1		North Bay: Emmanuel	1983-1987
	2-2RR		North Bay: Omond Memorial	1983
<b>2023.080C</b>	1-7		North Bay: St. Andrew's	1999

SERIES 5: RECORDS RELATING TO PERSONNEL. – 1979-2006. – 12 cm of textual records.

Series consists of records of the Ministry, Personnel and Education Division, 1983-2006; correspondence and reports regarding personnel, 1979-1994. The individual clergy records are arranged and titled by surname. To protect the privacy of individual clergy, the file names are listed in the corresponding accession file.

Files are restricted on a file by file basis for seventy-five years after the last dated item in the file.

<b>2023.080C</b>	1-1RR		Ministry, Personnel and Education Division minutes	1985-1990
	1-2 RR		--- minutes and correspondence	1990-2001
	1-3 RR		--- minutes	2002
	1-4 RR		--- records	2003-2006
	1-5 RR		--- correspondence	1983-1997

<b>2012.010C</b>	2-3RR	Personnel correspondence	1979-1980
	2-2RR	Individual clergy file. ( <i>See accession file</i> )	1983-1994

SERIES 6: WOMEN'S GROUPS RECORDS. – 1962-1996. – 8.5 cm of textual records.

Series consists of minutes, programmes and financial records of the North Bay Presbyterian United Church Women, 1962-1996.

SERIES 6: WOMEN'S GROUPS RECORDS cont.

<b>1983.068C</b>	9-3	United Church Women minutes	1962-1975
<b>2016.154C</b>	TR-1	- - - minutes and correspondence	1977-1979
	TR-2	- - - minutes	1979-1996
	TR-3	U.C.W. correspondence	1980-1985
<b>1983.068C</b>	10-4	U.C.W. annual meeting programmes	1962-1973
	10-5	U.C.W. financial records	1962-1982
<b>2016.154C</b>	TR-4	U.C.W. annual reports	1996, 1998
<b>2018.216C</b>	TR-1	- - -	1982

SERIES 7: FINANCIAL RECORDS. - 1944-1974. - 4 cm of textual records.

Series consists of financial reports, 1962-1974 (1971-1973 reports are missing), and financial record book, 1944-1955

<b>2000.019C</b>	TR-1	Financial record book	1944-1955
<b>1984.004C</b>	2-3	Financial reports	1962-1974

SERIES 8: ARCHITECTURAL RECORDS. – 1969. – 1 architectural drawing.

Series consists of architectural drawing of addition to St. Andrew's United Church, North Bay, 1969. For item-level description, see United Church of Canada Archives at <https://catalogue.unitedchurcharchives.ca>.