

FINDING AID 1018

FONDS 1018
UNITED CHURCH OF CANADA WATERLOO PRESBYTERY

1984.033C
1994.151C/TR
1995.007C/TR
2014.024C/TR
2017.049C
2018.215C
2018.256C
2019.180C
2020.030C

FONDS 1018: UNITED CHURCH OF CANADA WATERLOO PRESBYTERY. - 1956-2018. – 2.67 m of textual records. – 14 photographs. – 1 map.

Presbyteries in the United Church of Canada are courts of the Church within geographical boundaries made up of a number of Pastoral Charges. Presbytery membership consists of ordained ministers of the Charges within the Presbytery, United Church lay persons, and corresponding members. A grouping of Presbyteries within a larger geographical area makes up a Conference, a higher court of the Church. The functions of the Presbytery include: overseeing Pastoral Charges in its bounds, including the designation of new Charges; receiving and disposing of petitions and appeals from lower governing bodies or courts; transmitting the above to higher bodies or courts; licensing lay persons recommended after examination; supervising education of students looking forward to ministry and to have oversight of conduct of members of the Order of Ministry within its bounds.

Waterloo Presbytery was established within the boundaries of Hamilton Conference in 1969 following the dissolution of Guelph Presbytery. The Presbytery closed on December 31, 2018 with the reorganization of the church court structure. Communities of faith within the Presbytery became part of Western Ontario Waterways Regional Council.

Fonds consists of the following series: Presbytery minutes, 1969-1987, 1994-2018; records relating to committees/organizations, 1969-2018; correspondence/subject files, 1969-2018; records relating to pastoral charges, 1957-2018; records relating to personnel, 1968- 2015; women's group records, 1969-2018; and records of Waterloo Presbytery Extension Council, 1956-2013.

SERIES 1: PRESBYTERY MINUTES. - 1969-2018 - 45 cm of textual records.

Series consists of minutes of regular, special and Executive Presbytery meetings, 1969-1987, 1994-2018.

<i>Accession</i>	<i>Box File</i>	<i>Micro Reel</i>	<i>Title</i>	<i>Date</i>
1984.033C	1-1		Minutes	1969-1974
	1-2		---	1974-1979
	2-1		--- (incomplete)	1979-1987
2017.145C	1-1		--- (incomplete)	1994-1996
2017.049C	1-1		---	1996-1997
	1-2		---	1998-1999
	1-3		---	2000-2002
	1-4		---	2003-2005
2019.180C	1-1		---	2006-2009
	1-2		---	2010-2012
	1-3		---	2012-2015
	1-4		---	2015-2016
2020.030C	1-1		---	2017-2018

SERIES 2: RECORDS RELATING TO COMMITTEES/ORGANIZATIONS. - 1969-2018. – 19.5 cm of textual records.

Series consists of Christian Development Action Force minutes, 1973-1981, Church Development and Church Redevelopment minutes, 1987-1995, Committee of the Whole records, 1999-2012 New Church Development Committee minutes, 1985, and Waterloo Presbytery Resource Centre records, 1979-2018.

SERIES 2: RECORDS RELATING TO COMMITTEES/ORGANIZATIONS cont.

Certain files are restricted for seventy-years from the last date indicated on the file.

See also records relating to personnel (Series 5)

<i>Accession</i>	<i>Box File</i>	<i>Micro Reel</i>	<i>Title</i>	<i>Date</i>
1984.033C	2-2		Christian Development Action Force minutes	1973-1981
2014.024C	TR-1		Church Development and Church Redevelopment minutes	1987-1995
2019.180C	8-1RR		Committee of the Whole records	1999-2012
2017.145C	1-2		New Church Development Committee records	1985
Waterloo Presbytery Resource Centre				
2017.145C	2-1		Support Committee minutes	1983-1986
	2-2		---	1988-1997
	2-3		---	1997-2015
	2-4		Correspondence	1984-1987
	2-5		---	1989-1995
	2-6		---	2002-2005
	2-7		Book displays	1998-2004
	2-8		Hamilton Conference Resource Distribution Network	2001-2013
	2-9		Insurance	1994-2015
	2-10		Manual	2006
	2-11		Reports	1982-1997
	2-12		---	2009-2016
	2-13		Statistics	1992-1996
	2-14		United Church Resource Distribution	1999-2012
	2-15		United Church Women Presbyterial	1997-2013
	2-16		Financial general ledger	1979-1986
	2-17		---	1987-1991
	3os-1		---	1991-1997
	3os-2		---	
2019.180C	13os-1		---	2007-2016
2017.145C	2-18		Financial statements	1987-2010
2019.180C	7-12		---	

SERIES 3: CORRESPONDENCE/SUBJECT FILES. – 1969-2018. – 28.5 cm of textual records.

Series consists of correspondence and subject files, including general correspondence, incoming and outgoing, 2005-2018; church extension/The Planning Congress of the United Church of Canada in Southern Ontario, 1969-1972; Chalmers Community Services, Guelph, 2004-2011; peopleCare Hilltop Manor, 2014; St. Luke's Place Foundation incorporation, 1976-2002; St. Paul's United College, Waterloo, 1988-1998; and Waterloo Presbytery directory, 1999-2000.

Certain files are restricted for seventy-five years from the last date indicated on the file.

2019.180C	8-2RR	Correspondence (incoming)	2005-2007
	8-3RR	---	2007-2008
	8-4RR	---	2011-2012

SERIES 3: CORRESPONDENCE/SUBJECT FILES cont.

<i>Accession</i>	<i>Box File</i>	<i>Micro Reel</i>	<i>Title</i>	<i>Date</i>
2019.180C	8-5RR		Correspondence (incoming)	2012-2014
	9-4RR		Correspondence (outgoing)	2004-2005
	8-6RR		---	2005-2006
	8-7RR		---	2007-2008
	9-1RR		---	2011-2014
	9-2RR		Correspondence	2014-2016
	9-3RR		---	2016-2018
	7-11		Camp Ganadaoweh	1998-2005
2020.030C	1-3		Chalmers Community Services of United Church of Canada, Guelph	2004-2011
			Church extension/ The Planning Congress of the United Church of Canada in Southern Ontario	
2017.145C	1-6		Church extension/ The Planning Congress of the United Church of Canada in Southern Ontario	1969-1972
			peopleCare Hilltop Manor	2014
2019.180C	9-5		St. Luke's Place Foundation re. incorporation	1976-2002
	9-6		St. Paul's United College, Waterloo	1988-1998
	9-7		Presbytery directory	1999-2000
2017.049C	1-5		Presbytery directory	1999-2000

SERIES 4: RECORDS RELATING TO PASTORAL CHARGES. – 1957-2018. – 83.5 cm of textual records.

Series consists of records, which may include correspondence, property records, reports, surveys, grant applications, financial and other records of pastoral charges and local congregations, including: Evangelical United Brethren churches, 1968-1969; Alm, 2000-2005; Arkell, 2007-2016; Ayr: Knox, 1985-2016; Bellwood-Metz, 1987-2007; Bloomindale: 1988-2016; Cambridge: Armenian Evangelical, 1978-2002; Cambridge: First, 1991-2018; Cambridge: Lincoln Ave., 2004-2005; Cambridge, St. John's-on-the-Hill, 1985-2011; Cambridge: St. Paul's, 1981-2005; Cambridge: Saint Luke's, 1987-2014; Cambridge: Trillium, 2005-2011; Cambridge: Wesley, 1993-2012; Cambridge: Zion-St. Andrew's, 1993-2014; Drayton, 1989-2015; Ebenezer, 1985-2015; Eden Mills, 2014; Elora – Bethany, 1982-2012; Eramosa, 1994-2015; Fergus, 1980-2014; Glen Morris, 1995-2014; Goldstone, 2000-2016; Guelph: Chalmers, 1988-2005; Guelph: Dublin Street, 1988-2012; Guelph: Harcourt Memorial, 1980-2013; Guelph: Norfolk Street, 1985-2013; Guelph: Paisley Memorial, 1999-2012; Guelph: Rising Spirit Mission, 2010-2015; Guelph: Southwood, 1991-2004; Guelph: Three Willows, 2006-2013; Guelph: Trinity, 1992-2015; Guelph: Westwood, 1975-2004; Kitchener: Bridgeport, 2000-2014; Kitchener: Calvary Memorial, 1987-2014; Kitchener: Christ the King, 1979-2013; Kitchener: Forest Hill, 1983-2015; Kitchener: Highland Road, 1984-1996; Kitchener: Olivet, 1985-1997; Kitchener: St. James – Rosemount, 1990-2014; Kitchener: St. Timothy's, 1990-1991; Kitchener: Trinity, 192-2013; Kitchener: Zion, 1983-2014; Moorefield-Rothesay, 1992-2014; Morriston: Mt. Carmel – Zion, 1987-2013; New Hamburg, 1989-2015; Oetzel cemetery, 1996; Rockwood – Stone Church, 1989-2008; Roseville: Grace, 1983-2013; St. Jacobs: Calvary Evangelical, 1989-2014; Sheffield, 1991-2009; Simpson's Corners, 1957; Trinity, Elmira, 1985-2014; Waterloo: Emmanuel, 1985-2012; Waterloo: First, 1989-2014; Waterloo: Parkminster, 1988-2014; Waterloo: Westminster, 1989-2009; and West Montrose, 2005-2014.

Certain files are restricted for seventy-five years from the last date indicated on the file.

1994.151C	TR-1	Evangelical United Brethren churches	1968-1969
2019.180C	2-1	Alma	2000-2005
	2-2RR	Arkell	2007-2016
	2-3RR	Ayr: Knox	1985-2016
	2-4	Bellwood – Metz	1987-2007

SERIES 4: RECORDS RELATING TO PASTORAL CHARGES cont.

<i>Accession</i>	<i>Box File</i>	<i>Micro Reel</i>	<i>Title</i>	<i>Date</i>
2019.180C	2-5RR		Bloomingtondale	1988-2016
2020.030C	1-4RR		Cambridge: Armenian Evangelical	1978-2002
2019.180C	2-6		Cambridge: First	1991-2018
	2-7		Cambridge: Lincoln Ave.	2004-2005
	2-8RR		Cambridge: St. John's on the Hill	1985-2011
	3-1		Cambridge: St. Paul's	1981-2005
	3-2		Cambridge: Saint Luke's	1987-2014
	3-3RR		Cambridge: Trillium	2005-2011
	3-4RR		Cambridge: Wesley	1993-2012
	3-5		Cambridge: Zion-St. Andrew's	1993-2014
	3-6RR		Drayton	1989-2015
	3-7RR		Ebenezer	1985-2015
	3-8RR		- - - appeal	2007-2008
2020.030C	1-5		- - - manse	2007-2009
2019.180C	3-9		Eden Mills	2014
	3-10		Elora-Bethany	1982-2012
	7-13RR		- - - Elora Vacation Bible School	2008
	4-1		Eramosa	1994-2015
1995.007C	TR		Fergus Drill shed property	1980
2017.145C	1-3		Fergus: Melville	1983
2019.180C	4-2RR		- - -	1990-2014
	4-3		Glen Morris	1995-2014
	4-4RR		Goldstone	2000-2016
	4-5		Guelph: Chalmers	1988-2005
	4-6		Guelph: Dublin Street	1988-2012
	4-7RR		Guelph: Harcourt Memorial	1980-2013
	5-1RR		Guelph: Norfolk Street	1985-2013
	5-2		Guelph: Paisley Memorial	1999-2012
	5-3RR		Guelph: Rising Spirit Mission	2010-2015
	5-4RR		Guelph: Southwood	1991-2004
	5-5		Guelph: Three Willows	2006-2013
	5-6RR		Guelph: Trinity	1992-2015
	5-7		Guelph: Westwood	1975-2004
	5-8RR		- - -	2004
	5-9		Kitchener: Bridgeport	2000-2014
	5-10		Kitchener: Calvary Memorial	1987-2014
	6-1RR		Kitchener: Christ the King	1979-2013
	6-2RR		Kitchener: Forest Hill	1983-2015
	6-3		Kitchener: Highland Road	1984-1996
	6-4RR		Kitchener: Olivet	1985-1997
	6-5RR		Kitchener: St. James – Rosemount	1990-2014
1994.151C	TR-2		Kitchener: St. Timothy's	1990-1991
2019.180C	6-6		Kitchener: Trinity	1982-2013
	6-7		Kitchener: Zion	1983-2014
	6-8		Moorefield – Rothesay	1992-2014
	6-9		Morrison: Mt. Carmel - Zion	1987-2013
	6-10RR		New Hamburg	1989-2015
2017.145C	1-4		Oetzel cemetery	1996

SERIES 4: RECORDS RELATING TO PASTORAL CHARGES cont.

Accession	Box File	Micro Reel	Title	Date
2019.180C	7-1RR		Rockwood – Stone Church	1989-2008
	7-2RR		Roseville: Grace	1983-2013
	7-3RR		St. Jacobs: Calvary Evangelical	1989-2014
	7-4		Sheffield	1991-2009
1994.151C	TR-3		Simpson's Corners	1957
2019.180C	7-5		Trinity, Elmira	1985-2014
	7-6RR		Waterloo: Emmanuel	1985-2012
	7-7RR		Waterloo: First	1989-2014
	7-8		Waterloo: Parkminster	1988-2014
	7-9RR		Waterloo: Westminster	1989-2009
	7-10RR		West Montrose	2006-2014
2020.030C	1-6RR	- - -	- - -	2005-2006

SERIES 5: RECORDS RELATING TO PERSONNEL. – 1968- 2015. – 41 cm of textual records.

Series consists of Pastoral Council minutes and reports, 1989-1995; Pastoral Relations Committee minutes and reports, 2003-2016; and files relating to individual clergy, 1968-2013; university campus ministry, 1992-2013; intentional interim ministry (Church of the Good Shepherd), 2004; and voluntary associate minister records, 1995-2015. To protect the privacy of individual clergy, the file names are listed in the corresponding accession file.

Files are restricted for seventy-five years beyond the last dated item in the file.

2018.215C	1-1RR – 1-23RR	<i>See accession file for individual clergy files</i>	1968-2013
2019.180C	10-6RR - 10-8RR	- - -	2002-2005
2020.030C	1-7RR – 1-14RR	- - -	1996-2014
2019.180C	11-3RR	Chaplains (University of Waterloo and Wilfrid Laurier University)	1992-2013
	11-1RR	Ecumenical Campus Ministry (University of Guelph)	2009
	11-2RR	Intentional interim ministry (Church of the Good Shepherd)	2004
2020.030C	1-2RR	Ministry, Personnel and Staff Committee minutes	2017-2019
2019.180C	10-1RR	Pastoral Council minutes and reports	1989-1992
	9-8RR	- - - 2 cm	1993-1995
	10-2RR	Pastoral Council Clusters minutes and reports	1993-1995
	10-3RR	Pastoral Relations Committee minutes and reports	2003-2006
	10-4RR	- - -	2006-2011
	10-5RR	- - -	2011-2016
	11-4RR	Voluntary Associate Ministers records	1995-1998
	11-5RR	- - -	1998-2001
	11-6RR	- - -	2001-2004
	11-7RR	- - -	2005-2008

SERIES 5: RECORDS RELATING TO PERSONNEL cont.

<i>Accession</i>	<i>Box File</i>	<i>Micro Reel</i>	<i>Title</i>	<i>Date</i>
2019.180C	11-8RR		Voluntary Associate Ministers records	2008-2012
	11-9RR		---	2012-2015

SERIES 6: WOMEN'S GROUPS RECORDS. – 1969-2018. – 38.5 cm of textual records.

Series consists of records of Waterloo Presbyterial United Church Women, including: minutes 1969-1998, 2000-2005, 2007-2015; annual reports 1969-2006, 2011, 2013 and 2018; and additional records such as newsletters, service bulletins, histories of the group and the past presidents.

2018.256C	1-1		United Church Women guidelines	[n.d.]
	1-2		United Church Women minutes	1969-1981
	1-3		---	1981-1989
	1-4		---	1989-1992
	1-5		---	1992-1998
	2-1		---	2000-2005
2018.256C	2-2		---	2007-2009
	2-3		---	2010-2014
2018.215C	2-1		---	2012-2015
2018.256C	2-4		U.C.W. annual report	1969-1974, 1976
1983.068C	4-11		---	1975
2018.256C	2-5		---	1977-1986
	2-6		---	1987-1999
	3-1		---	2000-2006
	3-2		---	2011, 2013, 2018
	3-3		U.C.W. Annual Meeting Planning Committee records	1969-1980, 1982-1991
	3-4		U.C.W. Archives Committee report	1976, 1978-1979
	3-5		UC.W. Executive membership lists	1971, 1976-1979, 1983-1987, 1989-2007, 2009-2013
1983.068C	4-12		U.C.W. newsletter	1976
2018.256C	3-6		---	1977
2018.215C	2-2		U.C.W. history and introduction of past presidents -1962 to 1986	1986
	2-3		U.C.W. 25 th anniversary service bulletin	1987
2018.256C	3-7		U.C.W. service bulletins	1977,1997
	3-8		Reflect Celebrate Respond :In loving memory of Grace McFadzen	1987
	3-9		Women we have honoured [biographies of women from the Waterloo Presbytery]	[n.d.]
	3-10		U.C.W Social Action Programs from the past year	[n.d.]

SERIES 7: RECORDS OF WATERLOO PRESBYTERY EXTENSION COUNCIL. – 1956-2013. – 17 cm of textual records.

Series consists of records, including bylaws, minutes, correspondence, legal records, and financial records, of Waterloo Presbytery Extension Council (formerly Guelph Presbytery Extension Council), 1956-2013.

<i>Accession</i>	<i>Box File</i>	<i>Micro Reel</i>	<i>Title</i>	<i>Date</i>
2017.145C	1-7		Bylaws and letters patent	1956-1992
	1-8		Minutes	1975, 1977-1982
2018.215C	2-4		- - - (incomplete)	1980-1998
2017.145C	1-9		Minutes (incomplete)	1988-1992
	1-10		- - -	1993-1994
2019.180C	12-1		Minutes and reports	2004-2006
	12-2		- - -	2007-2010
	12-3		- - -	2010-2013
2017.145C	1-11		Membership lists	1970-1994
	1-12		Correspondence	1960-1981
	1-13		- - -	1982-1984
	1-14		- - -	1987-1989
	1-15		Correspondence	1990-1995
	1-18		City of Kitchener staging of development	1985
	1-16		Legal agreement with the Trustee Board of the Presbyterian Church in Canada and the Incorporated Synod of the Diocese of Huron	1977
	1-17		Waterloo: First United Church	[1991]
	1-19		Financial statements	1956-1976
	1-20		- - -	1977-1993

SERIES 8: PHOTOGRAPHS. – 1970s-1990s. – 14 photographs.

Series consists of images created and collected by Waterloo Presbytery, including images of church buildings and properties, 1970s-1990s. For item-level descriptions, see United Church of Canada Archives at <https://catalogue.unitedchurcharchives.ca>.

SERIES 9: MAPS. – 1956-1967. – 2 maps

Series consists of maps of Guelph Presbytery, showing churches, 1956-1967. For item-level descriptions, see United Church of Canada Archives at <https://catalogue.unitedchurcharchives.ca>.